

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Elmira, Department of Community Development was able to successfully carry out it's 2021-2022 Annual Action Plan. This represents the second year of the City's 2020-2024 Consolidated Strategic Plan. The City and its nonprofit partners continue to focus on efforts to improve the quality of life for low-moderate income residents by providing opportunities that would otherwise not be available without these federal resources. Highlights from the 2021-2022 Program Year include the following:

- The Department of Community Development was able to complete the rehabilitation of **20** owner-occupied housing units using CDBG & HOME funds.
- The City of Elmira in partnership with Catholic Charities of Chemung/Schuylar counties and the First-Time Home Buyer Program was able to assist **4** income-eligible, new homebuyers with down payment & closing cost utilizing HOME funds. The First-Time Homebuyers program has assisted **463** families achieve homeownership since 1994, which is a significant accomplishment and highlights the need for this program.
- During the program Year, the City of Elmira continued to provide CDBG funding to **2** organizations with the goal of providing enrichment opportunities and advocacy to youth (focused on at-risk youth) & families which are located in low-moderate income neighborhoods. These centers (Southside Community Center, Ernie Davis Community Center) provide considerable services to the neighborhoods that they serve and are serving low to moderate income areas.
- CDBG funding was provided to Catholic Charities of Chemung/Schuylar for public services related to low/mod housing benefit and the following were some of the outcomes:29 homeowners received one-on-one mortgage foreclosure prevention and loss mitigation counseling;110 households recieved housing counseling services; 111 households participated in group trainings about the First Time Homebuyers Program;609 individuals were provided overnight shelter through Second Place East; Homelessness was prevented for 1140 individuals through case management & access to services.

Additionally, a total of **\$191,703.45** was expended during the Program Year for CDBG-CV on rental assistance and public service activities. This

brings the total expenses for CDBG-CV to **\$426,558.32**. This summary demonstrates some of the City overall housing, community development, economic development, and public service accomplishments and activities. Because the 2021-2022 CAPER includes CDBG-CV reporting, with some of these programs completed in this program year, there are higher numbers categories than originally projected because of these CDBG-CV funds.

- **6367** individuals were provided with emergency PPE supplies
- **932** individuals and families were provided with emergency food
- **43** individuals and families recieved emergency rental assistance

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Alleviate and Prevent Homelessness	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	1600	1179	73.69%	400	609	152.25%
Alleviate and Prevent Homelessness	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	2000	5323	266.15%	1000	1140	114.00%

Business Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	15	13	86.67%	5	0	0.00%
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	15	0	0.00%	3	0	0.00%
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	30	8	26.67%	6	8	133.33%
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	75	4	5.33%	15	2	13.33%
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	100	33	33.00%	20	20	100.00%
Quality Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	65	12	18.46%	13	4	30.77%
Revitalization of Downtown Core	Non-Housing Community Development Mixed-Income Housing	CDBG: \$	Facade treatment/business building rehabilitation	Business	15	1	6.67%	3	0	0.00%

Strengthening Elmira's Neighborhoods	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2200	10223	464.68%	1100	8031	730.09%
Strengthening Elmira's Neighborhoods	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	5	0	0.00%	5	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The highest priority focus for the City of Elmira has been supporting homeownership and rehab projects for low-income individuals and families. While the pandemic delayed some project during the past year, the City was still able to provide 4 First-Time Homebuyers with down payment assistance and Rehab projects for 20 families; and additional 2 families was able to purchase homes in the City that had been abandoned and vacant through efforts by Arbor Housing and Development. The shelter saw a significant increase in usage early in the year and Catholic Charities struggled with staffing to meet the increased need. The physical shelter shut down late July of 2022 and the homeless were housed in hotels. Catholic Charities plans to build a dormitory style shelter that meets the needs of the homeless population and provides a safe space. Until this structure is completed, the homeless will be housed in hotels throughout Chemung County. The City of Elmira continued to utilize CDBG funds to support public service activities in the area of housing counseling, providing enrichment opportunities to youth through supporting three community centers, and homeless shelter and prevention services.

