



# ***CITY OF ELMIRA, NEW YORK***

**Helping to Build a Vibrant Community and  
Neighborhoods by Reversing the Trends of Blight and  
Poverty through Partnership**

## ***2021 Annual Action Plan***

Prepared for the U.S. Department of Housing and Urban Development  
Approved by City Council: May 10, 2021



# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

In accordance with federal regulations of the U.S. Department of Housing and Urban Development, the City of Elmira must prepare an Annual Action Plan for the proposed use of Community Development Block Grant (CDBG) and HOME Investment Partnership funds. The City submitted a Five Year Consolidated Plan in 2020 and this Annual Action Plan represents Year 2 covering the time period beginning July 1, 2021 and ending June 30, 2022. The City of Elmira must ensure that activities or projects funded with CDBG funds meet one of the three statutory objectives: 1. Benefit low/moderate income residents/areas; 2. Prevent or eliminate slum and blight either on an area or spot basis; and 3. Meet an urgent need (for example, in the case of a natural disaster). The HOME Partnerships program is meant to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. As the Plan's cover page states, Elmira is focused on utilizing CDBG and HOME funds to help build a vibrant community and neighborhoods by reversing the trends of blight and poverty.

The City has identified numerous community development needs and have identified five key objectives that it hopes to accomplish during the next year. During the development of the Annual Action Plan, the City was notified of its CDBG and HOME allocations for Program Year 2020-2021 in May 2021. The City will be receiving **\$1,209,503** in CDBG entitlement funding and **\$308,969** in HOME funding for Program Year 2021.

This plan also anticipates utilizing program income earned and unexpended prior year CDBG funding in the amount of **\$40,000**, and leveraging additional state, federal, and local funding to address the needs of the community. The City and local partners continue to be diligent in seeking additional funding for the community. In 2018, funding was also awarded to Elmira by the NYS Attorney General's Office to support a newly created land bank for Chemung County and two "Zombie" and Vacant Properties and Cities Rise grants were received through Enterprise Community Partners. Additional funding from the NYS Attorney General's Office was awarded to the City in 2020 and 2021 in the amounts of \$1 Million dollars for the Cities RISE program focused on safe housing and equitable code enforcement practices and an additional \$1 Million dollars was awarded through the Anti-Displacement Learning Network to help address causes of homelessness and displacement in Elmira.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

**1. Quality Affordable Housing:** Create quality rental and owner-occupied housing with improved/new availability that fits within and enhances Elmira's existing neighborhoods and builds off of existing community assets including access to vital community services (grocery stores, neighborhood parks, community centers, and public transportation). Based on the housing needs assessment data from the 2014-2018 American Community Survey, 148 City households live in substandard housing as defined as lacking complete plumbing or kitchen facilities. Code Enforcement and Department of Social Services data shows that there are limited number of quality affordable housing units within the City, which exacerbates the issue. Based upon dated provided through the Code Enforcement office's BuildingBlocks system, 3,809 (40%) properties have outstanding code violations (9,579 total property count). The City of Elmira plans on improving **20 units** of owner-occupied housing. A total of **13 households** are anticipated to be assisted through the First-Time Homebuyer Program. The City will also work with the Chemung County Land Bank and has set aside funding to assist with redeveloping vacant or foreclosed properties for homeownership.

**2. Strengthening Elmira's Neighborhoods:** Enhancing a suitable living environment and neighborhoods through support of public services particularly those geared towards youth in low-income neighborhoods; elimination of spot slum/blight through demolition of deteriorated properties; public improvements to streets and sidewalks, and streetscape enhancements; and improvements to park facilities that serve low/moderate income residents are key objectives. Measurement of individuals served or impacted through public services or public improvements will be tracked for activities undertaken. The Elmira Low/Moderate Income Area Map shows where 51% or greater of the residents are considered low/moderate income-based data obtained from the U.S Census.

**3. Alleviate and Prevent Homelessness:** A national as well as a local priority is alleviating and preventing homelessness. City of Elmira provides CDBG funding to Catholic Charities of Chemung/Schuyler for homeless services as does the Chemung County Department of Human Services. It is anticipated that **400 individuals** will be provided community access to emergency housing and **5,000** to homelessness prevention and case management services.

**4. Revitalization of the Downtown Core:** Focus on revitalizing Elmira's downtown core through the redevelopment of vacant properties including sustainable infill development is an objective. This includes continued support of facade and building renovation programs, in particular those that leverage New York Main Street funding and the efforts of the New York State Downtown Revitalization Initiative. Streetscape enhancements and public improvements within the downtown are also a vital component.

**5. Business Development:** The Department of Community Development works with Southern Tier Economic Growth and private businesses to help new businesses, especially small business entrepreneurs and existing businesses expand. The overall goal is to create sustainable jobs for lower income, unemployed, or under-employed persons and a more robust and sustainable economy for the City of Elmira. A CDBG funded Commercial Loan Program is managed by STEG. Priority is on creating jobs as this was identified as a gap need within the community.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Annually, the City of Elmira submits to HUD what is known as a Consolidated Annual Performance and Evaluation Report (CAPER) which evaluates the City's performance related to the projects that were funded with CDBG and HOME funds. The CAPER is used to evaluate impact and overall program success.

The past program year, the City of Elmira focused efforts on addressing the condition of owner-occupied housing units. The First Time Homebuyer Program has assisted a total of 470 families achieve homeownership since 1994, which is a significant accomplishment and highlights the need for this program; 141 homeowners received one-on-one mortgage foreclosure prevention and loss mitigation counseling. Last year, 567 individuals are provided overnight shelter through Second Place East (annually); Homelessness was prevented for 10,327 individuals through case management & access to services.

An evaluation of past performance has led the City to continue to choose the goal of leveraging New York State Low Income Housing Tax Credits (LIHTC) with HOME funds in order to promote the development and rehabilitation of quality and sustainable rental units. This will be done utilizing a scattered site model that promotes neighborhood revitalization, which help create new projects including Libertad Elmira (Vecino Group), LaFrance Apartments (Providence Housing), Maple Avenue Elmira (CDS Housing), and Chemung Crossings (Housing Visions) in past years. It is the goal of the City to continue to leverage existing planning efforts and investing in a scattered site project sponsored by developers with a strong track record of utilizing LIHTC and who is selected through a competitive Request for Proposal process. In the year 2020, a new Lead Paint Hazard Reduction program was established within the City of Elmira, and rental properties are now eligible for this program.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The Department of Community Development engages citizens and other public and non-profit agencies in consultation efforts throughout the program year and those efforts are incorporated into the City's Annual Action Plan. A public hearing was advertised and held on June 21, 2021 to receive comments in

preparation of the plan; although, no comments were received. Community and economic development has been at the heart of this planning effort and informs this Annual Action Plan. Significant public engagement efforts were also undertaken between 2016-2017 as part of the Downtown Revitalization Initiative and Empire State Poverty Reduction Initiative. Community Development staff continues to make themselves accessible to members of City Council at neighborhood and City Council meetings. Additionally, through a grant from the Attorney General's office called Cities RISE, the Department of Community Development has worked closely with the Department of Code Enforcement on hosting community outreach and engagement meetings and focus groups on safe housing standards.

Community Development continues to engage a Citizen Advisory Committee to provide input on priorities. During the development of the Annual Action Plan, the Committee met on April 2, 2021. Input was sought from the Citizen Advisory Group regarding funding priorities, and they were consulted concerning economic development projects. The Committee provided positive input on funding the Salvation Army as a new public service, investment in the City's streets and downtown Core, and continued investment in affordable housing including the first-time homebuyer program and housing rehabilitation program. The Department also updated the committee on increased partnership with Code Enforcement and status of the Downtown Revitalization Initiative.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The Department of Community Development engages citizens and other public and non-profit agencies in consultation efforts throughout the program year and those efforts are incorporated into the City's Annual Action Plan. A public hearing was advertised and held June 21, 2021 to receive comments in preparation of the plan, although no comments were received. Community and economic development has been at the heart of this planning effort and informs this Annual Action Plan. Community Development staff continues to make themselves accessible to members of City Council at neighborhood and City Council meetings. A public comment period was advertised and observed from June 7-11. Citizens were invited to submit written comments on the draft 2021 Annual Action Plan.

Community Development continues to engage a Citizen Advisory Committee to provide input on priorities. During the development of the Annual Action Plan, the Committee met on April 2nd. Input was sought from the Citizen Advisory Group regarding funding priorities as well as they were consulted concerning past performance and current projects. The Committee provided positive input on funding applications.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

A 5 day public comment period was observed on **June 7-11, 2021**. The public comment period was advertised in the Star Gazette, non-profit agencies were sent correspondence, and it was also posted on the City of Elmira's website. There were no public comments received other than those obtained through the Citizen Advisory Committee.

## **7. Summary**

The City of Elmira continues to face issues related to an aging housing stock and housing providers that have difficulty finding quality housing for those they serve. Low income neighborhoods are struggling with issues of blight, code violations, and vacant properties. The Covid-19 Pandemic has increased economic constraints on non-profit service providers. These organizations continue to see significant need for services particularly as it relates to emergency housing and youth services. There are significant infrastructure needs including roads and sidewalks that are aged and in poor condition. However, despite slow economic growth and vacant and abandoned commercial properties within the downtown, the Downtown Revitalization Initiative represents a significant investment to reverse these trends. Increased coordination, collaboration, and the leveraging of resources (human and financial) will continue to be critical. This Annual Action Plan does not attempt to address all of the needs identified but rather it attempts to prioritize needs and invest in programs and projects that will have a significant impact on low to moderate income residents and the community as a whole. The City adopted a new Comprehensive Master Plan on November 28, 2016 and this effort has informed and will continue to inform community development planning for the next 10 years. Additionally, there has been increased capacity added with the formation of the Chemung County Land Bank and additions to the City's Code Enforcement Department.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Elmira Urban Renewal Agency
HOME Administrator		Elmira Urban Renewal Agency

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Elmira as an entitlement community under the federal Community Development Block Grant (CDBG) Program and Participating Jurisdiction under the HOME Program is required to submit a Five-Year Consolidated Plan and an Annual Action Plan. The Elmira City Council is responsible for authorizing the submission to the U.S. Department of Housing and Urban Development (HUD) and for conducting public hearings. The City of Elmira's Department of Community Development (formerly known as the Elmira Urban Renewal Agency) has been delegated the responsibility through a subrecipient agreement of acting as the CDBG and HOME administrators on behalf of the City which entails putting together all planning and evaluation documents.

**Consolidated Plan Public Contact Information**

The Consolidated Plan contact person is Emma Miran, Director of Community Development. The public is encouraged to submit written comment via mail 317 East Church Street, Elmira, NY 14901 or via email at emiran@cityofelmira.net. The Department of Community Development may also be reached by calling (607) 737-5691.

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Elmira's 2021 Annual Action utilized community outreach and direct consultation. Because of Covid-19 all meetings were remote via webbased platforms. Community Development staff are active participants in local planning initiatives, committees, and task forces that create a link between the City of Elmira and these entities. Participation in the Housing Coalition, Chemung County Homeless Housing Task Force, Continuum of Care, Poverty Coalition, Elmira Downtown Development, Downtown Revitalization Initiative Local Planning Committee, and Empire State Poverty Reduction Initiative Task Force are all opportunities to learn what is occurring in the community. While it is difficult to consult with every organization within the community, significant strides were made to be as inclusive as possible and obtain input from a cross section of the community. Community Development was able to participate in coalition and agency meetings . A significant focus of consultation efforts included social service agencies that serve low-income individuals and families with housing and other basic needs.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Elmira Department of Community Development participates in various coalition meetings to consult with agencies and organizations about the Consolidated Plan and the Annual Action Plan. For 2021, this was all done remotely. Community Development staff presented to the Chemung County Housing Coalition, Lead Paint Poisoning Coalition and Catholic Charities Program Advisory Committee. Organizations represented included the following: Catholic Charities of Chemung, Habitat for Humanity, Near Westside Neighborhood Association, Cornell Cooperative Extension, Elmira Psychiatric Center, AARP, Arnot Health, Chemung ARC, Elmira Downtown Development, and the Elmira-Chemung Transportation Council Chemung County departments consulted included: Department of Human Services (including the Commissioner and the Children and Family Services Division, Health), Planning Department, Office for the Aging and Long-Term Care, and the Youth Bureau, Comprehensive Interdisciplinary Developmental Services (C.I.D.S), Elmira City Youth Court. Additionally, the Elmira City Council was included in these presentations.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Director of Community Development serves on the Continuum of Care Board and participates in monthly board meetings. The Regional 501 Continuum of Care (CoC) and Catholic Charities of Chemung/Schuyler as a CoC grantee have convened a Chemung County Homeless Housing Task Force and meetings have been utilized to plan the annual Point in Time count and discussions centering

around the importance of a Chemung Coordinated Entry process to address the needs of homeless persons and persons at risk of homelessness. The City of Elmira's Department of Community Development serves on this task force. The Elmira Police Department and Department of Community Development also assist in the annual Point in Time count. The CoC, particularly through Catholic Charities of Chemung/Schuyler has been a party to discussions to expand available, quality affordable housing within the community including discussions with housing developers looking to obtain Low-Income Housing Tax Credits and other state and federal sources to target them for projects geared towards veterans (Libertad Elmira) and those persons who are at risk of homelessness.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Elmira does not receive ESG funding from HUD. However, the Director of Community Development has held a seat on the Continuum of Care as a Board representative since 2014. The City's Department of Community Development also consults with Catholic Charities of Chemung Schuyler as the administrator of the HMIS for the NY-501 CoC as data is obtained to report to HUD.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Catholic Charities of Chemung/Schuylers Co.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff attended the community meeting held on January 14th 2020 where feedback was sought on the Consolidated Plan. Catholic Charities management staff were present. Catholic Charities also convenes the Chemung County Housing Coalition and the City of Elmira is a participant and the City's Consolidated Plan was on the agenda at the at their January 21st meeting. It is anticipated that the outcome of this consultation will help lead to the development quality affordable housing and the better education of tenants and landlords about their rights and responsibilities.
2	<b>Agency/Group/Organization</b>	Elmira Chemung Transportation Council
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Public Transportation

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Elmira- Chemung Transportation Council is the Metropolitan Planning Organization (MPO) and as such it is their mission to help build regional agreement on transportation investments and to better balance highway, mass transit and other needs, leading to more cost effective solutions to transportation problems. Staff attended the January 14th meeting and provided feedback. The ECTC is responsible for the planning and programming of any transportation project that includes Federal Highway Administration (FHWA) or Federal Transit Administration (FTA) funding. The City of Elmira serves on their Policy and Planning Committee. Community Development consulted their existing plans and ECTC staff participated in public meetings to hear transportation concerns from residents.
3	<b>Agency/Group/Organization</b>	Chemung County Youth Bureau
	<b>Agency/Group/Organization Type</b>	Services-Children Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Chemung County Youth Bureau were engaged during the process; youth agencies within the community to discuss the needs of youth and gaps in services. A total of 12 youth agencies attended the meetings include (YWCA, Comprehensive Interdisciplinary Developmental Services (C.I.D.S.), Glove House, 3 city community centers, Elmira City Youth Court, and Chemung County Children and Family Services.
4	<b>Agency/Group/Organization</b>	Elmira Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City's Director of Community Development and the Elmira Housing Authority Executive Director met in January 2020 to discuss the Elmira Housing Authority in context of the City of Elmira. Additionally, the Director of Chemung County Planning attended this meeting and provided insights.
5	<b>Agency/Group/Organization</b>	Chemung County Department of Human Services
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives from the department attended a community meeting on January 20, 2020. The Commissioner of Human Services was consulted during a Catholic Charities Program Advisory Meeting as well as during a meeting at the Department of Human Services in which Catholic Charities and Legal Assistance of Western NY participated. The anticipated outcome is sharing of knowledge of the constraints the Department of Human Services has as well as a mutual agreement that there is a need for more quality affordable housing.
6	<b>Agency/Group/Organization</b>	Chemung County Habitat for Humanity
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Department of Community Development and the Executive Director of Chemung County Habitat for Humanity met in January and February 2021. Habitat for Humanity shared the projects that they have planned for the City of Elmira for 2021-2022.

