

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Despite limited CDBG & HOME funding available to the City of Elmira, the Department of Community Development was able to successfully carry out its 2019-2020 Annual Action Plan. This represents the fifth and final year of the City's 2015-2019 Consolidate Strategic Plan. The City & its non-profit partners continue to focus on efforts to improve the quality of life for low-moderate income residents by providing opportunities that would otherwise not be available without these federal resources. Highlights from the 2019-2020 Program Year include the following:

- The Department of Community Development was able to complete the rehabilitation of 12 owner-occupied housing units using CDBG & HOME funds. Because of shuts downs for Covid-19, this number is lower than projected for the year.
- The City of Elmira (through its partnership with Catholic Charities of Chemung/Schuylers counties and the First Time Homebuyer Program) was able to assist 10 income-eligible, new homebuyers with down payment & closing costs utilizing HOME funds. The First Time Homebuyer Program has assisted a total of 470 families achieve homeownership since 1994, which is a significant accomplishment and highlights the need for this program.
- During the Program Year, the City of Elmira continued to provide CDBG funding to 3 organizations with the goal of providing enrichment opportunities and advocacy to youth (particularly at-risk youth) & families which are located in low to moderate income neighborhoods. These centers (Southside Community Center, Ernie Davis Community Center & Let Elmira Live Center) provide considerable services to the neighborhoods that they serve and are serving low to moderate income areas.
- CDBG funding was provided to Catholic Charities of Chemung/Schuylers for public services related to low/mod housing benefit and the following were some of the outcomes: 141 homeowners received one-on-one mortgage foreclosure prevention and loss mitigation counseling; 567 individuals were provided overnight shelter through Second Place East; Homelessness was prevented for 10,327 individuals through case management & access to services.
- The Chemung Crossing Housing Visions project, which was completed in late August 2019, is being reported on this CAPER. The project cost an estimated \$15 Million and resulted in 45 rental units; 6 new duplexes were built, and a historic downtown building was revitalized creating an additional 33 units of rehabilitated rental. Housing Visions reports that all units are occupied at this time.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and**

**explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Alleviate and Prevent Homelessness	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	46789		0	10327	
Alleviate and Prevent Homelessness	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	400	2776	694.00%	400	851	212.75%
Alleviate and Prevent Homelessness	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		20	0	0.00%
Alleviate and Prevent Homelessness	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	0	2681		5025	567	11.28%
Alleviate and Prevent Homelessness	Homeless	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0		22	0	0.00%

Business Development	Non-Housing Community Development	CDBG: \$ / Downtown Revitalization Initiative: \$0 / Restore NY Round 2: \$	Jobs created/retained	Jobs	0	0		4	0	0.00%
Business Development	Non-Housing Community Development	CDBG: \$ / Downtown Revitalization Initiative: \$0 / Restore NY Round 2: \$	Businesses assisted	Businesses Assisted	5	3	60.00%			
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	425		0	141	
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	20	12	60.00%			
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	30	33	110.00%	0	0	
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	2	0	0.00%	1	0	0.00%
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	100	91	91.00%	21	12	57.14%

Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	25	44	176.00%	13	10	76.92%
Revitalization of Downtown Core	Non-Housing Community Development Mixed-Income Housing	CDBG: \$ / New York Main Street: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	9902		5000	2655	53.10%
Revitalization of Downtown Core	Non-Housing Community Development Mixed-Income Housing	CDBG: \$ / New York Main Street: \$	Facade treatment/business building rehabilitation	Business	5	7	140.00%			
Revitalization of Downtown Core	Non-Housing Community Development Mixed-Income Housing	CDBG: \$ / New York Main Street: \$	Businesses assisted	Businesses Assisted	10	7	70.00%	10	2	20.00%
Strengthening Elmira's Neighborhoods	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	22247		17500	4677	26.73%

Strengthening Elmira's Neighborhoods	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1100	11523	1,047.55%	1085	5059	466.27%
Strengthening Elmira's Neighborhoods	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	5	1	20.00%			

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Table 1 and Table 2 displays the City of Elmira's accomplishments during the Program Year and for the cumulative goals on the Strategic Plan. The City has completed the final year of its 2015-2019 Consolidated/Strategic Plan. The City's use of CDBG & HOME funds has proven effective in improving Elmira's existing housing stock with 12 owner-occupied properties improved during the 2019-2020 program year. This brings the total to 91 over the five years of the Consolidated Plan (91% of the 100 units expected to be rehabilitated). Likely, the full hundred units would have been completed; however, in 2019 construction activities were low because of Covid-19. Significant progress was made in providing direct financial assistance to first-time homebuyers by enabling 10 new homebuyers to purchase homes within the City. This brings the total of First Time Homebuyers to 44 for program years 2015-2019, which is over the 25 that was originally expected in the Consolidated Plan.

The City of Elmira continued to utilize CDBG funds to support public service activities in the areas of housing counseling, providing enrichment opportunities to youth through 3 community centers, and homeless shelter & prevention services.

While limited CDBG funding was expended for economic development activities, this continues to be a high priority need. The City of Elmira continues to work with the New York State Downtown Revitalization Initiative (DRI) and Southern Tier Economic Growth (STEG). A significant amount of CDBG funds continued to be obligated towards the City's Section 108 loan for the First Arena for the program year. The final payment was paid as of August 1, 2019. Unfortunately, no new loans were issued by STEG for business retention in the 2019-2020 program

year. However, economic development remains a priority.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	8,703	43
Black or African American	1,966	14
Asian	46	0
American Indian or American Native	77	1
Native Hawaiian or Other Pacific Islander	18	0
<b>Total</b>	<b>10,810</b>	<b>58</b>
Hispanic	414	2
Not Hispanic	10,810	58

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Figures for the CDBG portion of this section came from the Annual Reports from the Second Place East Emergency Shelter & Housing Counseling, Salvation Army's Pathways of Hope Shelter, Public Services (Meals on Wheels, CASA, Southside Community Center, Ernie Davis Community Center, Let Elmira Live After School Program), and the completed Owner-Occupied Rehab projects. Figures for the HOME portion of this section came from the Owner-Occupied Rehab projects; the First-Time Homebuyers Program; and HOME funds allocated towards the Chemung Crossing Housing Visions project, which created 45 units of affordable housing.

The Department of Community Development continues to expand outreach to all low-income families through the City of Elmira and efforts are made to specifically expand outreach to minorities. An identified need of minorities continues to be safe, affordable housing, which the City has been able to address through the Department's Owner-Occupied Housing Rehabilitation program.