The public service activities, other than low/moderate income housing benefit, was significantly higher than projected because of the CV-CDBG funds. **6,367** individuals were provided with PPE and **932** emergency food to address the impact of the Covid-19 Pandemic.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	1,720	5
Black or African American	883	2
Asian	11	0
American Indian or American Native	24	0
Native Hawaiian or Other Pacific Islander	19	0
<b>Total</b>	<b>2,657</b>	<b>7</b>
Hispanic	138	0
Not Hispanic	2,519	7

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Figures for the CDBG portion of this section came from the Annual Reports from the Second Place East Emergency Shelter & Housing Counseling, Public Service Grantees, CDBG-CV public service activities, along with data from completed Owner Occupied Rehab clients. Figures for the HOME portion of this section came from the Scattered Site rehabs (Arbor Housing), Owner Occupied Rehab projects and the First Time Homebuyers Program. The Department of Community Development continues to expand outreach to low income families through the City of Elmira and efforts are made to specifically expand outreach to minorities. Community Development has found working with local neighborhood organizations and religious institutions, which have a connection to these communities, has helped increase outreach to minority neighborhoods. An identified need of minorities continues to be safe, affordable housing, which the City has been able to address through the Department's Owner-Occupied Housing Rehabilitation program. The Department of Community Development continues to search for new minority contractors for participation on the Department's active contractor list. The City also helps to promote the M/WBE certification process, since there are very few minority contractors within the Southern Tier region.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,249,503	1,193,917
HOME	public - federal	308,969	216,832
Other	public - federal	3,249,391	191,703
Other	public - local	3,249,391	191,703
Other	public - state	3,249,391	191,703

**Table 3 - Resources Made Available**

### Narrative

The chart above outlines anticipated sources of funds and the actual amount expended during the 2021 Program Year. The actual amount expended includes Program Income generated from housing rehabilitation and economic development loans as well as grant and loan payoffs received by the Department of Community Development. Community Development expended a total of \$1,410,748.33 (\$1,193,916.54 in CDBG entitlement funds along with \$216,831.79 in HOME Funds) during program year 2021.

Additionally, a total of \$191,703.45 was expended during the Program Year for CDBG-CV.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
BROWNFIELD OPPORTUNITY AREA	5	15	
BUSINESS IMPROVEMENT DISTRICT	15	10	
NEW YORK MAIN STREET TARGET AREA	10	5	

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

During the Program Year, some investments were made in locally designated target areas. A total of 10% of CDBG funding was expended within the Business Improvement District (downtown) due to

investments made for public improvements as part of Elmira Downtown Development's Operation Green Streets, Facade Programs and Public Facilities. One first-time homebuyers purchased a home in the Brownfield Opportunity Zone on the southside of Elmira, five rehab clients lived within the Brownfield Zone, and four streets paved through the streets program were located in the zone.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG & HOME funds are leveraged annually by the City of Elmira and non-profit subrecipients seeking state and private foundation grants in order to accomplish community development objectives. Federal HOME funds are expected to leverage private investment through conventional mortgages provided to individuals who participate in the City of Elmira- Catholic Charities First-Time Homebuyer Program. There is no match requirement for HOME because the City of Elmira is a distressed community. CDBG funds were leverage with private, state, and local funds.

In 2021 program year, the City received CHIPS and PAVE NY funding from the New York State Department of Transportation, in the amount of \$1,285,208.35, to leverage CDBG funding for street improvement projects.

A total of \$1,843,523.26 was leverage from other sources (state/local funds/ private foundation funds and program income) during the program year by CDBG-funded public service recipients.

Subgrantees including Catholic Charities of Chemung/Schuyler has a successful track record of leveraging additional funding for their programs. In addition to the CDBG & HOME funding that Catholic Charities Housing Counseling Services received during the Program Year from the City of Elmira, they received leveraged funds from other sources including Catholic Charities USA and the New York State Homeowner Protection Program through the New York State's Attorney General's office to run this program. Other agencies received private leveraged funding from United Way, Walmart Foundation, Community Foundation, and the Triangle Fund.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

**Table 5 – Fiscal Year Summary - HOME Match Report**



Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
9,808	6,307	0	0	16,116

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	20,850	0	0	0	0	20,850
Number	1	0	0	0	0	1
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	20,850	0	20,850			
Number	1	0	1			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	400	609
Number of Non-Homeless households to be provided affordable housing units	26	22
Number of Special-Needs households to be provided affordable housing units	50	0
<b>Total</b>	<b>476</b>	<b>631</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	43
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	21	22
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>21</b>	<b>65</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Figures for the the portion of this section came from the Scattered Site rehabs (Arbor Housing) and Owner Occupied Rehab projects. The Rental Assistance program, which served 43 families, was through CDBG-CV and therefore not accounted for in the original consolidated plan. The highest priority focus for the City of Elmira has been supporting homeownership and rehab projects for low-income individuals. This year the numbers for rehabs were as expected. Because of the pandemic construction supplies have been hard to come by and contractors have more demand for work than they are able to

meet. This results in delays on rehab projects, so the completion time for projects have increased significantly. It is anticipated the overall outcome numbers for rehab projects will be met by the end of the 5 year plan; however, because of these delays, the rehab numbers can vary year to year.