7	<b>Agency/Group/Organization</b>	Chemung ARC
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Mayor and City Manager met with the Family Support Services Director regarding the services that Chemung ARC (now known as ARC of Chemung) provides to individuals with intellectual and developmental disabilities and their families in the Chemung County area. An anticipated outcome of the consultation or area of improved coordination is working together to identify more suitable housing for individuals and families they serve in the City of Elmira that are outside of a certified site and either living independently or able to transition to a more independent setting.
8	<b>Agency/Group/Organization</b>	Chemung County Office of Fire and Emergency Management
	<b>Agency/Group/Organization Type</b>	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management
	<b>What section of the Plan was addressed by Consultation?</b>	Emergency Management/Safety
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City Manager and Mayor met with Chemung County Office of Fire and Emergency Management in November 2019 to discuss the City's needs for flood plain management and other emergency needs. The Police and Fire Departments have an ongoing working relationship with the Chemung County Office of Fire and Emergency Management.
9	<b>Agency/Group/Organization</b>	Chemung County Planning Department
	<b>Agency/Group/Organization Type</b>	Other government - County Planning organization

	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Planning and Policy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Director of the Department of Community Development meets on a monthly basis with the Chemung County Planning Commissioner to discuss community needs including planning, economic development, housing, and digital and broadband access. Areas for future focus include brownfield development and neighborhood revitalization, as well as partnerships on grant other funding applications.
10	<b>Agency/Group/Organization</b>	Chemung County Office of Information Technology
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Information Technology
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City has worked closely with the Chemung County Office of Information Technology through a shared service agreement. The IT office has consulted with the City on broadband access in the City. This has included consultations with Empire Access to bring this additional provider to additional areas of the City. Based upon these consultations, Empire Access will be expanding larger areas in the City of Elmira.
11	<b>Agency/Group/Organization</b>	Economic Opportunity Program
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Service-Fair Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff attended the community meeting held on January 14, 2020 where feedback was sought on the Consolidated Plan. The Department of Community Development has been working with EOP as the community action agency and the Executive of EOP is the co-chair for the Poverty Reduction Initiative Task Force. EOP would also be a service partner for Vecino Group's redevelopment of the former Jones Court, Libertad Elmira.
12	<b>Agency/Group/Organization</b>	Chemung County Property Development Corporation
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff attended the community meeting held on January 14th where feedback was sought on the Consolidated Plan. The Chemung County Property Development Corp. addresses issues of blight through property rehab.
13	<b>Agency/Group/Organization</b>	ENTERPRISE COMMUNITY PARTNERS
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Planning organization Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Department of Community Development has increased its consultation and coordination with Enterprise Community Partners as a funder through the NYS Cities RISE and Anti-Displacement Learning Network programs.
14	<b>Agency/Group/Organization</b>	New York State Homes and Community Renewal
	<b>Agency/Group/Organization Type</b>	Housing Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Department of Community Development has increased its consultation and coordination with New York State Homes and Community Renewal through both the Downtown Revitalization Initiative as well as through housing sponsors applying for funding under HCR's Unified Funding Round for Low Income Housing Tax Credits. An outcome of this improved consultation and coordination is a better understanding of the funding programs available through HCR to improve housing within the City of Elmira and leverage CDBG, HOME, and DRI resources.

**Identify any Agency Types not consulted and provide rationale for not consulting**

There were no specific agency types that were purposely not consulted during the development of the Consolidated Plan, however it is difficult to consult with every agency within a community. The City of Elmira will be continuing to outreach to agencies within the next year as the Annual Action Plan is implemented.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Institute for Human Services, Inc	The Continuum of Care works to create, support and sustain effective strategies to end homelessness within a five county region and the City's goal is to address homelessness within the City of Elmira. Catholic Charities of Chemung/Schuylers is heavily engaged in the CoC and receives funding through the CoC.
Southern Tier Regional Economic Development Plan	Empire State Development	This plan was considered as the City's goals of fostering business development and revitalizing the downtown core overlap with the goals of the Southern Tier Regional Economic Development Council's Strategic Plans on creating opportunity.
Elmira-Chemung Bicycle, Pedestrian, Trail 2035	Elmira-Chemung Transportation Council	It is a goal of both plans to support infrastructure investments (public improvements) that improve safety, promote connectivity, and ensure the integration of transportation and land use planning.
I-86 Corridor Study	Three River Development	During the development of the Consolidated Plan, the City of Elmira became part of a new regional planning team dedicated to developing an aggressive strategic plan that results in economic growth along the corridor of interstate roadways from I-99 at the New York State border with Pennsylvania to the I-86 Elmira interchange. Economic development and the creation of jobs continues to be a priority for the City of Elmira within this Consolidated Plan and the City participation in this regional effort is seen to be compatible.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Throughout the program year, the City of Elmira makes efforts to involve residents in goal-setting. Because of Covid-19, 2020 was a difficult year for outreach. However, the department was able to utilize technology to engage the community. Comments received affirmed the need for focus on rental housing, stabilizing neighborhoods, address rising crime, and continued focus on public services. A public hearing was held on June 21, 2021 although no written or oral comments were received.

Community Development staff continued to engage a Citizen Advisory Committee and held a meeting with the Citizen Advisory Committee on April 2, 2021 to receive input. The meetings were attended by three out of nine members of the Committee which represent a cross section of the community from each of the six City Council districts. The Advisory Committee discussed the proposed projects and provided input as to funding priorities in the event of increased or decreased funding.

The City of Elmira published in the Elmira Star Gazette and on the City's website the availability of the draft plan for public comment between June 7-11th. And a draft was also made available at the Steele Memorial Library and with the City Clerk's Office. No public comments were received on the draft plan.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A public hearing was advertised online through the City's website and in the Star Gazette and held on June 21, 2021. There were no attendees at the public hearing to provide comments.	No comments were received.	Not applicable	
2	Newspaper Ad	Non-targeted/broad community	A newspaper advertisement was placed in the Star Gazette on June 7, 2021 advertising the public hearing to be held on June 21,2021.	A newspaper advertisement appeared in the May 27, 2021 in the Star Gazette notifying the public of the public comment period on the City of Elmira's 2021 Draft Annual Action Plan.	Not applicable	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Meeting	Citizen Advisory Committee	A meeting of the Community Development Citizen Advisory Committee was held on Friday, April 2nd	Feedback that was received on funding priorities for the community	All comments were accepted	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Elmira will begin the 2021 Program Year and the Year Two of the Consolidated Plan with a continued focus on past successes around its key priorities program areas. The focus includes downtown revitalization, affordable housing and homeownership support, and neighborhood revitalization/quality of life programs.

The City of Elmira will be receiving \$1,209,503.00 in 2021 entitlement funds for CDBG and \$308,969.00 in HOME Investment Partnership funding. This plan also anticipates utilizing program income earned, unexpended prior year CDBG funding, and leveraging additional state, federal, and local funding to address the needs of the community. There is additional funding for the City of Elmira through state initiatives related to the RESTORE NY, Upstate Revitalization Initiative for the Southern Tier, Downtown Revitalization Initiative, and NYS Attorney General's Office. Funding is also sought periodically through New York State through the Consolidated Funding Application (CFA). In December 2019, the City of Elmira launched its new Lead Hazard Reduction Program funding by a \$1.3 Million dollar HUD office of Lead Hazard Control and Healthy Homes to address elevated lead blood levels amount children under age 6. This program has complemented the initiatives of the

Department including supporting health, wellness, youth, and housing quality standards.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,209,503	40,000	0	1,249,503	3,737,661	Program income is derived from program income from housing rehabilitation loans as well as economic development loans.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	308,969	0	0	308,969	1,016,755	Funds will support First-Time Homebuyer Grants, CHDO, and Owner-Occupied Rehab projects
Other	public - federal	Other	1,426,785	0	0	1,426,785	866,666	To address the emergency needs related to the Covid-19 pandemic
Other	public - state	Economic Development Housing	500,000	0	0	500,000	0	Funding will be for a mixed used development including market-rate housing and commercial space at 114 Baldwin Street, Elmira.
Other	public - state	Housing Public Services	500,000	0	0	500,000	500,000	Funding for the Anti-Displacement Learning Network focused on prevention of homelessness in Elmira

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - state	Public Improvements	797,606	0	0	797,606	2,392,818	The Consolidated Local Street and Highway Improvement Program (CHIPS) provides State funds to municipalities to support the construction and repair of highways, bridges, and other facilities that are not on the State highway system
Other	public - local	Admin and Planning	25,000	0	0	25,000	75,000	The City increased the match funds in 2021 from 15,000 to 25,000 to address the work performed for the City of Elmira by the Community Development Director.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal HOME funds are expected to leverage private investment through conventional mortgages provided to individuals who participate in the City of Elmira- Catholic Charities First-Time Homebuyer Program. There is no match requirement for HOME because the City of Elmira is a distressed community. CDBG funds are anticipated to leverage private, state, and local funds. The City receives funding for street reconstructions, milling, and paving from the NYS Consolidated Local Streets and Highway Improvement Program (CHIPS). Local foundations have previously been a source of match for park improvements in low-moderate income areas and the City will continue to seek this source of funding including funding from the New York State Office of Parks, Recreation and Historic Preservation. Since 2008, the City of Elmira was awarded 2,800,000 in Restore NY funding that will serve mixed use projects within the downtown but they don't directly associate with a listed CDBG project although will assist with business development and additional residential housing within the downtown. The Chemung County

Property Development Corporation (Land Bank) also received funding through the NYS Attorney General's Office in the amount of \$893,100 that is able to be partially used for demolitions and rehabilitations that could serve affordable housing goals. This programs will continue through 2021-2022. Elmira also received \$1 Million dollars through the NYS Attorney General's Office for the implementation of new code enforcement programs and an additional \$1 Million for the Anti-Displacement Learning Network to address causes of homelessness.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Currently, the only publicly owned land or property located within the City of Elmira that may be used to address the needs identified in the plan are properties obtained by the County of Chemung through the tax foreclosure process that will be provided to the newly formed Chemung County Property Development Corporation (Land Bank) or organizations such as Near Westside Neighborhood Association, as the City's CHDO, and/or Chemung County Habitat for Humanity to meet affordable housing needs. The Chemung County Land Bank received funding in the amount of \$893,100 from the NYS Attorney General's Office, which is being used to help support affordable housing goals.

**Discussion**

The City of Elmira is looking forward to being able to leverage existing CDBG and HOME funding with potentially new initiatives through New York State including the new Anti-Displacement Learning Network, Cities RISE, and Downtown Revitalization Initiative. Due to Elmira's location within the Southern Tier region, Elmira has received funding awarded under the \$500 million URI for support of a new medical school, LECOM. The City has also been awarded \$1,000,000 under the Empire State Poverty Reduction Initiative. This past year, Elmira received 1 Million in funding from the Anti-Displacement Learning Network to create programs to support the homeless and prevent displacement in the City of Elmira. As the City continues to see new growth and development, there is ongoing concern about potential gentrification and increased prices for homes.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator

Table 6 – Goals Summary

#### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Quality Affordable Housing
	<b>Goal Description</b>	This goal involves maintaining and expanding the supply of safe, affordable housing through the community. Owner-occupied housing will be made accessible, brought to code or made safer or more energy-efficient. First-time homebuyers will be provided with down payment and closing cost assistance. Rental housing will be created, renovated to code, or made accessible, better managed, and affordable through the utilization of HOME funding to leverage Low Income Housing Tax Credits administered through New York State Homes and Community Renewal. This goal will be to improve the condition of Elmira's Housing Stock while at the same time creating less of a need for code enforcement in a distressed neighborhood and qualified census tract.

<b>2</b>	<b>Goal Name</b>	Strengthening Elmira's Neighborhoods
	<b>Goal Description</b>	Strengthening Elmira's Neighborhoods includes expanding opportunities that promote neighborhood cohesion, stability, and sustainable development. An example of an activity that strengthens Elmira's neighborhoods is the support of youth and community centers. The creation of community garden or neighborhood watch groups, neighborhood clean-ups, and the development of neighborhood cultural anchors serve to strengthen neighborhoods. Investments in public improvements/facilities including streets, sidewalks, and parks also impact the quality of life of a neighborhood. In addition, code enforcement funded by the City's General Fund and targeted demolition of properties under the Spot Slum and Blight National Objective will also be utilized to assist in the strengthening of Elmira's neighborhoods. In 2021, additional funding will be allocated towards park improvements and Elmira's public facilities.
<b>3</b>	<b>Goal Name</b>	Alleviate and Prevent Homelessness
	<b>Goal Description</b>	Addressing the needs of homeless or at-risk of homelessness includes the shelter, housing, and service needs of these individuals and families through support of projects funded through the Continuum of Care process and coordinating with the Continuum of Care. This Strategic Plan Goal is met through working with Catholic Charities of Chemung/Schuylers who operates Second Place East Homeless Shelter and receives Continuum of Care funding in Chemung County. This goal is further supported through a new project with Salvation Army's Pathways of Hope program which helps provide rapid rehousing for individuals facing domestic violence.
<b>4</b>	<b>Goal Name</b>	Revitalization of Downtown Core
	<b>Goal Description</b>	The revitalization of downtown core is a goal of this Consolidated Plan and encompasses redeveloping the vacant lot on West Water Street, developing a redevelopment strategy for blighted properties along Lake Street, as well as filling vacant storefronts with retail and upper stories for housing. The revitalization of the downtown core also involves working closely with Elmira College and connecting the campus to downtown.  Revitalization of the downtown core is a Strategic Plan Goal that is also consistent with the Southern Tier Regional Economic Development Council Upstate Revitalization Initiative Strategy and implementation of the \$10 million Downtown Revitalization Initiative awarded by the State of New York to Elmira. This goal includes streetscape enhancements within the Business Improvement District to complement the City's DRI efforts.