The Department of Community Development continues to search for minority contractors for participation on the Department's active contractor list and promote the M/WBE certification process, since there are very few minority contractors within the Southern Tier region.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,237,972	1,134,137
HOME	public - federal	333,467	305,311
Other	public - local	2,444,000	995,497
Other	public - state	2,444,000	995,497

**Table 3 - Resources Made Available**

### Narrative

The chart above outlines anticipated sources of funds and the actual amount expended during the 2019 Program Year. The actual amount expended includes Program Income generated from housing rehabilitation and economic development loans as well as grant and loan payoffs received by the Department of Community Development. Community Development expended a total of \$1,134,137.48 (\$1,134,137.48 in CDBG entitlement funds along with \$305,310.91 in HOME Funds) during program year 2019. Additional funds from City of Elmira, NYS Chips and Pave New York, and NYS Downtown Revitalization were expended in the total of \$995,497.05.

A total of \$111,000 was paid for Public Services activities; \$180,585.77 was paid to the City for Street & ADA Sidewalk Improvements, along with Elmira Downtown Development's Operation Green Streets program, and \$185,283.26 was paid for CDBG funded Owner-occupied home rehabilitation activities. Community Development also paid a total of \$391,352.50 toward the final payments of the Section 108 loan for the First Arena.

In addition to the CDBG funds, Community Development also paid \$31,618 in HOME administration funds and \$68,162.91 in CHDO Reserved funds. A total of \$133,000.00 was paid for the First Time Homebuyers program (\$130,000 in entitlement funds & \$3,000 in program income).

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
BROWNFIELD OPPORTUNITY AREA	10	6	
BUSINESS IMPROVEMENT DISTRICT	20	33	
NEW YORK MAIN STREET TARGET AREA	10	0	

**Table 4 – Identify the geographic distribution and location of investments**

## **Narrative**

During the Program Year, investments were made in locally designated target areas. A total of 33% of CDBG funding was expended within the Business Improvement District (downtown) due to investments made for public improvements as part of Elmira Downtown Development's Operation Green Streets and Facade Programs. The investment to the City's Section 108 Loan Guarantee for the First Arena (\$391,352) was also accounted for since it is located within the downtown; although, this is a commitment made in 1999. The final payment was paid August 2019.

During the program year, four first-time homebuyers purchased a home and three low- income persons received home repairs for properties located within the State-designated Brownfield Opportunity Area.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG & HOME funds are leveraged annually by the City of Elmira and non-profit subrecipients seeking state and private foundation grants in order to accomplish community development objectives. In 2019 program year, the City received CHIPS and PAVE NY funding from the New York State Department of Transportation, in the amount of \$895,994.55, to leverage CDBG funding for street improvement projects. A total of \$995,497.05 was leverage from other sources (state/local funds/ private foundation funds and program income) during the program year by CDBG-funded public service recipients.

Catholic Charities of Chemung/Schuylers has a successful track record of leveraging additional funding for their programs. In addition to the \$45,000 in CDBG & HOME funding that Catholic Charities Housing Counseling Services received during the Program Year from the City of Elmira, they received 150,790.11 in additional leveraged funds from other sources (including Catholic Charities USA and the New York State Homeowner Protection Program through the New York State's Attorney General's office) to run this program. The City allocated \$25,000 for the Second Place East Homeless Shelter and Prevention program. That was leveraged with a total of \$223,651 from sources such as the United Way of the Southern Tier, Chemung County, and the New York State Department of Corrections.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
3,000	400	3,000	0	400

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	61,230	0	61,230			
Number	4	0	4			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	26	22
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>26</b>	<b>22</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	12
Number of households supported through Rehab of Existing Units	13	45
Number of households supported through Acquisition of Existing Units	13	10
<b>Total</b>	<b>26</b>	<b>67</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

A total of 22 clients were assisted through the Home Repair program and the First Time Homebuyers program (6 CDBG rehab clients, 6 HOME rehab clients and 10 First Time Homebuyers funded with HOME funds). This program year, the Community Development department was lower than the original goal for the number of units completed in the Home Repair program. It was expected that we would process 26 units, there were 22 units completed. This was due in large part to the delays and shutdowns with

COVID-19 in March and April of 2020; the program was shut down for a full two months, and when restarting the program, many contractors were unavailable to bid on projects.

Community Development was a little short on the number of First Time Homebuyers (13 clients expected, 10 clients closed on their homes). Housing Visions' Chemung Crossing project was completed August 2019 and these numbers are included with the creation of 45 new units of rental housing (6 new duplexes and 33 rehabbed units).

The City of Elmira's Community Housing Development Organization (CHDO) was able to buy a property in July 2018. The project began in late- 2019 and was delayed because of COVID-19, it is anticipated this project will be reported on the 2020 CAPER.

**Discuss how these outcomes will impact future annual action plans.**

Future annual action plans are impacted by outcomes, available financial resources (CDBG & HOME funding), and the local administration capacity. The outcomes achieved continue to demonstrate a need for the rehabilitation of existing owner-occupied units as the goals continue to be met, there is interested and support for the program, and the age and condition of Elmira's housing stock warrants improvement. The production of new units is currently limited based on the fact that the only program that the City has to produce new units is through CHDO projects and the higher cost of new units compared to rehabilitation. The City remains hopeful that with the increased budget and new partnerships with Chemung County Habitat for Humanity and Chemung County Land Bank, future action plans will show higher outcomes completed. The Housing Visions project was completed August 2019. It resulted in 45 units of affordable housing which will include the rehabilitation of existing rental units and the production of new units. It is served the homeless, non-homeless, and special needs populations, with all current units occupied with residents who are at or below 60% of AMI.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	28
Low-income	5	23
Moderate-income	1	10
<b>Total</b>	<b>6</b>	<b>61</b>

**Table 13 – Number of Households Served**

**Narrative Information**

The City of Elmira continued to provide grants to homeowners within the City whose incomes fell between 0-50% of HUD's Median family Income (MFI), and a 3% repayable loan for those households

whose incomes fell between 51-80% of the MFI. This strategy has been effective in assisting extremely-low income, low income and moderate-income households make necessary home repairs and not place an additional financial burden on those making under 50% of the MFI. The First-Time Homebuyers program continues to assist income eligible families with downpayment and closing cost assistance of up to \$10,000 in deferred grants based on need. Through both the repair program and the First-Time Homebuyer program and the completion of the Housing Visions' Chemung Crossing project, Community Development assisted 61 LMI families (28 family in the Extremely low, 28 in the Low, and 11 in the Moderate income category).