5	<b>Goal Name</b>	Business Development
	<b>Goal Description</b>	<p>Business development involves providing assistance to help new businesses, especially small business entrepreneurs and existing businesses expand. The overall goal is to create sustainable jobs for lower income, unemployed, or under-employed persons and a more robust and sustainable economy for the City of Elmira.</p> <p>Business development including the expansion of existing business and addition of small businesses within the City of Elmira continues to be a goal. Southern Tier Economic Growth (STEG) will continue to administer the City of Elmira's Commercial Loan Program utilizing CDBG funding.</p>

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

Federal CDBG and HOME funds are utilized by the City of Elmira to carry out a wide variety of activities that are consistent with Consolidated Plan priorities and eligible under the individual programs. The City of Elmira intends on programming **\$1,209,503** in CDBG entitlement funds and **\$40,000** in program income and **\$308,969** in HOME funding. Public service projects are selected after soliciting proposals from local non-profit agencies and Community Development staff along with a Citizen Advisory Committee review them and make recommendations to City Council. Youth services, housing counseling, and services for the homeless have been determined to be high priority public service needs. This year, projects were also looked at for how they complement CARES ACT and programs for COVID-19. The City also incorporates the use of CDBG funds in its annual Capital Budget for public improvements in eligible low-moderate income areas, for example street improvements and ADA sidewalk transitions, and parks. The projects included in the City's 2020-2021 Annual Action Plan have been determined to meet all program requirements, reflect the community's priorities, and leveraging significant additional funding.

#### Projects

#	Project Name
1	General Administration
2	Rehab Administration
3	Southside Community Center
4	Ernie Davis Community Center
5	Catholic Charities Housing Counseling Services
6	Catholic Charities Emergency Shelter
7	The Arc of Chemung-Schuyler
8	Meals on Wheels of Chemung County
9	Court Appointed Special Advocates - CASA
10	Salvation Army Pathway's of Hope/SAFE House
11	CDBG Owner-Occupied Rehab
12	Arbor Housing and Development (Chemung County Land Bank) Scatter Site Rehabilitation Project
13	Chemung County Habitat for Humanity Rehab
14	Street Improvements
15	ADA Sidewalk Improvement Program
16	Elmira Downtown Development (Operation Green Streets)

#	Project Name
17	Elmira Downtown Development (Facade Improvements)
18	Southern Tier Economic Growth Loan Program
19	Lead Paint Hazard Reduction Program
20	First-Time Homebuyers Program Grants (HOME)
21	First-Time Homebuyers Pre-Purchase Counseling
22	Owner Occupied Housing Rehabilitation Program
23	HOME Administration
24	Scattered Site Revitalization
25	CHDO

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	General Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$235,000 City of Elmira: \$25,000
	<b>Description</b>	CDBG funds will be used to pay expenses related to the general administration of the CDBG program.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	NA- provides administration of the Citywide programs.
	<b>Location Description</b>	NA- provides administration of the Citywide programs.
<b>Planned Activities</b>	Planned activities include salary, benefits, and program delivery costs associated with administering the City of Elmira's CDBG funds. General administration costs are capped at 20%. It is anticipated that 80% of CDBG funds will be used for low/moderate income activities within the City of Elmira.	
2	<b>Project Name</b>	Rehab Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	Improve Condition of Elmira's Housing Stock
	<b>Funding</b>	CDBG: \$152,565
	<b>Description</b>	Rehab administration includes program delivery for administering the City of Elmira's Housing Rehabilitation program including salaries and fringe benefits for two staff (Grant Administrator and inspection services from Code Enforcement), mortgage filing and discharge fees, office supplies, postage. This project and program delivery cost has been able to be decreased this Program Year through a shared service arrangement with the City of Elmira's Code Enforcement Department for inspection services. This is a line item that has continued to be decreased while working to increase the amount provided for actual housing rehabilitation.

	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Program delivery cost related to Housing Rehabilitation Program.
	<b>Location Description</b>	NA
	<b>Planned Activities</b>	Program delivery costs to include portions of staff salaries, filing fees, lead testing when applicable, and processing fees.
<b>3</b>	<b>Project Name</b>	Southside Community Center
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Comprehensive Youth Services
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	The Southside Community Center is a drop-in youth center which provides enrichment, recreational, and educational programming to all youth, ages 5-18 in a year-round supportive, safe environment. Free nutritious snacks and meals are served daily to youth.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 250 youth between the ages of 5-18 will benefit from the Southside Community Center.
<b>Location Description</b>	215 Partridge Street, Elmira, NY 14904, located on the south side of Elmira, adjacent to Parley Coburn Elementary School in Census Tract 10 which is a low-moderate income census tract and also within walking distance from the Chemung Crossing Neighborhood Revitalization Project sponsored by Housing Visions.	
<b>Planned Activities</b>	Planned activities include: <ul style="list-style-type: none"> <li>• Nutritious meals and snacks served year-round, five days a week;</li> <li>• Educational and enrichment programming focused on increasing healthy lifestyle skills and academic success</li> <li>• Community service activities</li> <li>• Science-Technology-Engineering- Math (STEM) activities</li> </ul>	
	<b>Project Name</b>	Ernie Davis Community Center

4	<b>Target Area</b>	
	<b>Goals Supported</b>	Strengthening Elmira's Neighborhoods
	<b>Needs Addressed</b>	Comprehensive Youth Services
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	The Ernie Davis Community Center services Elmira City youth under 21 years of age and provides a safe, year-round after-school alternative.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 240 youth will be served by the Ernie Davis Community Center.
	<b>Location Description</b>	650 Baldwin Street, Elmira, NY 14901, Census Tract 7, Block Group 1
	<b>Planned Activities</b>	Planned activities include the following: <ul style="list-style-type: none"> <li>• Fitness programs</li> <li>• Kids Café</li> <li>• Free healthy meals served Monday-Friday</li> <li>• Tutoring</li> <li>• Arts and Cultural activities</li> <li>• Junior Culinary classes</li> </ul>
5	<b>Project Name</b>	Catholic Charities Housing Counseling Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing Alleviate and Prevent Homelessness
	<b>Needs Addressed</b>	Improve Condition of Elmira's Housing Stock Addressing and Preventing Homelessness
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Catholic Charities of Chemung/Schuyler provides housing counseling services in the form of credit counseling, post-purchase counseling, and mortgage foreclosure prevention services.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 100 low-moderate income clients/families will benefit from housing counseling services provided by Catholic Charities of Chemung/Schuylers.
	<b>Location Description</b>	Housing Counseling services are offered at Catholic Charities main offices at 215 East Church Street, Elmira, NY 14901. This is located downtown in the center of the City.
	<b>Planned Activities</b>	Planned activities include the following: <ul style="list-style-type: none"> <li>• First-Time Homebuyer workshops</li> <li>• One-on-one pre-counseling for new homebuyers</li> <li>• Post-purchase counseling and group education workshops for homebuyers</li> <li>• One-on-one credit and budget counseling</li> <li>• One-on-one mortgage foreclosure and loss mitigation counseling including working directly with lenders</li> </ul>
6	<b>Project Name</b>	Catholic Charities Emergency Shelter
	<b>Target Area</b>	
	<b>Goals Supported</b>	Alleviate and Prevent Homelessness
	<b>Needs Addressed</b>	Addressing and Preventing Homelessness
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Catholic Charities of Chemung/Schuylers is Chemung County's homeless service provider and operates Second Place East Homeless Shelter within the City of Elmira.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 400 clients will receive emergency shelter services.
	<b>Location Description</b>	The Emergency Services Center is located at 380 South Main Street, Elmira, NY 14904 and Second Place East is located at 605 College Ave., Elmira, NY 14901.

	<b>Planned Activities</b>	CDBG funds are provided for personnel to complete an assessment of needs, make referrals to programs and services within Catholic Charities and throughout the community and assist with the completion of applications for mainstream benefits. There is a focus on preventing displacement of individuals and families and case management is an important component of the program. Catholic Charities also provides emergency shelter services for individuals that are homeless
<b>7</b>	<b>Project Name</b>	The Arc of Chemung-Schuylar
	<b>Target Area</b>	
	<b>Goals Supported</b>	Strengthening Elmira's Neighborhoods
	<b>Needs Addressed</b>	Economic Development and Job Creation
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	The Arc of Chemung-Schuylar is a community based organization, providing support to people with varying abilities. The organization creates opportunities for individual growth and provide programs for education and advocacy.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Serve an estimated 100 individuals who are LMI (80% AMI or lower) and have a disability. The persons will be provided job-training skills and supportive services.
	<b>Location Description</b>	711 Sullivan Street, Elmira, New York
	<b>Planned Activities</b>	Provide job training and employment services for 100 LMI individuals with a disability who reside in the City of Elmira. Participants are referred from the Office of Persons with Developmental Disabilities. Job training, on-the-job coaching, and job placement supports will be provided through the program.
<b>8</b>	<b>Project Name</b>	Meals on Wheels of Chemung County
	<b>Target Area</b>	
	<b>Goals Supported</b>	Strengthening Elmira's Neighborhoods
	<b>Needs Addressed</b>	Increased Access to Community Resources
	<b>Funding</b>	CDBG: \$24,000

	<b>Description</b>	Meals on Wheels of Chemung County provides nutritious meals to homebound, frail/and or disabled seniors throughout Chemung County. This is a new CDBG request and expanded service by the organization since Meals on Wheels over the last year has started providing meals to seniors at Bragg and Flannery Towers operated by the Elmira Housing Authority which has resulted in an initial increase of 16% of the total daily meals being served.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 200 low-moderate income families will be served at Woodlawn Court Housing Complex.
	<b>Location Description</b>	Meals on Wheels of Chemung County provides nutritious meals to homebound, frail/and or disabled seniors throughout Chemung County. This is a new CDBG request and expanded service by the organization since Meals on Wheels over the last year has started providing meals to seniors at Bragg and Flannery Towers operated by the Elmira Housing Authority which has resulted in an initial increase of 16% of the total daily meals being served.
	<b>Planned Activities</b>	<p>The following are planned activities based on the current history of the Center that will be moved to the new location at Woodlawn Court Housing:</p> <ul style="list-style-type: none"> <li>• Adults, children, and elderly will be able to access food, household, and personal care items</li> <li>• Youth and children will be provided with after-school programs, classes and field trips</li> </ul> <p>Youth and children will be provided with meals</p>
9	<b>Project Name</b>	Court Appointed Special Advocates - CASA
	<b>Target Area</b>	
	<b>Goals Supported</b>	Strengthening Elmira's Neighborhoods
	<b>Needs Addressed</b>	Increased Access to Community Resources
	<b>Funding</b>	CDBG: \$16,000
	<b>Description</b>	CASA program serves abused and neglected children with advocates that provide case management in Family court proceedings. This is an unduplicated service in Elmira.

	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated the program will served a total of 80 children/youth and 20 will be income eligible.
	<b>Location Description</b>	CASA services will support children throughout the city of Elmira.
	<b>Planned Activities</b>	The program provides children who have been abused and neglected access to a court appointed advocate. CASA provides support services to children removed from a living situation because of abuse or neglect. The advocate helps them through the transition to a new living environment.
<b>10</b>	<b>Project Name</b>	Salvation Army Pathway's of Hope/SAFE House
	<b>Target Area</b>	
	<b>Goals Supported</b>	Alleviate and Prevent Homelessness
	<b>Needs Addressed</b>	Addressing and Preventing Homelessness
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Salvation Army's Pathway of Hope Program provides rapid rehousing services for individuals or families who are fleeing domestic violence, rape, sexual assault, stalking, and other violence related living situations. The program addressed homelessness for individuals and families affected by domestic violence and trauma.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The program provides 25 individuals, facing domestic violence and abuse, with shelter and safe housing services along with access to supportive services for rebuilding their lives.
	<b>Location Description</b>	The facility is located in downtown Elmira on Lake Street. The services will support community members throughout the City who are facing homelessness because of domestic violence and abuse.
	<b>Planned Activities</b>	The Pathway's of Hope program provide 25 eligible individuals with access to rapid rehousing services and supportive services to help address domestic and sexual violence.
	<b>Project Name</b>	CDBG Owner-Occupied Rehab

11	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$210,000
	<b>Description</b>	CDBG funds are utilized to provide grants (deferred loans) and low interest (3%) loans to income eligible homeowners who have owned and occupied their homes for two years. Funds are utilized to address code, housing quality, energy improvements, and accessibility issues.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that <b>14</b> households will benefit and the majority of the families will fall between 30-60% of the AMI. The City may also partner with Near Westside Neighborhood Association who receives funding through the NYS Affordable Housing Corporation (AHC). CDBG Owner-Occupied Rehabilitation assistance will be provided to property owners who have owned and occupied their property for at least 2 years and who fall within 80% of HUD's Median Family Income for Elmira.
	<b>Location Description</b>	Scattered addresses throughout the City
	<b>Planned Activities</b>	Planned activities: <ul style="list-style-type: none"> <li>• Deferred loans (grants) for households with an income of between 0-50% MFI</li> <li>• 3% repayable loans for households within 50-80% MFI</li> </ul>
12	<b>Project Name</b>	Arbor Housing and Development (Chemung County Land Bank) Scatter Site Rehabilitation Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	Improve Condition of Elmira's Housing Stock
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Creation of affordable housing for owner-occupied units within the City of Elmira. The project will address blight and vacant properties or those that have been foreclosed on by the County that can be rehabilitated for homeownership. The project will leverage existing resources of the Chemung County Land Bank.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Assist 2 households LMI households
	<b>Location Description</b>	The Chemung County Land Bank repairs and upgrades vacant properties or those that have been foreclosed on by the County that can be rehabilitated for homeownership. It is anticipated that the funds would leverage other additional State resources supporting the Land Bank.
	<b>Planned Activities</b>	Creation of affordable housing for owner-occupied units within the City of Elmira. The project will address blight and vacant properties or those that have been foreclosed on by the County that can be rehabilitated for homeownership. The project will leverage existing resources of the Chemung County Land Bank.
<b>13</b>	<b>Project Name</b>	Chemung County Habitat for Humanity Rehab
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	Improve Condition of Elmira's Housing Stock
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Rehabilitation of two housing units for LMI families within the City of Elmira by Chemung County Habitat for Humanity. Projects will be sold to families who are LMI at a reduced cost.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Two houses will be rehabbed and sold to low-moderate income residents of the City.
	<b>Location Description</b>	Scattered sites within the City of Elmira
	<b>Planned Activities</b>	Chemung County Habitat for Humanity will acquire two houses for rehabilitation. Through volunteer efforts, donations, and community build projects, the organization will rehab two homes. The homes will be sold to low-moderate income residents of the City.
<b>14</b>	<b>Project Name</b>	Street Improvements
	<b>Target Area</b>	

	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Public Infrastructure/ Improvements
	<b>Funding</b>	CDBG: \$135,000 Consolidated Local Street and Highway Improvement Program: \$797,606
	<b>Description</b>	Funds will be used to augment the City's street program in low-moderate income census tracts within the City of Elmira. This will include mill and fill projects within the City as well as the installation of new ADA sidewalk transitions.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that this activity will impact a minimum of 5,000 LMI persons
	<b>Location Description</b>	Exact street addresses have not been selected, however they will be located in low-moderate income census tracts.
	<b>Planned Activities</b>	CDBG funds will be utilized toward street reconstructions including the installation of ADA sidewalk transitions.
<b>15</b>	<b>Project Name</b>	ADA Sidewalk Improvement Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Strengthening Elmira's Neighborhoods
	<b>Needs Addressed</b>	Public Infrastructure/ Improvements
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Funds will be used to augment the City's street program in low-moderate income census tracts within the City of Elmira. This will include mill and fill projects within the City as well as the installation of new ADA sidewalk transitions.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that this activity will impact a minimum of 1,000 persons
	<b>Location Description</b>	Exact street addresses have not been selected, however they will be located in low-moderate income census tracts.

	<b>Planned Activities</b>	CDBG funds will be utilized toward the installation of ADA sidewalk transitions.
<b>16</b>	<b>Project Name</b>	Elmira Downtown Development (Operation Green Streets)
	<b>Target Area</b>	BUSINESS IMPROVEMENT DISTRICT NEW YORK MAIN STREET TARGET AREA
	<b>Goals Supported</b>	Revitalization of Downtown Core
	<b>Needs Addressed</b>	Public Infrastructure/ Improvements
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Funds will be made to make streetscape improvements to the Central Business District which also contains a significant portion of low/moderate income residents especially within senior residences.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	NA
	<b>Location Description</b>	Improvements will be made within the City's downtown concentrated between West Water Street, Main, and on the City's southside on S. Main Street.
<b>Planned Activities</b>	Funds will be used to make streetscape enhancements to the Central Business District by funding plants for planters, planters, benches, and amenities. These funds are also anticipated to be augmented with Downtown Revitalization Initiative funds.	
<b>17</b>	<b>Project Name</b>	Elmira Downtown Development (Facade Improvements)
	<b>Target Area</b>	BUSINESS IMPROVEMENT DISTRICT NEW YORK MAIN STREET TARGET AREA
	<b>Goals Supported</b>	Revitalization of Downtown Core Business Development
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$1,938

	<b>Description</b>	Funding will be used to help support Elmira Downtown Development's Facade and Signage Improvement Program and will be marketed to private commercial property owners within the 52-block Business Improvement District as well as used to leverage other state and private funding.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 businesses will receive matching grants through the program. This is a 50/50 match program.
	<b>Location Description</b>	Central Business District with a focus on the downtown core concentrated between West Water Street, Main, and South Main Street.
	<b>Planned Activities</b>	Funds will be used to make streetscape enhancements to the Central Business District by funding plants for the planters, benches, street amenities as well as amenities for Mark Twain Riverfront Park to enhance programming.
<b>18</b>	<b>Project Name</b>	Southern Tier Economic Growth Loan Program
	<b>Target Area</b>	BUSINESS IMPROVEMENT DISTRICT NEW YORK MAIN STREET TARGET AREA
	<b>Goals Supported</b>	Business Development
	<b>Needs Addressed</b>	Economic Development and Job Creation
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	This program will enable STEG to continue to meet the needs of City businesses and facilitate the further growth of the City's economic base by providing fixed rate, low interest loans for commercial and industry development. Loan recipients must create jobs within the City of Elmira.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The program will result in job creation. An estimated 10 Full-Time Employees will hired through the loan program.
	<b>Location Description</b>	Scattered throughout the City with a focus on the downtown core and Census Tracts, 7 and 10.

	<b>Planned Activities</b>	The funds will be used to recapitalization of the City's revolving loan fund.
<b>19</b>	<b>Project Name</b>	Lead Paint Hazard Reduction Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	Improve Condition of Elmira's Housing Stock
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	Funds will support the City of Elmira's Lead Paint Hazard Reduction Program for costs of lead paint repairs in 50% LMI and 80% LMI individuals residing in rental and owner occupied units throughout the City. The funds will supplement the Lead Hazard Reduction and Healthy Homes Grant, received by the City of Elmira in January 2020. The program will address lead hazards in rental and homeowner to address lead paint issues on properties older than 1978 with a focus on properties with children under the age of six living on site.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Assist an estimated 8 LMI households
	<b>Location Description</b>	Scattered sites throughout the City of Elmira
	<b>Planned Activities</b>	Assist with the rehabilitation of rental and homeowner to address lead paint issues on properties older than 1978 with a focus on properties with children under the age of six living on site.
<b>20</b>	<b>Project Name</b>	First-Time Homebuyers Program Grants (HOME)
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	First-Time Homebuyer Direct Assistance, Counseling
	<b>Funding</b>	HOME: \$130,000

	<b>Description</b>	The First-Time Homebuyer Program is a collaboration between the City of Elmira and Catholic Charities of Chemung/Schuyler in which up to \$10,000 in grants for downpayment and closing cost assistance is provided to households that fall within 50-80% of HUD's AMI for Elmira and can secure a private mortgage. A five year affordability period is enforced and households must participate in pre- and post-purchase counseling.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	13 households who fall within 50-80% of AMI for Elmira and who are eligible first-time homebuyers and meet program requirements.
	<b>Location Description</b>	Scattered addresses throughout the City of Elmira.
	<b>Planned Activities</b>	Direct financial assistance will be provided to first-time homebuyers who qualify in the form of up to \$10,000 grants based on need to cover downpayment and closing costs when they purchase and eligible property within the City of Elmira.
21	<b>Project Name</b>	First-Time Homebuyers Pre-Purchase Counseling
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	First-Time Homebuyer Direct Assistance, Counseling
	<b>Funding</b>	HOME: \$32,500
	<b>Description</b>	Catholic Charities of Chemung/Schuyler will work with eligible first-time homebuyers interested in purchasing their first home in the City of Elmira and provide them with one-on-one as well as group counseling sessions to prepare them for homeownership.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	13 households who fall within 50-80% of MFI and meet the requirements of the first-time homebuyer program will be directly assisted.
	<b>Location Description</b>	Catholic Charities offices are located at 215 E. Church Street which is where most of the counseling services are offered.

	<b>Planned Activities</b>	Catholic Charities will work with eligible first-time homebuyers interested in purchasing their first home through the First-Time Homebuyer Program within the City of Elmira and provide them with one-on-one as well as group counseling to provide them for homeownership.
22	<b>Project Name</b>	Owner Occupied Housing Rehabilitation Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	
	<b>Funding</b>	HOME: \$35,001
	<b>Description</b>	Owner-occupied grant assistance targeted to homeowner between 30-50% AMI.
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 6 homeowners will benefit from HOME Owner-Occupied Rehabilitation assistance whose incomes fall between 30-50% of MFI.
	<b>Location Description</b>	Scattered addresses throughout the City.
	<b>Planned Activities</b>	This project will create quality, safe and affordable owner-occupied housing within the City of Elmira.
23	<b>Project Name</b>	HOME Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	Improve Condition of Elmira's Housing Stock
	<b>Funding</b>	HOME: \$30,896
	<b>Description</b>	HOME funds will be used to pay the pro-rated salary of the Grant Administrator as well as the contract for inspection services for HOME funded projects and other related fees for the First-Time Homebuyer Program. The amount allocated represents 10% of the City's HOME allocation as allowed.
	<b>Target Date</b>	6/30/2022

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable since this is a program delivery cost for a Citywide program.
	<b>Location Description</b>	The Department of Community Development is located at 317 E. Church Street, Elmira, NY 14901 on the third floor.
	<b>Planned Activities</b>	Administration of HOME-funded activities
<b>24</b>	<b>Project Name</b>	Scattered Site Revitalization
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	Improve Condition of Elmira's Housing Stock
	<b>Funding</b>	HOME: \$25,000
	<b>Description</b>	Rehab of a foreclosure property for resale as an owner-occupied unit. Anticipated focus is on the Eastside of Elmira, Census tract 1
	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Funds will support rehab of a vacant property which will be sold to income eligible family
	<b>Location Description</b>	Anticipated address is 1055 Admiral Place, Elmira, NY If this property is not secured another property on the eastside of Elmira, census block 1 will be aquired for the use of these funds
<b>Planned Activities</b>	Creation of affordable housing for owner-occupied units within the City of Elmira. The project will address blight and vacant properties or those that have been foreclosed on by the County that can be rehabilitated for homeownership. The project will leverage existing resources of the Chemung County Land Bank.	
<b>25</b>	<b>Project Name</b>	CHDO
	<b>Target Area</b>	
	<b>Goals Supported</b>	Quality Affordable Housing
	<b>Needs Addressed</b>	Improve Condition of Elmira's Housing Stock

<b>Funding</b>	HOME: \$55,571
<b>Description</b>	Near Westside Neighborhood Associate is the City of Elmira's current designated CHDO and identifies single family properties that can be purchased/donated to make repairs as part of their One House At A Time Program that are sold to a first-time homebuyer. Additionally, Near Westside Neighborhood Association has had initial conversations with BOCES about constructing a new single-family home on a vacant lot.
<b>Target Date</b>	6/30/2022
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Locations are still in the process of being identified for 2021-2022
<b>Location Description</b>	Locations are still in the process of being identified for 2021-2022
<b>Planned Activities</b>	Planned activities include purchase and rehabilitation of a single-family property for homeownership. Additionally, there may be an opportunity for a partnership with GST BOCES for infill of a new single-family home on a vacant lot.

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Census tracts with the highest low-moderate income population by percentage include census tracts 1 (75.94%), 2 (56.63%), 6 (72.42%), 7 (77.81%), and 10 (62.54%). Census tract 7 includes the City's downtown and Central Business District (including the Business Improvement District) which is where the majority of economic development assistance is targeted. Census tracts 7, 6, 2, and 1 are also census tracts with the highest percentage of minorities residing in them. Community Development during the upcoming year will continue to outreach to residents within these tracts to ensure residents are aware of the programs that exist.

### Geographic Distribution

Target Area	Percentage of Funds
BROWNFIELD OPPORTUNITY AREA	5
BUSINESS IMPROVEMENT DISTRICT	15
NEW YORK MAIN STREET TARGET AREA	10

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The City of Elmira has limited funding and chooses to leverage geographically to increase the impact on the neighborhoods in need. Other planning efforts, including the Southside Rising Revitalization Strategy and Comprehensive Master Plan, citizen participation, and investment of other resources (state and federal) are the basis for allocating investments geographically within the City. The City will also be looking to leverage opportunities to expand its tax base or where neighborhoods can be stabilized through either private/state investment.

### Discussion

In 2021, projects around downtown revitalization and development will continue with the facade program and ongoing efforts of prior year funding from New York State. Many project and programs have been impacted and delayed because of Covid-19, so the City anticipates an increase in activities in the 2021-2022 program year as the community recovers from the pandemic.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Elmira is anticipating rehabilitating existing homeowner units with the use of CDBG and HOME Owner-Occupied Rehab Program as well as providing at least 15% of HOME funds for a Near Westside Neighborhood Association CHDO project toward acquisition and rehab. A total of 13 new homebuyers are expected to be assisted through the acquisition of existing units. The Near Westside Neighborhood Association and recently Habitat for Humanity receives funding through the New York State Affordable Housing Corporation (AHC) for homeowner and homebuyer rehab which assists in improving the housing stock.

The City of Elmira’s Department of Community Development will continue to administer a Housing Rehabilitation Program which is targeted to very low/low/moderate income homeowners and involves the rehabilitation of existing owner-occupied units. Other agencies within the City of Elmira including Habitat for Humanity and Near Westside Neighborhood Association have also been successful in getting grant funds through New York State Affordable Housing Corporation, and the City will continue to partner with them on larger property rehabs. Another successful program continues to be the City of Elmira, Catholic Charities First-Time Homebuyer Program which provides pre- and post-purchase counseling and \$10,000 in down-payment and closing cost assistance. During the 2021 Program Year, the Near Westside Neighborhood Association, as the City’s CHDO will begin rehabilitating a single-family home for an eligible first-time homebuyer. Funding is also allocated to Habitat for Humanity to rehab one home in the City of Elmira. Funding will also support scattered site revitalization for 2 affordable housing units through the Chemung County Land Bank.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	400
Non-Homeless	26
Special-Needs	50
Total	476

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	21
Acquisition of Existing Units	0
Total	21

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## **Discussion**

The one year goals for the number of households to be supported are based on individuals assisted through the City of Elmira's CDBG and HOME funding Owner-Occupied Rehabilitation Program and direct financial assistance provided through the First-Time Homebuyer Program for the acquisition of existing units. HOME funding has also been set-aside for Scattered Site Neighborhood Revitalization in an effort to work with either the Chemung County Land Bank to provide affordable housing development and neighborhood revitalization goals.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Elmira Housing Authority does not request CDBG or HOME funds to address the needs of public housing although consults with the City of Elmira several times a year. The City reviews the Elmira Housing Authority's Environmental Reviews and ensures that plans are consistent with the Consolidated Plan.