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

For the NY-501 Continuum of Care, the Point In Time count is the core of continually identifying the needs of struggling families and individuals to recognize trends and emerging needs in homelessness services. There was a Point In Time study conducted on Wednesday, January 29, 2020 from 7 pm until 7 am. Community organizations help to identify individuals who were unsheltered in places not meant for human habitation. This Point-In-Time Study (PIT) was conducted in a five-county region in partnership with CARES, Inc. A Point-In-Time Study is a coordinated effort within a specific region to count the number of homeless persons during a specific one-day point in time. Catholic Charities' Staff also conducted interviews throughout the day at community organizations and public "warming" locations, for example, the bus station and public library, as well as local food pantries.

Catholic Charities of Chemung and Schuylers provides programming and shelter to individuals and families in the community who are either at risk of becoming homeless or who have been identified as in need of immediate shelter. CDBG funds support the personnel necessary to complete assessments of needs, make referrals to programs and services within Catholic Charities and throughout the community, and completion of applications for mainstream benefits, addressing the need for long-term stability. Catholic Charities also has an outreach worker that works to reach out to homeless persons and assess their needs while working with the Chemung County Department of Social Services and local law enforcement.

Additionally, the Salvation Army of Elmira runs the SAFE House to address domestic violence, and programs here funded through the public services in 2019. The agency received CDBG funds to help provides services, assistance, and support to persons/women/children flee domestic violence.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Elmira provides funding each year to Catholic Charities for the Second-Place East program which provides shelter for the homeless. The agency received \$25,000 CDBG funds to offset cost of salaries for staff running the program. It was reported that 567 people were using the homeless shelter in this program year. Every client that seeks shelter services is screened for Gateways Residential Services eligibility and through this screening staff are able to identify accurately a client's individual needs. Clients placed in Gateways residential services are placed in either transitional supportive housing or permanent supportive housing depending on their needs. With full implementation of Additionally, this program year, HUD's Continuum of Care Coordinated Entry process, the Samaritan Center at Catholic Charities was designated as the Chemung County single point of access for homeless

services. The Chemung County Homeless Housing Task Force is working to affirmatively market how to access homeless services which supports knowledge and awareness in the community.

The Salvation Army is the primary referral source for victims of domestic violence. The SAFE House's Pathways of Hope was funded with CDBG to address domestic violence and provide programs. The agency received \$20,000 CDBG funds to offset cost of salaries for staff running the program and materials/supplies. The program provides services, assistance, and support those who are fleeing domestic violence. In 2019, the program assisted 82 people.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Catholic Charities of Chemung/Schuylers is the lead agency for homeless services within the City of Elmira and Chemung County; this organization is leveraging funds from multiple sources to help homeless persons with their housing needs. Catholic Charities provides the following programs to fight against homelessness:

- Emergency Shelter services will be provided to those in need of emergency shelter at Second Place East, Salvation Army Safe House, or a local motel depending on need and resources available. Program components involve one-on-one case management and connection to mainstream expedited benefits through LDDS onsite liaison, which includes housing and employment.
- Rapid Re-Housing case managers will assist homeless individuals and families move into stable housing. Program components involve identifying a housing location, provision of rental and other forms of financial assistance, and support services with a focus on stable employment and permanent housing.
- Prevention funds assist individuals and/or families that have a demonstrated housing crisis and face imminent risk of losing their permanent housing. Program components include targeting eligible households, thorough assessment of the needs of the household, assistance to households in expanding housing options and resources, provision of support services needed for permanent housing and employment.
- Catholic Charities of Chemung and Schuylers also partners with Arnot Ogden Medical Center via the Finger Lakes Performing Provider System project known as Transitional Housing Project. This project identifies AOMC patients whom are homeless or at risk of becoming homeless and refers them to Catholic Charities.

Individuals identified as homeless or at risk of becoming homeless in the community utilize the

Continuum of Care's Coordinated Entry process for the individual to be screened at Catholic Charities for immediate services based on needs assessment. An outreach worker will be an additional resource to seek out and assist those individuals on the streets and will refer them to seek assistance through the Solutions to End Homelessness Program, which assists through Rapid Rehousing and/ or Prevention funds.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Catholic Charities Emergency Services Center provides services to many individuals and families who are faced with evictions and court proceedings as well as those facing homelessness. Case managers have developed positive relationships with landlords in order to prevent court eviction proceedings. Examples of programs/projects that Catholic Charities has to assist those likely to become homeless after being discharged from publicly funded institutions and systems of care include the following:

Community Residence (NYS Office of Mental Health): 14 bed transitional congregate-level housing program licensed by NYS Office of Mental Health (OMH) and home to individuals with serious and persistent mental illness. These individuals require 24-hour supervision and intensive person-centered case management.

Supportive Treatment Apartments (OMH): An OMH licensed 36-bed transitional congregate apartment housing program in an apartment facility for individuals with a serious and persistent mental illness.

Project SHARE (Supportive Housing and Residential Empowerment) is a transitional housing HUD funded project providing 12-units of transitional housing in a scatter-site apartment project that provides up to two years of rental assistance and supportive services to young adults (18-25) who are homeless and have resided in the foster care system.

Lasting Success (County/NYS OTDA): A transitional housing 24-bed Supervised Independent Living Program (SILP) in a provider-owned apartment facility for youth 16-21 who are aging out of the foster care system.

Catholic Charities Chemung-Schuylers operates a 'Bridger' project with NYS Office of Mental Health (OMH) funding. The funding provides funding for a dedicated staff person who attends the weekly discharge meetings at Elmira Psychiatric Center and the acute care behavioral health unit at St. Joseph's Hospital. CCCS also is an active member other Chemung County SPOE (Single Point of Entry) bi-weekly meetings to coordinate and monitor referrals of persons with mental health disabilities for housing and

case management services to area service providers.

Catholic Charities of Chemung and Schuyler provides housing for up to 90 days with case management in a Residential Stabilization Program (RSP), assisting parolee's with independent living skill development, employment/education, and permanent housing opportunities. The agency also assists individuals leaving inpatient substance abuse treatment facilities with referrals to the Gateway Housing Program and young adults leaving foster care with referrals to Gateways Housing Program and /or Public Housing.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Although the City of Elmira Department of Community Development is not directly involved in managing public housing and the Elmira Housing Authority (EHA) does not request CDBG funding, the City consults with the EHA when developing its Annual Action Plan, Consolidated Plan, and at the completion of the CAPER. As has been reported by the EHA for previous CAPERS, due to the fact that congressional appropriations to the Housing Authority Capital Fund Program have been greatly reduced, there have been minimal improvements made to public housing properties.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Elmira Housing Authority Board is made up of seven members, five of whom are appointed by the City Manager of the City of Elmira. The other two members are elected by the residents of the Housing Authority and their input is used for the Agency Plan. The Housing Authority also puts out a 45-day notice that the Agency Plan is available for review and holds a Public Hearing.