### **Actions planned during the next year to address the needs to public housing**

The City of Elmira will continue to review the Elmira Housing Authority's Annual Agency Plans for consistency with the Consolidated Plan and will continue to maintain a relationship with the Elmira Housing Authority shall needs arise in the future. The Elmira Housing Authority and the City of Elmira have an agreement for additional police services which continues to be renewed annually.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

An elections were held in 2021 for the resident commissioners in order to encourage residents to become more involved in management of the Elmira Housing Authority. Their input is used for the Agency Plan. The Elmira Housing Authority puts out a 45-day notice that the plan is available for review and a Public Hearing is held. The City of Elmira and Catholic Charities of Chemung/Schuyler have a First-Time Homebuyer Program which is promoting to public housing residents, in particular to those residing at Hoffman Plaza which is geared towards families.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Elmira Housing Authority is not designated as troubled.

### **Discussion**

The City of Elmira will continue to consult with the Elmira Housing Authority to identify ways that the two organizations can collaborate to address affordable housing goals in Elmira.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

During the 2021-2022 Program Year, the City of Elmira plans on allocating **\$60,000** in CDBG funds towards meeting the needs of homeless and other special needs in the community. As the primary provider of emergency services for homeless individuals and families in the City of Elmira, Catholic Charities of Chemung and Schuyler Counties operates an emergency service shelter (Second Place East) and an emergency service center (Samaritan Center) which provides temporary emergency shelter for homeless individuals and families. Case management services are a critical part of their program to provide access to long term shelter and prevent chronic homelessness. Catholic Charities provides a holistic approach to services leading to long-term housing stability and self-sufficiency since 2003, and receives funding from HUD through the Continuum of Care process and New York State to meet the needs of the homeless. Additionally, in 2021, the Salvation Army's Pathway's to HOPE and Special Needs Housing Services (SAFE House) will be funded to provide housing residential housing and access to a 24-hour Domestic Violence Hotline. The Salvation Army also provides rapid rehousing services to individuals and families fleeing domestic abuse. Other agencies/services available to serve residents in the City of Elmira include Glove House which provides housing (group homes) to adolescents between the ages of 10-18 in need of more supervision and structure that their families are unable to provide. Saving Grace Ministries of Elmira, Inc. has been operating a transitional residence for men recently released from a correctional facility. Their target population is homeless adult males currently subject to New York State Department of Corrections and Community Supervision oversight and release mandates, who are mandated by law to return to the community where they were residing at the time of conviction.

Additionally, in 2021-2022 program year, the City of Elmira will receive \$1,000,000 through the NYS Attorney General's Office and the Anti-Displacement Learning Network. Through this program, the City will increase public services programs by funding a case manager position, emergency relocation funds, and funds for rental rehab work on properties for low-income residents

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Elmira will continue to support Catholic Charities Second Place East and Homeless Prevention Program and the Salvations Army's SAFE with CDBG funding. Their one- year goals for reducing and ending homelessness includes:

1. Goal: Community access to emergency housing and case management services to identify and secure safe and affordable housing. Outcome: 400 clients will be provided emergency housing through Second Place East. 25 clients fleeing domestic violence and abuse will receive housing and services through the

Salvation Army's SAFE house/Pathways of Hope.

2. Goal: Prevent displacement of individuals/families from their homes in the community. Outcome: 5,000 clients will be provided homelessness prevention case management services. Second Place East Homeless Shelter will assist individuals/families that are homeless by meeting their immediate needs of shelter and food. Individuals and families will create a strategy to help locate permanent housing and set personal goals with the help of their housing advocate. As individuals and families request assistance with homeless prevention services, a complete initial assessment of need will be completed to ensure immediate prevention needs are taken care of to prevent homelessness and they will be assigned a case manager to work with them to increase housing stability. Through assessments, case managers will identify individuals/families without adequate resources to meet the criteria for mainstream benefits included but not limited to: public assistance, SNAP benefits, WIC, SSI/SSDI, Medicaid/Medicare, health insurance, and HEAP. Additionally, case managers will identify unemployed/underemployed clients and make connections to employment opportunities through various resources in the community. The Elmira Police Department and Department of Social Services are two key partners in reaching out to homeless individuals and connecting them with appropriate services.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Second Place East Homeless Shelter, which is located in the City of Elmira, has seen an increase in the number of individuals requesting emergency shelter due to eviction, code violations and family members doubling up and being asked to leave by the landlord because of tenancy issues.

Homeless persons often face many barriers throughout their goal of self-sufficiency. Case management services assists individuals and families develop a budget as well as help provide financial assistance to resolve rent/utilities back payments. For those with a criminal background, case managers work with private landlords to provide stable housing. Case managers also help advocate for clients and negotiate with landlords and/or property managers and utility companies as well as assist with locating, attaining and maintaining safe and affordable housing. Catholic Charities addresses the needs of adolescents transitioning from foster care to independent living through its Lasting Success Program. The Gateways Community Living programs provide community living to individuals and families at risk of suffering from mental illness, substance abuse, HIV/AIDS, and homelessness – many of whom are being released from inpatient treatment. The Salvation Army provides a shelter for individuals/families suffering from domestic violence.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

## **recently homeless from becoming homeless again**

The target population for Second Place East services is individuals and families who are either at risk of becoming homeless or who have been identified as in need of immediate shelter. Rapid Re-Housing case managers assist homeless individuals and families to move into stable housing. Case managers assist homeless individuals and families move into stable housing. Program components involve identifying a possible housing location, provision of rental and certain forms of financial assistance, and support services with a focus on stable employment and permanent housing.

Catholic Charities has a Lasting Success program that is a supervised independent living program that provides intensive person-centered case management, life skills instruction, subsidized employment opportunities and progressive levels of housing options to youth between the ages of 16-21 transition from foster care to independent living with a goal of preventing homelessness and leading to lasting success. Catholic Charities Gateways Community Living Program provides housing options including residences that are staffed 24 hours a day and support services.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Catholic Charities' Prevention funds assist individuals and/or families that have a demonstrated housing crisis and face imminent risk of losing their permanent housing. With a focus on preventing displacement of individuals and families, case management is an integral part of the Second Place East program leading to a decrease in the need for emergency services and an increase in cost savings. When individuals and families are able to maintain stable housing, there is a decrease in moving costs, emergency services (shelter stays), additional security deposits, and the potential for employment and school interruptions. Many program participants seeking assistance from Catholic Charities' Second Place East Homeless Services have mental health and substance abuse issues, exacerbating an already difficult housing market. Additionally, the amount of residents who were recently discharged from an institution, hospital, psychiatric facility, Drug/Alcohol treatment, jail or prison with no residence prior to incarceration is increasing. Catholic Charities' overall mission is to provide direct assistance, education, training and advocacy for those who are most vulnerable in our communities. These vulnerabilities include poverty, physical disabilities, homelessness, lack of adequate housing, addictions, hunger, and mental health concerns among other factors.

Low-income individuals and families are able to avoid becoming homeless by being served by Catholic Charities at one location, the Samaritan Center located at 380 South Main Street and meeting with a Case Manager to complete an assessment of their needs, whatever they might be. The Samaritan Center

provides short-term emergency services and supports to those in need including food, clothing, prescription medications, assistance with food stamps enrollment, health insurance, and Home Energy Assistance Program (HEAP) applications. The Samaritan Center also has an additional part-time person who has been hired through the Chemung County Department of Social Services under the Empire State Poverty Reduction Initiative as a Community Navigator.

## **Discussion**

With limited community development funding and staff resources and other community development needs, the City of Elmira and specifically the Department of Community Development has a limited direct role in addressing the homeless and other special needs through actions undertaken directly by the City. The City of Elmira as stated previously continues to provide CDBG assistance to Catholic Charities for Second Place East Emergency Shelter and case management services and serves on the Housing Coalition and Continuum of Care.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Elmira, compared to New York State as a whole, is an affordable place to live based on the median value of properties. Yet, based on poverty statistics, low median household income, a significant number of Elmira residents have a high cost burden and housing is not affordable to the very low- and low-income segments of the population. The current tax rate of the City and cost of utilities especially for large, old homes also is a barrier to affordable housing to results in a high cost burden or problems becoming delinquent in taxes. The age and condition of the housing stock and a disinvestment by largely out of town landlords also negatively impacts the quality of the affordable housing that exists within the community and serves as a significant barrier. These barriers will continue to be addressed with federal and state community development funding and increased coordination with housing and social service agencies.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

1. The City of Elmira will continue to support Catholic Charities Housing Counseling services and the promotion of a First-Time Homebuyer Program since both programs help low income residents overcome the barriers to affordable housing. HOME funds will continue to be utilized to provide \$10,000 deferred loans (grants) to assist eligible first-time homebuyers with down payment and closing costs enabling households to achieve the dream of homeownership. The grants combined with pre- and post-purchase counseling through Catholic Charities has enabled previous homebuyers to be successful. Chemung Canal Trust Company, a local lender and an approved member of the Federal Home Loan Bank's First Home Club, also assist individuals and families save money toward buying their own home by matching \$4 for every \$1 a household saves toward their down payment, up to a maximum match of \$7,500 as long as they commit to a minimum of 10 months of saving.
2. Additionally, a barrier to affordable housing including decent wages for workers that enable them to afford their housing, including the rent/mortgage, utilities, and taxes which are high in general for New York State and the City of Elmira is no exception. A focus on economic development and building a sustainable economy will be a focus of the Comprehensive Master Plan and will require a commitment on the part of City and County officials to help retain and recruit new businesses that create jobs.
3. The City of Elmira will also be issuing a Request for Proposals to leverage 2021 and 2022 HOME funding with Low Income Housing Tax Credits from New York State Homes and Community Renewal in order to increase the number of quality, affordable rental units within the city. The City is hoping that approximately 50 rental units may be rehabilitated and newly constructed to replace current but substandard rental units or reactivate vacant units.

4. Supporting and promoting housing organizations such as Near Westside Neighborhood Association (the City's CHDO) and Habitat for Humanity which continue to invest in developing affordable housing to subsidize the cost of rehabilitating houses for low/moderate income homebuyers, especially first-time homebuyers.
5. Another barrier to affordable housing includes the high cost of utilities especially since the age and condition of much of the housing stock makes it not energy efficient. Community Development will continue to incorporate energy improvements in properties that are rehabilitated, connect homeowners with NYSERDA's programs, and support future housing projects that incorporate green design and energy efficiency appliances, etc.

**Discussion:**

Barriers to affordable housing are frequently addressed at the Chemung County Housing Coalition and Poverty Coalition meetings. The barriers identified within the Consolidated Plan and the Annual Action Plan will not be removed overnight and will require strong collaboration between multiple layers of government to ameliorate the negative effects of public policies and make Elmira and New York State an affordable place to live.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Elmira Department of Community Development and its community partners have several actions planned for the 2021-2022 Program Year. The focus will be to continue serving and meeting the needs of the underserved, foster and maintain affordable housing, reduce lead-based paint hazards, and reduce the number of impoverished individuals and families. Because of funding limits, collaboration will be important and necessary to have a significant impact.

### **Actions planned to address obstacles to meeting underserved needs**

An underserved need continues to be improving the condition of the City's rental properties especially those owned by absentee landlords. These properties have a blighting impact on neighborhoods, over burden and place a drain on City services (code enforcement, fire protection, and police), and creates a problem for low income families finding quality affordable housing (especially those within 0-30% of Area Medium Income). The City of Elmira will continue to utilize its Rental Registration and Certification process and Vacant Buildings Ordinance to help address the decline of neighborhoods as well as prosecuting the most egregious code cases.

CDBG funds will be used to provide Public Service Programs (**\$155,000**) to target underserved communities. Additionally, funds are targeted towards underserved neighborhoods and areas of the City typically underserved by other public and private resources.

Another underserved need within the City of Elmira continues to be economic development with the City's boundaries and development that is sustainable. Sustainability will be a focus along with encouraging investment in the downtown areas. New York State, the City, Chemung County, Southern Tier Economic Growth (STEG) are working together toward the redevelopment of downtown Elmira.

### **Actions planned to foster and maintain affordable housing**

The City's priority is to foster and maintain affordable housing in a manner that controls density and has a positive impact on the neighborhood. A goal is to improve the existing rental housing stock and addresses concerns regarding absentee landlords. Emphasis will continue to be to make housing developed or rehabbed as energy efficient as feasible and to leverage programs funded by NYSERDA, Empire State Development, and other federal and state programs. Community Development staff will continue to promote its Owner-Occupied Rehab Program and support the First-Time Homebuyer Program which provides down payment and closing cost assistance to new homebuyers. Additionally, the City has launched a Lead Paint program to provide grants to property owner for lead paint reduction

and repairs.

### **Actions planned to reduce lead-based paint hazards**

In 2019, the City of Elmira was awarded \$1.3 Million dollars from US Department of Housing and Urban Development Office of Lead Hazard Reduction and Healthy Homes to establish a lead paint hazard in homes build prior to 1978. The funds are for a three year program. Since implementing this program, the City has addressed lead paint for 12 units; the City plans to complete work on a total of 60 units by the end of the grant (Winter 2023). The City is working closing with the Chemung County Health Department to prioritize units with children under the age of 6 who have high lead blood levels.

The Department of Community Development will continue to receive referrals for its CDBG-funded owner-occupied housing rehabilitation program from the Chemung County Health Department when a child with an elevated lead level is identified through lead testing. The Department also maintains on staff a certified Lead Risk Assessor who will continue to evaluate homes for LBP hazards utilizing a Lead Safe Housing Requirements Screening Worksheet, in particular in those homes with children or pregnant women present. The City of Elmira and the Chemung County Health Department have a partnership where the Chemung County Health Department conducts risk assessments and lead clearance inspections on an as needed basis for a set fee. Contractors that perform work funded with CDBG and HOME funding must have proof that they have participated in a Lead Safe Work Practices and Lead Renovators training on file with the Department of Community Development.

### **Actions planned to reduce the number of poverty-level families**

The Department of Community Development is an active participant in the Chemung County Poverty Reduction Coalition which was first formed in 2013 and is an ever growing consortium of organizations and individuals working together to address the issue of poverty within the City of Elmira and Chemung County. In addition to the City's participation on this coalition, specific actions the City has planned during the upcoming program year include the following:

- Based on available data, housing cost burden is a significant challenge for families living in poverty. Actions planned to address this concern include issuance of a Request for Proposals to affordable housing developers to utilize HOME funding to leverage New York State Low Income Housing Tax Credits to improve the quality, availability, and affordability of rental housing for poverty-level families.
- The City of Elmira continues to support as a CDBG sub-recipient, Catholic Charities of Chemung/Schuyler Housing Counseling services and Second Place East Homeless Shelter and Homelessness Prevention Program. These programs assist poverty-level families by helping them avoid mortgage foreclosure or connect them with valuable resources/services to help them become self-sufficient.
- There will continue to be an emphasis on economic development to increase the availability of

jobs that provide economic opportunities for low income individuals. The City of Elmira has submitted a White Paper to the Southern Tier Regional Economic Development Council and Empire State Development and will pursue funding through the Consolidated Funding Application and Upstate Revitalization Initiative. The City is also on the Steering Committee for the I-86 Corridor Study that is currently being worked on to spur economic development along the I-86 Corridor between the City of Corning and City of Elmira.

### **Actions planned to develop institutional structure**

The City's Department of Community Development is continuously looking to improve upon processes and develop institutional structure. The following actions are planned for the upcoming Program Year:

1. The Department has a Policies and Procedures manual that is reviewed and updated on at least a semi-annual basis.
2. Review and update the Department's Language Access Plan
3. Staff regularly participate in on-site trainings and webinars hosted by HUD and other state and federal agencies to ensure that the City continues to stay up to date on best practices in community development and the direction HUD is headed. Staff participates in HUD Buffalo's TA Thursdays and Rehab Rap and will continue to suggest future topics to be covered.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City's Department of Community Development has several actions planned to enhance coordination between public and private housing and social service agencies:

1. City staff and the Near Westside Neighborhood Association (the City's designated CHDO) continue to meet at least quarterly to discuss housing needs and projects that the two organizations can work together.
2. Community Development has developed a stronger relationship with Chemung County Habitat for Humanity. Catholic Charities of Chemung/Schuyler also has a housing counselor who serves on Habitat for Humanity's Selection Committee and the three agencies will be coordinating more with the First-Time Homebuyer Program.
3. The Department of Community Development has a staff representative that participates in the Chemung County Housing Coalition convened by Catholic Charities of Chemung/Schuyler as well as the Poverty Reduction Coalition convened by Cornell Cooperative Extension of Chemung County.
4. Community Development has a staff person who is a member of Chemung County Youth Bureau's Advisory Board to understand youth programming within the community.
5. The Director of Community Development participates in monthly Continuum of Care conference calls.

**Discussion:**

The issues facing the City of Elmira are complex and will only be addressed with assistance and increased coordination between public and private housing and social service agencies. There are also limited financial and human resources to address the needs of the community and therefore, there will be greater emphasis placed on supporting projects that have the greatest positive impact on the community.

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

The following section outlines program specific requirements for both the CDBG and HOME programs. Community Development staff regularly participate in HUD-hosted webinars and trainings to ensure that program requirements are being met including TA Thursdays and Rehab Rap which have been useful in better understanding and applying the requirements of both the CDBG and HOME programs.

The City of Elmira utilizes the CDBG program to generate program income through an owner-occupied rehab loan program administered by the Department of Community Development and the economic development loan program administered by Southern Tier Economic Growth.

Lastly, the City of Elmira anticipates that an estimated 85% of CDBG funding will be used for activities that benefit low to moderate income persons on either an area-wide basis through improvements to public facilities/public improvements or will have a direct impact on low to moderate income persons. The CDBG regulations require that at least 70% of CDBG funds benefit low to moderate income persons and during prior program years, the City of Elmira has far exceeded this percentage.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
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2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

85.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Elmira plans on utilizing HOME funds expected to be available during the program year to providing direct assistance and housing counseling services to first-time homebuyers, and an eligible CHDO project. Other forms of investment related to the First-Time Homebuyer Program is funding through private lenders including investment through Chemung Canal's First Home Club. The City intends on leveraging HOME funds with New York State Affordable Housing Corporation (AHC) funds that were awarded to the Near Westside Neighborhood Association and NWNA will be administering the AHC funds. Near Westside Neighborhood Association, as the City's designated CHDO, will utilize set aside funds as well as project proceeds for their "One House At a Time Program." The City will also be committing **\$25,000** for scattered site neighborhood revitalization in partnership with the Chemung County Land Bank for eligible projects within the City of Elmira.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Elmira will be utilizing the recapture guidelines when HOME funds are used for homebuyer activities. Eligible first-time homebuyers who participate in First-Time Homebuyer Program will be eligible to receive up to \$10,000 based on need as a deferred loan (grant) to cover down payment and closing costs. There will be a five-year affordability period and as long as the homebuyer continues to own and occupy the property for the entire five years, the deferred loan will be discharged and the filed mortgage will be discharged. If the homebuyer fails to own and occupy the property during the affordability period, the City will recapture the \$10,000. A mortgage and HOME Program Agreement will be signed by both the homebuyer and the City outlining the recapture terms.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired

with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City and its CHDO (Near Westside Neighborhood Association) will follow the resale guidelines to ensure the affordability of units acquired and rehabilitated with HOME funds. The affordability period will be determined based upon the total HOME investment and the City will utilize HUD's minimum requirements and there will be a maximum 15 year affordability imposed on properties. The reasonable range of homebuyers according to 24 CFR 92.254 (a) (5)(i)(B) will be between 51-80% of the Area Median Income. Under the "resale" guidelines, the homebuyer will work closely with the City of Elmira and Near Westside Neighborhood Association on the resale of the property to a defined range of low-income buyers and receive the City's final approval. The (Seller) must receive a "fair return" on their investment. "Fair return" is the return of the homebuyer's original investment plus any capital improvements at an actual cost not to exceed the newly assessed value at the time of the sale plus sixty percent (60%) of the remaining professionally appraised increase in value at the time of the sale during the Affordability Period. NWNA shall receive the remaining forty percent (40%) of the newly assessed value upon the sale. The City, as the Participating Jurisdiction will ensure that the housing developed with HOME funds remains affordable to the identified range of low income homebuyers by utilizing deed restrictions which specify the affordability period, defined range of homebuyers, and resale restrictions. Homebuyers also sign a HOME Program Agreement. Resale will only be utilized when eligible homebuyers do not participate in the City's First-Time Homebuyer Program and receive direct financial assistance. Those homebuyers who receive direct financial assistance utilizing HOME will be subject to recapture and a mortgage and HOME Program Agreement will be signed by both the homebuyer and the City outlining the recapture terms as described in the previous question.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not plan on using 2021 HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

The City of Elmira is committed to utilizing available CDBG and HOME funds to benefit the greatest number of low to moderate income residents. During the upcoming program year, the City of Elmira will be focusing HOME investment on the First-Time Homebuyer Program, for an eligible CHDO project, and for a future scattered site neighborhood revitalization project with the Chemung County Land Bank to further increase the quality of the City's affordable housing. Homebuyers and homeowners assisted with HOME funds will be made aware of the affordability requirements as well as recapture and resale provisions in program agreements.

A competitive Notices of Funding Application (NOFA) is made available on an annual basis for Community Based Organizations to apply for CDBG and HOME funds. The City posts a notice on the City website and in the local newspaper (the Star-Gazette) as well as e-mailing past grantees directly of the upcoming NOFA. The notice is typically released in January or February of each year, which gives the City staff enough time to review applications internally and discuss with the Citizen Advisory Committee. The committee is given the opportunity to provide input on all applications received. Final funding approval is at the discretion of the Elmira City Council.

## Attachments

## Citizen Participation Comments

### Citizen Participation Comments

*The Department of Community Development was informed on May 14<sup>th</sup> of a HUD formula error; the Department of Community Development hosted additional public outreach and comment period to allow the public comment on the use of the additional \$17,565 in CDBG funds which were received. This outreach is required by Elmira's current Citizen Participation Plan.*

- The Elmira City Council authorized the submission of the Annual Action Plan at a public meeting held on July 5<sup>th</sup> at 3:30PM. No written or oral comments were received at that meeting.
- A Public Hearing was held on Monday, June 21<sup>st</sup> at 5:30PM; no written or oral comments were received at this public meeting.
- Additionally, a public comment period was observed from June 7-11<sup>th</sup>. However, no written or oral comment were received by the department.
- Written notice was published on the City of Elmira's webpage and published in the Star Gazette.
- Draft of the Annual Action Plan was published on the City of Elmira's website and a copy is held with the Elmira City Clerk.

*Prior to the formula modification the following outreach was conducted:*

- A 30-day public comment period was observed from April 5<sup>th</sup>- May 4<sup>th</sup>, 2021 at 4:00PM. No written or oral comments were received.
- A public hearing held on March 29, 2021 at 5:30PM; no written or oral comments were received.

*Additionally, the following outreach was conducted to gain community input:*

- A meeting was held with the Citizen Advisory Committee on April 1, 2021 via zoom to gain community input. The Advisory Committee discussed the proposed projects and applications which were received by the department.
- The City advertised the availability of funds for public service applications on January 11<sup>th</sup> in the Star Gazette and on the City website. The deadline for submission of the applications was March 1, 2021. The Department received an excess of application beyond funding availability.

C. A.

July 6<sup>th</sup>, 2021

RESOLUTION NO. 2021-207

RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT THE CITY OF ELMIRA'S  
2021-2022 CDBG AND HOME ANNUAL ACTION PLAN  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

By Councilmember Moss:

WHEREAS, federal regulations governing the Community Development Block Grant (CDBG) Program administered by the U.S. Department of Housing and Urban Development require that participating communities prepare a Consolidated Plan every five years and an Annual Action Plan to ensure that the community needs are being met; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of Elmira that it will be receiving \$1,209,503 in CDBG funds for FY 2021-2022 and the City anticipates collecting \$40,000 in Program Income resulting in a total of \$1,249,503 being available to fund CDBG eligible activities; and

WHEREAS, the City of Elmira has also been advised that the City will be receiving \$308,969 in HOME Investment Partnership funds; and

WHEREAS, the City published a notice inviting eligible groups and organizations to submit applications for said funds; and

WHEREAS, Community Development staff has prepared the attached recommended budget for CDBG and HOME funding; and

WHEREAS, in accordance with the City of Elmira's Citizen Participation Plan, a public hearing was held on June 21, 2021 seeking input on the 2021-2022 Annual Action Plan; and

WHEREAS, the Department of Community Development also sought input by conducting three neighborhood meetings and from a Citizen Advisory Committee; and

WHEREAS, the availability of a draft executive summary of the plan, a recommended budget, and a listing of proposed projects to be funded was advertised in the Star Gazette and a 5-day public comment period was observed with written comments being accepted until Friday, June 11th, 2021; and

WHEREAS, the Consolidated Plan and Annual Action Plan must be submitted to the U.S. Department of Housing and Urban Development no later than August 16, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, that the 2021-2022 Annual Action Plan is hereby approved for submission to the U.S. Department of Housing and Urban Development; and

**BE IT FURTHER RESOLVED**, that the City Manager is hereby authorized to submit the Annual Action Plan to the U.S. Department of Housing and Urban Development no later than August 16, 2021.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
X	Councilmember Stermer	
X	Councilmember Moss	
ABSENT	Councilmember Franchi	
X	Councilmember Kitching	
X	Councilmember Grasso	
ABSENT	Councilmember Duffy	
ABSTAIN	Mayor Mandel	
4		0

Proposed CDBG and HOME Budget for FY 2021-2022		
CDBG Allocation		\$1,209,503.00
PI Expected (Reliab)		\$30,000.00
PI Expected (NTFG)		\$10,000.00
Unexpended Prior Year Resources		
	<b>TOTAL CDBG</b>	<b>\$1,249,503.00</b>
HOME Allocation		\$308,969.00
Unexpended Prior Year Resources		30.00
	<b>TOTAL HOME</b>	<b>\$308,969.00</b>
<b>CDBG Operating Costs</b>		
	<b>FY 2021</b>	
General Administration		\$255,000.00
Rehab Administration		\$152,565.00
Public Services		
Seaside Community Center		\$1,500.00
Eric Davis Community Center		\$25,000.00
Catholic Charities Homeownership Counseling		\$25,000.00
Catholic Charities Emergency Shelter		\$25,000.00
ARC of Cheering		\$15,000.00
Motion Wheels		\$25,000.00
CASA		\$16,000.00
Salvation Army		\$10,000.00
<b>TOTAL PUBLIC SERVICES</b>		<b>\$185,000.00</b>
	<b>Housing/Historic Rehabilitation Programs</b>	
Owner Occupied Rehabilitation Program		\$210,000.00
Arbor Housing and Development (Cheering County Land Bank)		\$25,000.00
Cheering County Habitat for Humanity (Capital project)		\$30,000.00
<b>TOTAL HOUSING/HISTORIC REHABILITATION PROGRAMS</b>		<b>\$265,000.00</b>
Public Facilities		
Street Improvement Program		\$125,000.00
ADA Signage Improvements		\$25,000.00
Emilia Downtown Development (Operation Green Streets)		\$15,000.00
<b>TOTAL PUBLIC FACILITIES</b>		<b>\$175,000.00</b>
Economic Development		
Emilia Downtown Development (Facade Improvements)		\$1,938.00
Seaside Tier Economic Growth (Loan program)		\$200,000.00
<b>TOTAL ECONOMIC DEVELOPMENT</b>		<b>\$201,938.00</b>
Other Projects		
Lead Paint Hazard Reduction - Relocation and Reliab Costs		\$65,000.00
<b>TOTAL OTHER PROJECTS</b>		<b>\$65,000.00</b>
<b>TOTAL CDBG FUNDS</b>		<b>\$65,000.00</b>
	<b>HOME Operating Costs</b>	
	<b>FY 21/22</b>	
First Time Homebuyers program grants		\$130,000.00
First Time Homebuyers pre-counseling		\$33,500.00
Owner Occupied Rehabilitation Program		\$35,000.00
HOME Administration		\$30,896.00
Seaside Site Revitalization		\$25,000.00
CDBG (15% minimum)		\$55,571.00
<b>TOTAL HOME FUNDS</b>		<b>\$308,969.00</b>

June 21, 2021

**PUBLIC HEARING**

**PUBLIC HEARING** held this 21<sup>st</sup> of June, 2021 for the purpose of receiving written and oral comments from the public regarding the City of Elmira's 2021 Annual Action Plan for the Community Development Block Grant and HOME Investment Partnerships Programs.