The City of Elmira- Catholic Charities First-Time Homebuyer Program is marketed and promoted to public housing residents within Hoffman Plaza which is a family development.

### **Actions taken to provide assistance to troubled PHAs**

This question is not applicable since the Elmira Housing Authority is not classified as a troubled PHA.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

During the program year and ongoing, the City is working to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing. The City is using a Comprehensive Master Plan (2016-2026) which supports the implementation of a form-based code to reduce barriers to affordable housing projects. In August 2020, a form-based code was established and develop for the Downtown area; the process helped to identify new existing barriers to affordable housing. The new zoning plans were completed in August 2020 and allow for expanded areas that include multi-family (more than 5 units) dwellings. Additionally, the City is working in conjunction with and in support of the Chemung County Land Bank to help address Zombie and Abandoned properties throughout the City of Elmira; this also helps to identify policies which might exist as barriers to affordable housing. The City has also worked with Enterprise Community Partners and the NYS Attorney General's Office on the Cities RISE program to establish more equitable and impactful code enforcement policies.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

An underserved need within the City continues to be to improve the quality (more than the quantity) of affordable rental housing and reduce the high cost burden for low income residents. In 2020, the City of Elmira Department of Community Development participated in the New York State Anti-Displacement Learning Network with Enterprise Community Partners and the New York State Attorney Generals Office. Through this program, staff learned about strategies and policies to address and prevent homelessness.

The City continues to have high local tax burden which has impacted affordable and middle-income housing options. Other obstacles continue to be limited economic development, business growth and workforce development opportunities. The City of Elmira and partners Southern Tier Economic Growth and New York State have worked create new opportunities within the Southern Tier Region. The City of Elmira participated in the development of the Southern Tier Regional Economic Development Council's Upstate Revitalization Initiative Plan. The City and the Department of Community Development participated and continue to work with the Empire State Poverty Reduction Initiative (ESPRI) to identify and address causes of poverty in the community. The City of Elmira also worked with partners at the State, regional, and local level under the Downtown Revitalization Initiative.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

In January 2020, the City of Elmira applied for and was awarded \$1.3 Million from the HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) to address lead paint in homes built prior to 1978

with a priority to families with children under age 6. The City has hired a Program Manager through this grant who oversees and manages this program. While Covid-19 caused some delays, it is anticipated over a 3-year time period that the grant will address lead paint hazards in 60 units throughout the City of Elmira. Because of an aging housing stock lead paint remains a major concern within the City of Elmira. The Department of Community Development continues to work with community leaders and serve on the Chemung County Lead Coalition to continually identify new strategies that will help the community reduce lead-based paint hazards. Many of the projects participating in the new lead program, are properties referred by the Chemung County Health Department because a child has tested positive for lead poisoning.

Contractors that perform work funded with CDBG or HOME funds must have proof that they have participated in a Lead Safe Work Practices and Lead Renovators training and that proof is kept on file. The Department of Community Development utilizes a Lead Safe Housing Requirements Screening Worksheet while inspecting properties. Community Development has maintained its partnership with the Chemung County Health Department to conduct risk assessments and lead clearance inspections on an as needed basis for a set fee.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The Department of Community Development continues to assist low-income families make improvements to their properties to reduce the housing cost burden on them. The City continues to promote NYSEDA's EMPOWER New York Program for no-cost energy services to households that fall within HEAP's income guidelines. Catholic Charities of Chemung/Schuylers is a CDBG and HOME sub-recipient and a key partner whose mission is aimed at reducing the number of persons below poverty by providing intensive case management, help for individuals and families accessing mainstream benefits, connecting people with job assistance, and offering housing counseling services.

Additionally, the City and Department of Community Development continued to implement and act upon the findings from the New York State Empire State Poverty Reduction Initiative. The City of Elmira worked with a locally appointed task force and the New York State Office of Temporary and Disability Assistance and the New York State Department of State to develop a Poverty Reduction Plan. This effort involved engaging persons and families in poverty to get their input and the following strategy recommendations were submitted as part of the plan:

1. Increase Accessibility to wrap-around services by utilizing a neighborhood hub model and local navigator system.
2. Revitalization of target neighborhoods within census tracts 6, 7, and 10 while increasing access to affordable rental housing and opportunities for home ownership and mixed-income neighborhoods.
3. Establish pathways to employment through coordinated engagement of secondary and post-secondary education, job training, and personalized career support services.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Department of Community Development continues to participate in HUD Buffalo's monthly TA Thursday and Rehab Rap Technical Assistance calls to connect with other entitlement communities, subject-matter experts at HUD, and with New York State. This continues to be a helpful tool in learning about best practices and receiving clarification on federal regulations and reporting requirements. Sub-recipients are invited to participate in relevant sessions as well. Additionally, staff participated in several HUD-sponsored webinars through the program year.

Steps were also taken to work more collaboratively with the City's Code Enforcement Department to increase staffing capacity for code enforcement as well as provide technical expertise. Code Enforcement began taking over housing inspections for the Housing Rehabilitation and First-Time Homebuyer Programs. The City applied for and was awarded funding through the Cities Rise (Cities for Responsible Investment and Strategic Enforcement) Program through the NYS Attorney General's Office. The City received three rounds of funding through the program. Elmira has a platform (BuildingBlocks) designed to integrate and analyze data such as code enforcement records, tax liens, fire, and police data to help drive community revitalization. The data platform has helped code enforcement better analyze and evaluate the condition of homes.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

During the current Program Year, the Department of Community Development took efforts to enhance coordination between public and private housing and social service agencies. Community Development staff participate in the Chemung County Housing Coalition, the Housing and Homeless Task Force, and the Chemung County Lead Coalition that provides opportunities to enhance coordination between community organizations.

### **Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Fair Housing continues to be promoted by displaying posters received by the National Fair Housing Alliance at our office as well as within community organizations, specifically Catholic Charities, Habitat for Humanity, and local community centers. Community Development staff participated in HUD CPD Conference Calls on fair housing as well as reviews training and information disseminated by HUD.