**APPEARANCES:**      Open: 5:36 P.M.  
                             In Favor Of:      None

**Opposed:**      None

**Written Submissions:**      None

**Closed:**      5:37 P.M.

June 7<sup>th</sup>, 2021

RESOLUTION NO. 2021-176

RESOLUTION SCHEDULING A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE CITY OF ELMIRA'S 2021 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAMS

By Councilmember Moss:

- WHEREAS, the City of Elmira is an Entitlement Community under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) and HOME Investment Partnership Programs; and
- WHEREAS, the purpose of the Community Development Block Grant Program is to promote sound community development, revitalize cities, reverse urban decay, promote programs for housing rehabilitation and to stimulate economic growth to turn around distressed cities through the Consolidated Planning process; and
- WHEREAS, all activities funded with CDBG funds must meet one of the statutory objectives as set forth by Congress (1) benefit to low and moderate income persons; (2) aid in the prevention or elimination of slum and blight; or (3) meet an urgent need; and
- WHEREAS, the HOME Investment Partnership Program is designed exclusively to create affordable housing for low-income households and all projects funded with HOME funds must be housing related; and
- WHEREAS, HUD has released 2021 CDBG and HOME formula grant allocations, and, the City of Elmira will receive a CDBG allocation of \$1,269,503 and a HOME allocation of \$308,969; and
- WHEREAS, the Department of Community Development, in conformance with the City's Citizens Participation Plan, is seeking input from residents, agencies, and other interested parties throughout the City to obtain input on community needs and will be using input gained from the community in preparing the City's 2021 Annual Action Plan as required by HUD; and
- WHEREAS, a notice of funding availability was published in the official newspaper of the City of Elmira inviting interested organizations to submit an application for CDBG and HOME funds; and
- WHEREAS, in accordance with program regulations, the City is required to hold a public hearing prior to the Consolidated Plan and Annual Action Plan draft being completed and published for comment to obtain the views of citizens and interested agencies on activities to be included in the Annual Action Plan.

**NOW, THEREFORE, BE IT RESOLVED**, that the 2021 Annual Action Plan for the Community Development Block Grant and HOME Programs be scheduled for Monday, June 21st, 2021 at 5:30 p.m. during the regularly scheduled City Council meeting; and

**BE IT FURTHER RESOLVED**, that notice of the public hearing be published in the Star Gazette.

ADOPTED BY UNANIMOUS VOTE

AYES		NAYS
ABSENT	Councilmember Sterner	
X	Councilmember Moss	
ABSENT	Councilmember Franchi	
X	Councilmember Kitching	
X	Councilmember Grasso	
X	Councilmember Duffy	
X	Mayor Mandell	
5		0



**NOTICE OF PUBLIC HEARING**

The City of Elmira is seeking written and oral comments from citizens and interested agencies at a public hearing to be held on Monday June 21, 2021 at 5:30pm. The public hearing will be held at City Hall, 3017 E. Church St, Elmira, NY, City Council Chambers (2nd Floor), which is a handicapped accessible location.

The City of Elmira Department of Community Development is looking for input as it prepares its 2021 Annual Action Plan for the use of Federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program funds it receives from the U.S. Department of Housing and Urban Development. The Annual Action Plan sets forth program goals, funding priorities, specific objectives, annual goals, and benchmarks for measuring progress. The City of Elmira will receive \$1,200,000 in CDBG and \$200,000 in HOME funds. The purpose of the CDBG Program is to promote and community development, revitalize areas, reverse urban decay, promote housing rehabilitation, and stimulate economic growth.

The City of Elmira is committed to creating equal housing opportunities and prohibiting discrimination for all persons in housing on the basis of race, color, religion, sex, national origin, disability, and familial status. Under the Federal Fair Housing Act, Housing Impaired persons can reach the Community Development office through New York Relay Center at 1-800-862-1220. If individuals require special assistance or accommodations, please do not hesitate to contact the Department of Community Development at 727-8641.



AJ/FEC  
6/7/2021

3 751141

**NOTICE OF PUBLIC COMMENT PERIOD FOR THE CITY OF ELMIRA'S PROPOSED 2021 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAMS.**

The City of Elmira Department of Community Development is seeking public comments on its draft 2021 Annual Action Plan for the use of Federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program funds it receives from the U.S. Department of Housing and Urban Development (HUD). The purpose of the CDBG Program is to promote sound community development, revitalize cities, reverse urban decay, promote housing rehabilitation and stimulate economic growth. The HOME Program is to assist communities and nonprofit organizations in funding activities relating to building, buying, and/or rehabilitating affordable housing for rent or homeownership.

The City of Elmira has been notified that it will be receiving \$1,200,000 from HUD for its 2021-2022 CDBG Program Year and an additional sum of \$40,000 in Program Income collected or anticipated to be collected for a total of \$1,240,000 to be used for programming. Additionally, the city has been notified that it can expect to receive \$300,000 in HOME Investment Partnership funds. The draft 2021 Annual Action Plan, and proposed projects to be funded with CDBG and HOME funds can be found on the Community Development webpage at <http://www.ci.elmira.ny.us/community-development>. City of Elmira Clerk's Office, or the State Memorial Library. In addition, anyone who would like a free copy mailed to their home may contact the Department of Community Development at (807) 737-3691.

A 3-day public comment period will be observed from June 7th - 11th. Citizens are invited to submit written comments on the draft 2021 Annual Action Plan. Comments should be sent to the Department of Community Development, ATTN: Brian Moran, City Hall, 217 E. Church Street, Elmira, New York 14901. Written comments will be accepted until 4:00pm on Friday, June 11th, 2021.

The City of Elmira is committed to prohibiting discrimination because of race, color, religion, sex, handicap, family status, or national origin. Hearing impaired persons can reach this office through New York Relay Center at 1-800-662-1235.



AA2020  
5/27/2021



March 29, 2021

**PUBLIC HEARING**

PUBLIC HEARING held this 29th March, 2021 for the purpose of receiving written and oral comments from the public regarding the City of Elmira's 2021 Annual Action Plan for the Community Development Block Grant and HOME Investment Partnerships Programs.

APPEARANCES: Open: 5:33 P.M.

In Favor Of: None

Opposed: None

No Written Submissions

(no comments from the public via webex teleconference call)

Closed: 5:34 P.M.

CD

March 15<sup>th</sup> 2021

RESOLUTION NO. 2021 - 89

RESOLUTION SCHEDULING A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE CITY OF ELMIRA'S 2021 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAMS

By Council As A Whole:

WHEREAS, the City of Elmira is an Entitlement Community under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) and HOME Investment Partnership Programs; and

WHEREAS, the purpose of the Community Development Block Grant Program is to promote sound community development, revitalize cities, reverse urban decay, promote programs for housing rehabilitation and to stimulate economic growth to turn around distressed cities through the Consolidated Planning process; and

WHEREAS, all activities funded with CDBG funds must meet one of the statutory objectives as set forth by Congress (1) benefit to low and moderate income persons; (2) aid in the prevention or elimination of slum and blight; or (3) meet an urgent need; and

WHEREAS, the HOME Investment Partnership Program is designed exclusively to create affordable housing for low-income households and all projects funded with HOME funds must be housing related; and

WHEREAS, HUD has released 2021 CDBG and HOME formula grant allocations, and, the City of Elmira will receive a CDBG allocation of \$1,191,938 and a HOME allocation of \$308,969; and

WHEREAS, the Department of Community Development, in conformance with the City's Citizens Participation Plan, is seeking input from residents, agencies, and other interested parties throughout the City to obtain input on community needs and will be using input gained from the community in preparing the City's 2021 Annual Action Plan as required by HUD; and

WHEREAS, a notice of funding availability was published in the official newspaper of the City of Elmira inviting interested organizations to submit an application for CDBG and HOME funds; and

WHEREAS, in accordance with program regulations, the City is required to hold a public hearing prior to the Consolidated Plan and Annual Action Plan draft being completed and published for comment to obtain the views of citizens and interested agencies on activities to be included in the Annual Action Plan.

**NOW, THEREFORE, BE IT RESOLVED**, that the 2021 Annual Action Plan for the Community Development Block Grant and HOME Programs be scheduled for Monday, March 29, 2021 at 5:30 p.m. during the regularly scheduled City Council meeting; and

**BE IT FURTHER RESOLVED**, that notice of the public hearing be published in the Star Gazette.

ADOPTED UNANIMOUS VOTE

AYES		NAYS
X	Councilmember Steiner	
X	Councilmember Moss	
X	Councilmember Branchi	
X	Councilmember Kitching	
X	Councilmember Grasso	
X	Councilmember Duffy	
X	Mayor Mendell	
7		0

**NOTICE OF PUBLIC HEARING**

The City of Elmira is seeking written and oral comments from citizens and interested residents at a public hearing to be held on Monday, March 22, 2021 at 2:00 p.m. The public hearing will be held at 400 phone due to Covid-19 protocols. PH 415-855-0002 Code: 715618447X

The City of Elmira Department of Community Development is looking for input as it prepares its 2021 Annual Action Plan for the use of federal Community Development Block Grant (CDBG) and HOME Investment Partnerships Program funds it receives from the U.S. Department of Housing and Urban Development. The Annual Action Plan sets forth program goals, funding priorities, specific objectives, annual goals, and benchmarks for existing programs. The City of Elmira will receive \$1,191,586 in CDBG and \$306,965 in HOME funds. The purpose of the CDBG Program is to promote sound community development, revitalize areas, reverse urban decay, promote housing rehabilitation, and stimulate economic growth.

The City of Elmira is committed to creating equal housing opportunities and prohibiting discrimination for all persons in housing on the basis of race, color, religion, sex, national origin, disability, and familial status under the Federal Fair Housing Act. Hearing impaired persons can reach the Community Development office through New York Relay Center at 1-800-362-1220. If individuals require special assistance or accommodations, please do not hesitate to contact the Department of Community Development at 737-6591.



AM550  
2/16/2021

**Legal Notice**

**NOTICE OF PUBLIC COMMENT PERIOD FOR THE CITY OF ELmira'S PROPOSED 2021 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAMS**

The City of Elmira Department of Community Development is seeking public comments on its draft 2021 Annual Action Plan for the use of Federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program funds it receives from the U.S. Department of Housing and Urban Development (HUD). The purpose of the CDBG Program is to promote sound community development, revitalize cities, reverse urban decay, promote housing, rehabilitation and stimulate economic growth. The HOME Program is to assist communities and nonprofit organizations in funding activities relating to buying, buying and/or rehabilitating affordable housing for rent or homeownership.

The City of Elmira has been notified that it will be receiving \$1,151,999 from HUD for its 2021-2022 CDBG Program Year and an additional sum of \$40,000 in Program Income collected or anticipated to be collected for a total of \$1,191,999 to be used for programming. Additionally, the City has been notified that it can expect to receive \$308,009 in HOME Investment Partnership funds. The draft 2021 Annual Action Plan and proposed projects to be funded with CDBG and HOME funds can be found on the webpage at <http://www.ci.elmira.ny.us>. The City of Elmira Clerk's Office, on the Scale Memorial Library in addition, anyone who would like a free copy mailed to their home may contact the Department of Community Development at (607) 737-5091.

A 30-day public comment period will be observed from April 27, 2021 to May 4, 2021. Comments are invited to submit written comments on the draft 2021 Annual Action Plan. Comments should be sent to the Department of Community Development, ATT: Pamela Strain, City Hall, 217 E. Church Street, Elmira, New York 14904. Written comments will be accepted until 4:00pm on Tuesday May 4, 2021.

The City of Elmira is committed to prohibiting discrimination because of race, color, religion, sex, handicap, family status or national origin. Hearing impaired persons may reach this office through New York Relay Center at 1-800-662-1220.



# The Star Gazette

Classified Ad Receipt  
(For Info Only - NOT A BILL)

**Customer:** DEPT OF BUSINESS & HOUSING DEV  
**Address:** 317 E CHURCH ST  
ELMIRA NY 14901  
USA

**Ad No.:** 0004832728  
**Pynt Method:** Invoice  
**Net Amt:** \$88.58

**Run Times:** 1  
**Run Dates:** 01/11/21

**No. of Affidavits:** 0

**Text of Ad:**

**REQUEST FOR FINANCIAL ASSISTANCE THROUGH  
THE COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAMS AND  
THE HOME INVESTMENT PARTNERSHIPS PROGRAM**

The City of Elmira will be receiving its annual entitlement for Community Development Block Grant (CDBG) funds for the 2021-2022 Program Year (July 1, 2021 - June 30, 2022) as well as its allocation of Federal HOME funds. Since Congress has not completed the appropriations process for HUD's FY 2021 appropriation, at this time HUD cannot provide estimated FY 2021 allocation amounts for purposes to use for planning purposes in developing annual action plans. The City must begin developing its 2021-2022 Annual Action Plan and prioritizing the use of Federal CDBG and HOME funds. The City received \$1,226,642 in CDBG funds and \$224,374 in HOME funds for the Program Year. HUD requires that no more than 15% of CDBG funds be spent on public service activities. The City of Elmira is seeking proposals from organizations for projects that promote sound community development, revitalize cities, reverse urban decay, promote housing rehabilitation, and to stimulate economic growth in an effort to turn around distressed cities.

All projects must meet at a minimum, one of the following National Statutory objectives of the CDBG Program: 1. Benefit low to moderate income persons or persons residing in a household whose income does not exceed 80% of the median family income for the area; 2. Aid in the prevention or elimination of slums and blight; 3. Meet an urgent need that poses a serious and immediate threat to the health and welfare of the community.

**QUALIFYING APPLICANTS:**

Not for profit agencies and faith-based organizations are eligible to submit proposals for CDBG funding for projects that meet one of the National Objectives and can demonstrate the following criteria:

- 1) Consistency with the City's Consolidated Plan and established priorities;
- 2) Demonstrated need for Community Development and use;
- 3) Clearly defined and measurable accomplishments;
- 4) Management capacity of the applicant;
- 5) Leveraging of other non-CDBG funds and a carefully developed budget;
- 6) Demonstrates cooperation and collaboration with other agencies and programs;
- 7) Record of past performance;
- 8) Projects must be ready to proceed.

Groups and organizations interested in obtaining applications and instructions for Community Development Block Grant funding or Community Development Housing Organization (CHDO) funding can contact the Community Development Department at City Hall, 317 East Church Street, Elmira, New York, 14901, at (607) 737-5801 or visit the City's website at [www.cityofelmira.net](http://www.cityofelmira.net) for a link to the application and instructions on the Community Development webpage. The application deadline is Monday, March 1, 2021 at 4:00 p.m.

The City of Elmira encourages applicants, especially groups organized by and/or serving low income residents to contact the Department of Community Development at (607) 737-5801 if they have any questions about the application. A technical assistance workshop will be held on Friday, January 29, 2021 at 9:00 am on Zoom. Phone: 1-828-264-8089. Meeting ID: 828-0201-1510 and Passcode: 121601. Please call (607) 737-5801 to register for this meeting.

**Community Development Housing Organizations (CHDO)**

Fifteen percent (15%) of the HOME funds MUST be allocated to Community Development Block Grant Organiza-

3600 Highway 66, Neptune, NJ 07763

tions (CHDOs) which serve the residents of the City of Elmira. For the 2020-2021 Program Year, the City received a HOME allocation of \$381,874. City of Elmira is seeking to identify eligible CHDOs to submit applications for this funding and is encouraging housing providers in the community to work to obtain a CHDO designation. The deadline for CHDO applications is Monday, March 1, 2021 at 4:00 p.m.

**NOTE:** These applications are not applicable to property owners, tenants, private for-profit businesses, etc. who may be desirous of financial assistance for a project which may meet one of the objectives or activities of the program. Comments from such persons/businesses/etc. are, however, welcome and if submitted in writing, will be considered by the City in determining the types of projects and activities that should be considered for funding hereunder.

The City of Elmira, Department of Community Development, is committed to prohibiting discrimination because of race, color, religion, sex, handicap, family status, or national origin. Hearing impaired persons can reach this office through New York Relay Center at 1-800-421-1420.

Anyone who has comments or concerns regarding Fair Housing, please contact Emma Miran, Director and Fair Housing Officer at (607)757-5001 or send your written comments to the City of Elmira, Community Development, 317 East Church Street, Elmira, NY 14901.



AA/EEG  
1/11/2021

3300 Highway 66, Neptune, N.J. 07753

REQUEST FOR FINANCIAL ASSISTANCE THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND THE HOME INVESTMENT PARTNERSHIP PROGRAM

The City of Chicago is pleased to announce the availability of funding for the 2021 Community Development Block Grant (CDBG) and Home Investment Partnership (HIP) programs. The CDBG program is designed to assist low- and moderate-income households and businesses in the city. The HIP program is designed to assist in the development and rehabilitation of affordable housing units.

Eligible applicants include individuals, businesses, and organizations that are currently operating in the city of Chicago. The CDBG program is available to all eligible applicants, while the HIP program is available to eligible applicants who are currently operating in the city of Chicago.

Interested parties should submit their applications to the City of Chicago, Department of Community Development, 111 North Dearborn Street, Chicago, IL 60610. Applications should be submitted by the deadline of August 31, 2021.

The City of Chicago is committed to providing financial assistance to eligible applicants through the CDBG and HIP programs. The City of Chicago is committed to providing financial assistance to eligible applicants through the CDBG and HIP programs.

For more information, please contact the City of Chicago, Department of Community Development, at (773) 348-3000. The City of Chicago is committed to providing financial assistance to eligible applicants through the CDBG and HIP programs.

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Grantee Unique Appendices

*EMMA*

May 10<sup>th</sup>, 2021

RESOLUTION NO. 2021 - 142

RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT THE CITY OF ELMIRA'S  
2021-2022 CDBG AND HOME ANNUAL ACTION PLAN  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

By Councilmember Duffy:

WHEREAS, federal regulations governing the Community Development Block Grant (CDBG) Program administered by the U.S. Department of Housing and Urban Development require that participating communities prepare a Consolidated Plan every five years and an Annual Action Plan to ensure that the community needs are being met; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of Elmira that it will be receiving \$1,191,938 in CDBG funds for FY 2021-2022 and the City anticipates collecting \$40,000 in Program Income resulting in a total of \$1,231,938 being available to fund CDBG eligible activities; and

WHEREAS, the City of Elmira has also been advised that the City will be receiving \$308,969 in HOME Investment Partnership funds; and

WHEREAS, the City published a notice inviting eligible groups and organizations to submit applications for said funds; and

WHEREAS, Community Development staff has prepared the attached recommended budget for CDBG and HOME funding; and

WHEREAS, in accordance with the City of Elmira's Citizen Participation Plan, a public hearing was held on March 29, 2021 seeking input on the 2021-2022 Annual Action Plan; and

WHEREAS, the Department of Community Development also sought input by conducting three neighborhood meetings and from a Citizen Advisory Committee; and

WHEREAS, the availability of a draft executive summary of the plan, a recommended budget, and a listing of proposed projects to be funded was advertised in the Star Gazette and a 30-day public comment period was observed with written comments being accepted until Tuesday, May 4<sup>th</sup>, 2021; and

WHEREAS, the Consolidated Plan and Annual Action Plan must be submitted to the U.S. Department of Housing and Urban Development no later than August 15, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, that the 2021-2022 Annual Action Plan is hereby approved for submission to the U.S. Department of Housing and Urban Development; and

**BE IT FURTHER RESOLVED**, that the City Manager is hereby authorized to submit the Annual Action Plan to the U.S. Department of Housing and Urban Development no later than August 16, 2021.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
X	Councilmember Stermer	
X	Councilmember Moss	
X	Councilmember Franchi	
X	Councilmember Kitching	
X	Councilmember Grasso	
X	Councilmember Duffy	
ABSTAINED	Mayor Mandell	
6		0

Proposed CDBG and HOME Budget for FY 2021-2/02

CDBG Allocation	\$1,191,958.00
FJ Expended (Rehab)	\$30,000.00
FJ Expended (STBG)	\$10,000.00
Unexpended Prior Year Resources	
<b>TOTAL CDBG</b>	<b>\$1,231,958.00</b>
HOME Allocation	\$308,969.00
Unexpended Prior Year Resources	\$0.00
<b>TOTAL HOME</b>	<b>\$308,969.00</b>
<b>Total Funds</b>	<b>\$1,540,927.00</b>
<b>CDBG Operating Costs</b>	
	<b>FY 20/21</b>
General Administration	\$235,000.00
Rehab Administration	\$145,000.00
<b>Public Services</b>	
Southside Community Center	\$15,000.00
Ernie Davis Community Center	\$25,000.00
Catholic Charities Homeownership Counseling	\$25,000.00
Catholic Charities Emergency Shelter	\$25,000.00
ARC of Clatsop	\$15,000.00
Made on Wheels	\$24,000.00
CASA	\$16,000.00
Salvation Army	\$19,000.00
<b>TOTAL PUBLIC SERVICES</b>	<b>\$189,000.00</b>
<b>Housing/Historic Rehabilitation Programs</b>	
Owner Occupied Rehabilitation Program	\$200,000.00
Arbor Housing and Development (Clatsop County Land Bank)	\$25,000.00
Clatsop County Habitat for Humanity (Capital project)	\$30,000.00
<b>TOTAL HOUSING/HISTORIC REHABILITATION PROGRAMS</b>	<b>\$255,000.00</b>
<b>Public Facilities</b>	
Street Improvement Program	\$135,000.00
ADA Sidewalk Improvements	\$25,000.00
Bluing Downtown Development (Opposition Green Streets)	\$15,000.00
<b>TOTAL PUBLIC FACILITIES</b>	<b>\$175,000.00</b>
<b>Economic Development</b>	
Bluing Downtown Development (Facade Improvement)	\$1,935.00
Southern Tier Housing Growth (loan program)	\$200,000.00
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>\$201,935.00</b>
<b>Other Projects</b>	
Lead Paint Hazard Reduction - Remediation and Retain Costs	\$65,000.00
<b>TOTAL OTHER PROJECTS</b>	<b>\$65,000.00</b>
<b>TOTAL CDBG FUNDS</b>	
<b>HOME Operating Costs</b>	
	<b>FY 21/22</b>
	<b>FY 21/22</b>
First Time Homebuyers program grants	\$130,000.00
First Time Homebuyers pre-counseling	\$27,500.00
Owner Occupied Rehabilitation Program	\$25,000.00
HOME Administration	\$30,896.00
Severely Distressed Rehabilitation	\$25,000.00
CHDO (15% minimum)	\$55,571.00
<b>TOTAL HOME FUNDS</b>	<b>\$308,969.00</b>

## Grantee SF-424's and Certification(s)

### CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

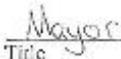
**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

  
Date

  
Title

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 07/03/2021	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Elmira"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="18-6002502"/>	* c. LEI: <input type="text" value="179584841000"/>	
9. Address:		
* Street1: <input type="text" value="315 4 Church Street"/>	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: <input type="text" value="Elmira"/>	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: <input type="text" value="NY; New York"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* County: <input type="text" value="CS; UNITED STATES"/>	<input type="text"/>	
* Zip / Postal Code: <input type="text" value="14501"/>	<input type="text"/>	
10. Organizational Unit:		
Department Name: <input type="text" value="Community Development"/>	Division Name: <input type="text"/>	
11. Name and contact information of person to be contacted on matters involving this application:		
* Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Enzo"/>	<input type="text"/>
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: <input type="text" value="Nico"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text" value="Community Development Director"/>		
Organizational Address: <input type="text" value="City of Elmira"/>		
* Telephone Number: <input type="text" value="807-737-5644"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="enrico.nico@cityofelmira.net"/>		

<b>Application for Federal Assistance SF-424</b>		
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="C: City or Township Government"/>		
Type of Applicant 2: Select Applicant Type: <input type="text"/>		
Type of Applicant 3: Select Applicant Type: <input type="text"/>		
* Other (specify): <input type="text"/>		
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>		
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.329"/>		
CFDA Title: <input type="text" value="HOUS Investment Partnership Program"/>		
* 12. Funding Opportunity Number: <input type="text"/>		
* Title: <input type="text"/>		
13. Competition Identification Number: <input type="text"/>		
Title: <input type="text"/>		
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
* 15. Descriptive Title of Applicant's Project: <input type="text" value="City of Elkhart's 2021 HOUS Program"/>		
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>		

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant:  \* b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:  \* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="500,000.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="500,000.00"/>

**19. Is Application Subject to Review By State Under Executive Order 12872 Process?**

a. This application was made available to the State under the Executive Order 12872 Process for review on

b. Program is subject to E.O. 12872 but has not been selected by the State for review.

c. Program is not covered by E.O. 12872.

**20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may view this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4340-0039  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (03-18-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

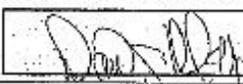
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of GPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900 Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 90-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1695), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-610), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 cc-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1509 and 7321-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §274), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(s) of the Flood Disaster Protection Act of 1973 (P.L. 93-254) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11880; (d) evaluation of flood hazards in floodplains in accordance with EO 11888; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 105 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11583 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-153, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of El Paso	07/13/2021

SF-424D (Rev. 7-07) Back

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

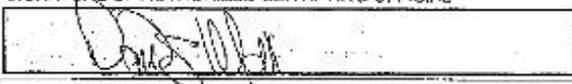
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd 3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or have already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1506 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276f and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-346 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Dulak	07/27/2021

Standard Form 424B (Rev. 7-87) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Check/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 02/02/21	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
6. APPLICANT INFORMATION:		
* a. Legal Name: City of Elmira		
* b. Employer/ Taxpayer Identification Number (EIN/TIN): 16-0002542	* c. UEI: 019584941003	
d. Address:		
* Street1: 317 x Canal Street	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: Elmira	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: NY: New York	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: 14850	<input type="text"/>	
e. Organizational Unit:		
Department Name: Community Development	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Dr.	* First Name: Erica	<input type="text"/>
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: Kilian	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: Community Development Director	<input type="text"/>	
Organizational Affiliation: City of Elmira		
* Telephone Number: 807-737-2644	Fax Number: <input type="text"/>	
* Email: emil@cityofelmira.net		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <input type="text" value="City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p>* 10. Name of Federal Agency:</p> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <input type="text" value="14.315"/> <p>CFDA Title:</p> <input type="text" value="Community Development Block Grant-Entitlement Grant"/>	
<p>* 12. Funding Opportunity Number:</p> <input type="text"/> <p>* Title:</p> <input type="text"/>	
<p>13. Competition Identification Number:</p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <input type="text"/> <p><input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/></p>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <input type="text" value="City of Kirira's 2021 Community Development Block Grant Program"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <p><input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/></p>	

**Application for Federal Assistance SF-424**

16. Congressional District(s) Of:

\* a. Applicant:  \* b. Program/Project:

Allow an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

\* a. Start Date:  \* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,200,500.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="90,000.00"/>
* g. TOTAL	<input type="text" value="1,249,500.00"/>

\* 19. Is Application Subject to Review By State Under Executive Order 12872 Process?

a. This application was made available to the State under the Executive Order 12872 Process for review on

b. Program is subject to E.O. 12872 but has not been selected by the State for review.

c. Program is not covered by E.O. 12872.

\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:   Fax Number:

\* Email:

\* Signature of Authorized Representative:   \* Date Signed:

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4720-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 d1-3 and 290 e1-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1964 (42 U.S.C. §§2001 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles I and II of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1600 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Prescribed by OMB Circular A-102

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§270a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of El Paso	DATE SUBMITTED 07/13/2021

Standard Form 424B (Rev. 7-97) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4843-0009  
Expiration Date: 02/28/2022

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in the application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
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Prescribed by OMB Circular A-102

11. Will comply or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1606 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of visiting facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523) and; (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1965 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in ensuring compliance with Section 108 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §170), EO 11399 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Simcoe	07/12/2021

SF 4240 (Rev. 7-97) Back

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

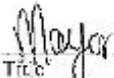
**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

7/12/21  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 - 2022 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

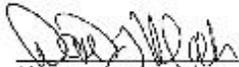
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
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Signature of Authorized Official

7/12/2024  
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Date

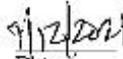
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Title

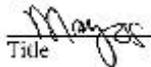
**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
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Signature of Authorized Official

  
\_\_\_\_\_  
Date

  
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Title

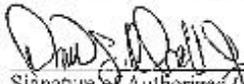
**Specific HOME Certifications**

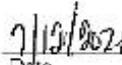
The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature of Authorized Official

  
\_\_\_\_\_  
Date

  
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Title

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long as the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

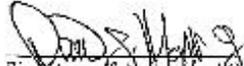
**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

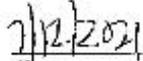
**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

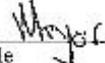
**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
\_\_\_\_\_  
Signature of Authorized Official

  
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Date

  
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Title

**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** – Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** – Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility;
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

  
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Signature of Authorized Official

7/12/2021  
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Date

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**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.