A recent action taken to overcome the effects of impediments identified in the jurisdiction's analysis of impediments to fair housing choice was support of Housing Vision's Chemung Crossing project which include 45 units of quality, rental housing and received funding through New York State Homes and Community Renewal. This neighborhood revitalization project was completed August 2019, and it will

include 7 units that will be specifically geared towards individuals with disabilities including traumatic brain injury and two units that will be adapted for hearing and vision impairment. Additionally, the Chemung Crossing Project contains 8- 3-bedroom and 2- 4-bedroom units which will be suitable for larger households and expand fair housing choice.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Sub-grantees are monitored every three years, unless through the evaluation of their quarterly or annual reports a complaint or a concern arises. There is also continuous communication with our sub-grantees throughout the program year as well to ensure program compliance. During the program year, a more concerted effort was made to make site visits to the funded organizations especially the community centers. Although this is a lengthy and time-consuming process, it is well worth the effort as it resulted in an improved working relationship between the City of Elmira and all of the sub grantees and a better understanding of these programs. Strengths were recognized and needs were identified with plans for improvements suggested. During the 2019 year, City staff conducted on-site monitoring for the Southside Community Center's afterschool programs.

The Department of Community Development has been making efforts to reach out to and work with minority and women-owned businesses, and ensure equal employment opportunities within its projects. Advertisements were posted in the local newspaper. However, there is a lack of MWBE general contractors in the Southern Tier Region who are also registered with New York State. The City has been trying to encourage contractors on its contractor list to learn about getting certified as MBEs or WBEs.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Elmira City Council held on Tuesday, October 13th, 2020 at 5:30pm at City Hall, City Council Chambers, 2nd Floor. The location was handicap accessible. A public notice for the public hearing appeared in the Star Gazette Legal Section on September 23, 2020 announcing the public hearing and a 15-day public comment period on the City of Elmira's Consolidated Annual Performance and Evaluation Report (CAPER). A 15-day public comment period was observed from September 25, 2020-October 9, 2020. A draft of the CAPER as well as a one-page summary sheet was posted City of Elmira's website, sent to members of City Council, and members of the Community Development Citizen Advisory

Committee. The City of Elmira will also make available the final approved CAPER online and at public space at City Hall once HUD reviews the City's CAPER.

No written or oral comments were received by the Department of Community Development during the citizen participation process.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

This program year, the City of Elmira dealt with the Covid-19 outbreak; there was a significant impact on housing, and it is anticipated to continue into the upcoming year. While additional CDBG CARES Act funds were received to address the pandemic including the development of emergency rental assistance programs, there is a continued concern in the City of how the pandemic will impact housing and the local economy in the long-term. The City has been successful in the last few years in leveraging additional funding for housing and economic development programs and projects including receiving NYS RESTORE NY Grants, NYS DRI funds, Historic Tax credits, and ESSHI grants. However, as the economic impact of the health outbreak continues to be felt on the federal and state levels, the department is monitoring opportunities to be as strategic as possible with CDBG funds in the upcoming years.

At this point, the City of Elmira continues to focus CDBG and HOME funds towards improving the owner-occupied housing within the City and encouraging homeownership through the use of HOME funds for down payment and closing cost with the City of Elmira through the Catholic Charities First-Time Homebuyer Program. These programs should be continued as they serve an important need within the community, and the first-time homebuyer continues to see an increase in interest. broader housing strategy is needed with additional funding sources to augment CDBG and HOME investment to address vacant and abandoned properties and the rental housing stock that composes approximately 52% of the housing units within the City. Additionally, CDBG funds are supporting public services programs throughout neighborhood sites within Elmira.

The City will continue to work with local partners to identify areas where CDBG and HOME funds can complement all the ongoing neighborhood revitalization efforts such as the DRI, Poverty Reduction Initiative, and new affordable housing projects such as Libertad and Chemung Crossings.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

An on-site inspection of affordable rental housing assisted with the HOME Program was completed for the Housing Vision's Chemung Crossing project. The entire project was completed Summer 2019, the sites inspections occurred August 2018, November 2018 and the commercial space and residential apartments were inspected July 2019 and August 2019. No issues were identified and the final certificate of occupancy was issued for the project.

Additionally, the Department of Code Enforcement provides inspection services for the first-time homebuyers and the house rehabilitations programs. The Chemung County Health Department provides lead paint testing and inspection services for the home repair program. If inspections do not pass, a contractor is utilized for any additional services until the issues are addressed.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

The partner organizations display Fair Housing posters on sites funded by the City. Near Westside Neighborhood Association, Inc. and Catholic Charities of Chemung and Schuylers displays the Fair Housing posters in their buildings that are distributed by the Department of Community Development and received annually from the National Fair Housing Alliance. The fair housing logo is present on all their advertisements especially through Catholic Charities' First Time Homebuyer Program that provides affordable housing units using HOME funds as a down-payment assistance. Catholic Charities provides homebuyer education through the First-Time Homebuyer Program and discusses with potential homebuyers about the Fair Housing Act and protections afforded under federal law. Near Westside Neighborhood Association, Inc. uses the same logo to advertise its HOME-assisted rental units to income eligible renters. Units available through Housing Vision's Chemung Crossing project are affirmatively marketed. Staff at the Department of Community Development are also trained on fair housing laws.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

For program year 2019 a total of \$305,310.91 was draw for activities using HOME funds. During the

program year, \$3,000 was used in HOME program income to support the First-Time Homebuyers program. For the First-Time Homebuyers program \$130,000 was drawn from entitlement funds. The First-Time Homebuyer program assisted a total of ten individuals all of whom were White and at the Moderate-Income level.

For the Rehab program a total of \$72,530 HOME funds (all in entitlement) was drawn. A total of 12 person participated in the program (both HOME and CDBG support rehab); 9 were white; 3 were African-American. In terms of income, of the first-time homeowners one was 0-30% AMI; ten were 30-50% AMI and 1 were within 60-80% AMI.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

Over the past year, the City of Elmira has continued to work with multiple community partners to create new strategies and project for affordable Housing. This included the Chemung County Land Bank projects. In August 2019, the Housing Vision's Chemung Crossing Project was completed which resulted in 45 units of affordable housing. The City staff continue to participate with the Continuum of Care and the Homeless Housing Taskforce to learn about community needs surrounding homelessness. The City has been recipients of grants by LISC and Enterprise Community Partners to support affordable housing strategies and programs.

Attachments

Elmira 2019 PR-26

	Office of Community Planning and Development	DATE:	12-01-20
	U.S. Department of Housing and Urban Development	TIME:	12:21
	Integrated Disbursement and Information System	PAGE:	1
	PR26 - CDBG Financial Summary Report		
	Program Year 2019 Elmira , NY		

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	2,973,856.74
02 ENTITLEMENT GRANT	1,195,972.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	64,298.50
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	4,234,127.24

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	576,038.25
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	576,038.25
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	166,746.73
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	391,352.50
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,134,137.48
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	3,099,989.76

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	576,038.25
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	576,038.25
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	111,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	37,000.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	148,000.00
32 ENTITLEMENT GRANT	1,195,972.00
33 PRIOR YEAR PROGRAM INCOME	72,099.07
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,268,071.07
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.67%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	166,746.73
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	129,854.99
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	100,926.81
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	195,674.91
42 ENTITLEMENT GRANT	1,195,972.00
43 CURRENT YEAR PROGRAM INCOME	64,298.50
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,260,270.50
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	15.53%



**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	6	2156	6383599	Park Improvements	03F	LMA	\$2,177.60
2017	6	2199	6372980	Park Improvements	03F	LMA	\$14,500.00
2017	6	2199	6372982	Park Improvements	03F	LMA	\$39,641.84
2018	6	2229	6372989	Park Improvements	03F	LMA	\$23,158.16
2018	6	2229	6372990	Park Improvements	03F	LMA	\$3,420.00
2018	6	2229	6372994	Park Improvements	03F	LMA	\$10,446.00
2018	6	2229	6372996	Park Improvements	03F	LMA	\$1,870.00
2018	6	2229	6372998	Park Improvements	03F	LMA	\$10,336.00
2018	6	2229	6373000	Park Improvements	03F	LMA	\$12,544.24
2019	9	2292	6373001	Park Improvements	03F	LMA	\$11,004.76
					<b>03F</b>	<b>Matrix Code</b>	<b>\$129,098.60</b>
2018	5	2228	6383597	Street & ADA Sidewalk Improvements	03K	LMA	\$48,077.38
					<b>03K</b>	<b>Matrix Code</b>	<b>\$48,077.38</b>
2018	11	2235	6342542	Elmira Downtown Development- Operation Green Streets	03L	LMA	\$3,409.79
					<b>03L</b>	<b>Matrix Code</b>	<b>\$3,409.79</b>
2019	19	2290	6315349	Second Place East Emergency Shelter	03T	LMC	\$6,250.00
2019	19	2290	6333689	Second Place East Emergency Shelter	03T	LMC	\$6,250.00
2019	19	2290	6369471	Second Place East Emergency Shelter	03T	LMC	\$6,250.00
2019	22	2304	6315357	Salvation Army Pathways of Hope/SAFE House	03T	LMC	\$5,000.00
2019	22	2304	6333698	Salvation Army Pathways of Hope/SAFE House	03T	LMC	\$5,000.00
2019	22	2304	6369481	Salvation Army Pathways of Hope/SAFE House	03T	LMC	\$5,000.00
					<b>03T</b>	<b>Matrix Code</b>	<b>\$33,750.00</b>
2019	21	2291	6315353	Meals on Wheels of Chemung County, Inc.	05A	LMC	\$4,500.00
2019	21	2291	6333696	Meals on Wheels of Chemung County, Inc.	05A	LMC	\$4,500.00
2019	21	2291	6369480	Meals on Wheels of Chemung County, Inc.	05A	LMC	\$4,500.00
					<b>05A</b>	<b>Matrix Code</b>	<b>\$13,500.00</b>
2019	27	2294	6315355	Court Appointed Special Advocates	05N	LMC	\$2,500.00
2019	27	2294	6333697	Court Appointed Special Advocates	05N	LMC	\$2,500.00
2019	27	2294	6369475	Court Appointed Special Advocates	05N	LMC	\$2,500.00
					<b>05N</b>	<b>Matrix Code</b>	<b>\$7,500.00</b>
2019	18	2289	6315348	Catholic Charities Housing Counseling Services	05U	LMC	\$6,250.00
2019	18	2289	6333691	Catholic Charities Housing Counseling Services	05U	LMC	\$6,250.00
2019	18	2289	6369477	Catholic Charities Housing Counseling Services	05U	LMC	\$6,250.00
					<b>05U</b>	<b>Matrix Code</b>	<b>\$18,750.00</b>
2019	16	2287	6315351	Southside Community Center	05Z	LMA	\$5,000.00
2019	16	2287	6333694	Southside Community Center	05Z	LMA	\$5,000.00
2019	16	2287	6369479	Southside Community Center	05Z	LMA	\$5,000.00
2019	17	2288	6315350	Ernie Davis Community Center	05Z	LMA	\$5,000.00
2019	17	2288	6333693	Ernie Davis Community Center	05Z	LMA	\$5,000.00
2019	17	2288	6369473	Ernie Davis Community Center	05Z	LMA	\$5,000.00
2019	20	2293	6315352	Let Elmira Live Center	05Z	LMA	\$2,500.00
2019	20	2293	6333695	Let Elmira Live Center	05Z	LMA	\$2,500.00
2019	20	2293	6369474	Let Elmira Live Center	05Z	LMA	\$2,500.00
					<b>05Z</b>	<b>Matrix Code</b>	<b>\$37,500.00</b>
2018	3	2256	6291552	Owner Occupied Rehab	14A	LMH	\$2,960.00
2018	3	2256	6330490	Owner Occupied Rehab	14A	LMH	\$4,328.00
2018	3	2256	6332871	Owner Occupied Rehab	14A	LMH	\$1,867.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2018	3	2257	6286557	Owner Occupied Rehab	14A	LMH	\$2,120.00	
2018	3	2258	6291549	Owner Occupied Rehab	14A	LMH	\$14,500.00	
2018	3	2259	6325795	owner occupied rehab	14A	LMH	\$6,450.00	
2018	3	2260	6301184	Owner Occupied Rehab	14A	LMH	\$2,000.00	
2019	5	2277	6311967	Owner Occupied Rehab	14A	LMH	\$4,410.00	
2019	5	2278	6313208	Jean Mikel	14A	LMH	\$14,768.00	
2019	5	2278	6321528	Jean Mikel	14A	LMH	\$4,732.00	
2019	5	2281	6325793	Owner Occupied Rehab	14A	LMH	\$10,660.00	
2019	5	2281	6330494	Owner Occupied Rehab	14A	LMH	\$12,415.00	
2019	5	2298	6369483	Owner Occupied Rehab	14A	LMH	\$13,350.00	
2019	5	2306	6342537	Owner Occupied Rehab	14A	LMH	\$4,520.00	
2019	5	2306	6342538	Owner Occupied Rehab	14A	LMH	\$8,400.00	
2019	5	2308	6342536	Owner Occupied Rehab	14A	LMH	\$12,200.00	
2019	5	2309	6332873	Owner Occupied Rehab	14A	LMH	\$5,780.00	
2019	5	2309	6342540	Owner Occupied Rehab	14A	LMH	\$9,116.00	
2019	5	2310	6342539	Owner Occupied Rehab	14A	LMH	\$8,249.00	
2019	5	2310	6349258	Owner Occupied Rehab	14A	LMH	\$3,062.00	
2019	5	2311	6349242	Rasila Queen	14A	LMH	\$13,760.00	
2019	5	2311	6349245	Rasila Queen	14A	LMH	\$4,592.00	
2019	5	2311	6369484	Rasila Queen	14A	LMH	\$1,848.00	
2019	12	2303	6369489	Chemung County Habitat for Humanity Rehab	14A	LMH	\$13,508.05	
2019	12	2303	6383602	Chemung County Habitat for Humanity Rehab	14A	LMH	\$5,688.21	
							<b>14A Matrix Code</b>	<b>\$185,283.26</b>
2019	14	2295	6369485	Elmira Downtown Development- Facade Improvements	14E	LMA	\$1,110.00	
2019	14	2295	6376889	Elmira Downtown Development- Facade Improvements	14E	LMA	\$500.00	
							<b>14E Matrix Code</b>	<b>\$1,610.00</b>
2018	2	2226	6309685	Rehab Administration	14H	LMH	\$27,915.49	
2018	2	2226	6314600	Rehab Administration	14H	LMH	\$8,825.52	
2019	4	2283	6342544	Rehab Administration	14H	LMH	\$30,665.26	
2019	4	2283	6369502	Rehab Administration	14H	LMH	\$30,152.95	
							<b>14H Matrix Code</b>	<b>\$97,559.22</b>
<b>Total</b>								<b>\$576,038.25</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2019	19	2290	6315349	Second Place East Emergency Shelter	03T	LMC	\$6,250.00	
2019	19	2290	6333689	Second Place East Emergency Shelter	03T	LMC	\$6,250.00	
2019	19	2290	6369471	Second Place East Emergency Shelter	03T	LMC	\$6,250.00	
2019	22	2304	6315357	Salvation Army Pathways of Hope/SAFE House	03T	LMC	\$5,000.00	
2019	22	2304	6333698	Salvation Army Pathways of Hope/SAFE House	03T	LMC	\$5,000.00	
2019	22	2304	6369481	Salvation Army Pathways of Hope/SAFE House	03T	LMC	\$5,000.00	
							<b>03T Matrix Code</b>	<b>\$33,750.00</b>
2019	21	2291	6315353	Meals on Wheels of Chemung County, Inc.	05A	LMC	\$4,500.00	
2019	21	2291	6333696	Meals on Wheels of Chemung County, Inc.	05A	LMC	\$4,500.00	
2019	21	2291	6369480	Meals on Wheels of Chemung County, Inc.	05A	LMC	\$4,500.00	
							<b>05A Matrix Code</b>	<b>\$13,500.00</b>
2019	27	2294	6315355	Court Appointed Special Advocates	05N	LMC	\$2,500.00	
2019	27	2294	6333697	Court Appointed Special Advocates	05N	LMC	\$2,500.00	
2019	27	2294	6369475	Court Appointed Special Advocates	05N	LMC	\$2,500.00	
							<b>05N Matrix Code</b>	<b>\$7,500.00</b>
2019	18	2289	6315348	Catholic Charities Housing Counseling Services	05U	LMC	\$6,250.00	
2019	18	2289	6333691	Catholic Charities Housing Counseling Services	05U	LMC	\$6,250.00	
2019	18	2289	6369477	Catholic Charities Housing Counseling Services	05U	LMC	\$6,250.00	
							<b>05U Matrix Code</b>	<b>\$18,750.00</b>



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2019  
 Elmira , NY

DATE: 12-01-20  
 TIME: 12:21  
 PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2019	16	2287	6315351	Southside Community Center	05Z	LMA	\$5,000.00	
2019	16	2287	6333694	Southside Community Center	05Z	LMA	\$5,000.00	
2019	16	2287	6369479	Southside Community Center	05Z	LMA	\$5,000.00	
2019	17	2288	6315350	Ernie Davis Community Center	05Z	LMA	\$5,000.00	
2019	17	2288	6333693	Ernie Davis Community Center	05Z	LMA	\$5,000.00	
2019	17	2288	6369473	Ernie Davis Community Center	05Z	LMA	\$5,000.00	
2019	20	2293	6315352	Let Elmira Live Center	05Z	LMA	\$2,500.00	
2019	20	2293	6333695	Let Elmira Live Center	05Z	LMA	\$2,500.00	
2019	20	2293	6369474	Let Elmira Live Center	05Z	LMA	\$2,500.00	
						<b>05Z</b>	<b>Matrix Code</b>	<b>\$37,500.00</b>
<b>Total</b>								<b>\$111,000.00</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2018	1	2225	6309688	General Administration	21A		\$50,588.48	
2018	1	2225	6314601	General Administration	21A		\$19,052.20	
2019	3	2276	6342548	General Administration	21A		\$48,455.50	
2019	3	2276	6370111	General Administration	21A		\$48,670.57	
						<b>21A</b>	<b>Matrix Code</b>	<b>\$166,746.73</b>
<b>Total</b>								<b>\$166,746.73</b>

## **Citizen Participation**

### **Citizen Participation Documents**

**No written or oral comments were received during the Citizen Participation process.**

Star-Gazette Legal Notice

The City of Elmira has prepared the Consolidated Annual Performance Report (CAPER) for submission to the U.S. Department of Housing and Urban Development. This report outlines the activities funded with Community Development Block Grant (CDBG) and HOME Investment Partnership funds for the time period of July 1, 2019 through June 30, 2020. A public comment period on the draft CAPER will be held from September 25, 2020 through October 9, 2020. A public hearing will be held on Tuesday, October 13, 2020 at 5:30 p.m. at City Hall, City Council Chambers, Second Floor. Those interested in viewing the draft should visit the City's website at [www.cityofelmira.net/community-development/](http://www.cityofelmira.net/community-development/). A copy of the draft is also available for review at the Steele Memorial Library, 101 East Church Street, Elmira, NY or the City of Elmira Community Development office, 317 East Church Street, third floor, Elmira, NY. Both locations are handicap accessible. Homebound persons can contact City of Elmira, Community Development at (607) 737-5691 to request a copy of the report. Hearing impaired persons can reach this office through New York State Relay Center at 1-800-662-1220. Written comments may be received until October 9, 2020 and should be mailed: Attn: Emma Miran, Director of Community Development, 317 E. Church Street, Elmira, NY 14901.



EQUAL HOUSING  
OPPORTUNITY

AA/EEO  
9/23/2020

The City of Elmira has prepared the Consolidated Annual Performance Report (CAPER) for submission to the U.S. Department of Housing and Urban Development. This report outlines the activities funded with Community Development Block Grant (CDBG) and HOME Investment Partnership funds for the time period of July 1, 2019 through June 30, 2020. A public comment period on the draft CAPER will be held from September 25, 2020 through October 9, 2020. A public hearing will be held on Tuesday, October 13, 2020 at 5:30 p.m. at City Hall, City Council Chambers, Second Floor. Those interested in viewing the draft should visit the City's website at [www.cityofelmira.net/community-development](http://www.cityofelmira.net/community-development). A copy of the draft is also available for review at the Steele Memorial Library, 101 East Church Street, Elmira, NY or the City of Elmira Community Development office, 317 East Church Street, third floor, Elmira, NY. Both locations are handicap accessible. Homebound persons can contact City of Elmira, Community Development at (607) 737-5691 to request a copy of the report. Hearing impaired persons can reach this office through New York State Relay Center at 1-800-662-1220. Written comments may be received until October 9, 2020 and should be mailed: Attn: Emma Miran, Director of Community Development, 317 E. Church Street, Elmira, NY 14901.

9/23/2020



**City Council Approvals and Public Hearing**

C.S.

September 28, 2020

**RESOLUTION NO. 2020-269**

**RESOLUTION SCHEDULING A PUBLIC HEARING TO RECEIVE WRITTEN AND ORAL COMMENTS ON THE CITY OF ELMIRA'S 2019-2020 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

Councilmember **Council As A Whole:**

**WHEREAS**, the City of Elmira is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development; and

**WHEREAS**, the purpose of the CAPER is to evaluate the performance of activities funded with Community Development Block Grant (CDBG) and HOME Investment Partnership funds completed between July 1, 2019 and June 30, 2020; and

**WHEREAS**, as part of the citizen participation requirements governing the CDBG program, the City of Elmira is required to hold a public hearing to solicit comments from the public on program performance.

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be scheduled for October 13<sup>th</sup>, 2020 for the purpose of receiving written and oral comments from the public regarding the City of Elmira's 2019-2020 CAPER.

**BE IT FURTHER RESOLVED**, that the Department of Community Development is hereby directed to publish a public notice in the official newspaper of the City of Elmira notifying the public that a public hearing will be held on October 13<sup>th</sup>, 2020 at 5:30 p.m. in the City Council Chambers, City Hall, Second Floor, Elmira, New York.

**ADOPTED BY UNANIMOUS VOTE  
ADOPTED BY THE FOLLOWING VOTE**

AYES		NAYS
ABSENT	Councilmember Stermer	
X	Councilmember Moss	
X	Councilmember Franchi	
X	Councilmember Kitching	
X	Councilmember Grasso	
X	Councilmember Duffy	
X	Mayor Mandell	
6		0

October 13, 2020

**PUBLIC HEARING**

**PUBLIC HEARING** held this 13<sup>th</sup> day of October, 2020 for the purpose of receiving written and oral comments from the public on the City of Elmira's 2019-2020 Consolidated Annual Performance and Evaluation Report (CAPER).

**APPEARANCES:**            Opened: 5:35 PM

    In Favor Of:        None

    Opposed:            None

                              Closed: 5:36 PM

No Written Submissions

## Website Notice

If you have any questions about your eligibility for this program or would like to discuss your application, you may contact Emma Miran at 737-5692 or send an email to [emiran@cityofelmira.net](mailto:emiran@cityofelmira.net) (<mailto:emiran@cityofelmira.net>)

### 2019 Consolidated Annual Performance Report (CAPER) Public Comment Period

The City of Elmira is preparing its 2019 Consolidated Annual Performance Report (CAPER) for submission to the U.S. Department of Housing and Urban Development. This report outlines the performance of activities funded with Community Development Block Grant (CDBG) and HOME Investment Partnership funds for the time period of July 1, 2019- June 30, 2020. A public comment period on the draft CAPER will be held starting **September 25, 2020 through October 9, 2020**. A public hearing will be held **on Tuesday, October 13<sup>th</sup>, 2020** at 5:30pm at City Hall, City Council Chambers, 2<sup>nd</sup> Floor. The location is handicap accessible. Written comments may be addressed to Emma Miran, Director of Community Development, City of Elmira, 317 E Church Street, Elmira, NY 14901. Comments will be accepted until **October 9<sup>th</sup>, 2020**.

[City of Elmira FY 2019-2020 CAPER \(https://www.cityofelmira.net/wp-content/uploads/2020/10/CAPER201-20\\_Overview.doc\)](https://www.cityofelmira.net/wp-content/uploads/2020/10/CAPER201-20_Overview.doc)

## Overview Distributed to the Community



### **City of Elmira FY 2019-2020 CAPER**

#### **A Report on Elmira's Housing and Community Development Accomplishments**

The Consolidated Annual Performance and Evaluation Report (CAPER) details the City's accomplishments during the Program Year beginning July 1, 2019 and ending June 30, 2020. It compares the actual performance measures with those expected in the Annual Action Plan. The CAPER reports on activities funded through the federal HOME Partnership and Community Development Block Grant (CDBG) programs. A total of \$1,439,448.39 was expended during the Program Year from CDBG/HOME/Program Income. This summary demonstrates some of the City's overall housing, community development, economic development, and public service accomplishments and activities.

#### **Revitalization Efforts**

During the program year, the Department installed a new community playground at Emie Davis Park. The park complements the new affordable housing complex Libertad, which is adjacent to the park. The Department was successful in obtaining a "Zombie" and Vacant Properties grant (Rounds 2) to address issues of bank-owned and abandoned properties. Staff participated in the Cities Rise Program (Round 3) to increase the capacity of the Code Enforcement Department, and the New York State Anti-Displacement Learning Network to develop a strategy to prevent homelessness. Additionally, in January 2020, the City was awarded \$1.3 Million in funding from HUD to establish a Lead Hazard Reduction and Abatement Program. The department continued to work with community partners to provide public service programs and economic development initiatives. The revitalization efforts continue to enhance the current and future CDBG and HOME investments, especially supporting the City's low to moderate income residents.

#### **\$508,476.17 in Federal Funds Expended for Low to Moderate Income Housing Activities**

Improving the condition of the City's housing stock for low to moderate income individuals and families continue to be a key priority for the City of Elmira. During the Program Year, 12 owner-occupied housing units were rehabilitated and completed using \$257,813.26 in CDBG and HOME funds. 10 new First-Time Homebuyer closings took place and homebuyers benefited from a total of \$130,000 in down payment and closing cost assistance and pre-counseling. Within the City, 141 households received Housing Counseling services from Catholic Charities, and Second Place East provided shelter for 567 individuals.

#### **Funds for Public Services and Non-Profits**

A total of \$111,000 was provided to assist 7 non-profit organizations to provide services, programs, and projects aimed at benefiting low to moderate income Elmira residents. Services provided included funding for community centers, Catholic Charities housing counseling services and homeless prevention.