**Discuss how these outcomes will impact future annual action plans.**

The City of Elmira anticipates that efforts to support homeownership and rehab projects for low-income individuals will remain a priority. While the pandemic delayed some project during the past year, the City was continue focusing on shelter services, rehab, and support for first-time homeowners. Additionally, domestic violence remains an issue in the City and currently Salvation Army Pathway's of Hope/SAFE House services for domestic violence victims; the City anticipates continuing to fund this program on an ongoing basis.

The City of Elmira continued to utilize CDBG funds to support public service activities in the area of housing counseling, providing enrichment opportunities to youth through supporting three community centers, and homeless shelter and prevention services. It is anticipated that these programs will continue to be a focus for the next annual action plan.

So while, the pandemic did impact some projects during the past year, the City was still able to provide 4 First-Time Homebuyers with down payment assistance and Rehab projects for 20 families; and additional 2 families were able to purchase homes in the City that had been abandoned and vacant prior to rehab.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	6	1
Low-income	7	1
Moderate-income	6	5
<b>Total</b>	<b>19</b>	<b>7</b>

**Table 13 – Number of Households Served**

**Narrative Information**

The City of Elmira provided first-time homebuyer grants to 4 families, 3 were white and 1 was Black, and 3 were moderate income and 1 was low income. Twenty families received homes repairs; 17 were white, and 3 was black; 6 were extremely low-income, 7 were low income, and 6 were moderate-income. Two families purchased homes that were formerly abandoned and vacant properties; one family was black, and one family was white; both were moderate-income.

The City of Elmira continued to provide grants to homeowners within the City whose incomes fell between 0-50% of HUD's Median Family Income (MFI), and a 3% repayable loan for those households whose incomes fell between 51-80% of AMI. This strategy has been effective in assisting extremely low-income, low-income, and moderate-income households make necessary home repairs and not place an additional financial burden on those making under 50% of the AMI. The First-Time Homebuyer Program continues to assist income eligible families with down payment and closing cost assistance of up to \$10,000 in deferred grants based on need. CDBG funding was provided to Catholic Charities of Chemung/Schuyler for public services related to low/mod housing benefit.

**43** individuals and families recieved emergency rental assistance through the CDBG-CV program. Eighteen of the families were 23 White and 17 were Black; 1 was Asian; 2 were Hispanic/Non-White. 32 Were Very Low-Income, 8 Were Low-income, and 3 was Moderate income.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

For the NY-501 Continuum of Care, the Point In Time count is the core of continually identifying the needs of struggling families and individuals to recognize trends and emerging needs in homelessness services. There was a Point In Time study conducted on February 24th 2022, later than normal due to the impact of COVID-19. Community organizations help to identify individuals who were unsheltered in places not meant for human habitation. This Point-In-Time Study (PIT) was conducted in a five-county region in partnership with CARES, Inc. A Point-In-Time Study is a coordinated effort within a specific region to count the number of homeless persons during a specific one-day point in time. Catholic Charities' Staff also conducted interviews throughout the day at community organizations and public "warming" locations, for example, the bus station and public library, as well as local food pantries. The count showed, 445 persons were sheltered, 42 in transitional housing and 11 were unsheltered. In total, there was an increase of 242 persons utilizing services on the night of the count from 2021.

Catholic Charities of Chemung and Schuylar provides programming and shelter to individuals and families in the community who are either at risk of becoming homeless or who have been identified as in need of immediate shelter. CDBG funds support the personnel necessary to complete assessments of needs, make referrals to programs and services within Catholic Charities and throughout the community, and completion of applications for mainstream benefits, addressing the need for long-term stability. Catholic Charities also has an outreach worker that works to reach out to homeless persons and assess their needs while working with the Chemung County Department of Social Services and local law enforcement.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Elmira provides funding each year to Catholic Charities for the Second-Place East program which provides shelter for the homeless. The agency received \$25,000 CDBG funds to offset cost of salaries for staff running the program. It was reported that 609 people were using the homeless shelter in this program year. Every client that seeks shelter services is screened for Gateways Residential Services eligibility and through this screening staff are able to identify accurately a client's individual needs. Clients placed in Gateways residential services are placed in either transitional supportive housing or permanent supportive housing depending on their needs. With full implementation of

Additionally, this program year, HUD's Continuum of Care Coordinated Entry process, the Samaritan Center at Catholic Charities was designated as the Chemung County single point of access for homeless services. The Chemung County Homeless Housing Task Force is working to affirmatively market how to access homeless services which supports knowledge and awareness in the community.

The Salvation Army is the primary referral source for victims of domestic violence. The SAFE House's Pathways of Hope was funded with CDBG to address domestic violence and provide programs. The agency received \$10,000 CDBG funds to offset cost of salaries for staff running the program and materials/supplies. The program provides services, assistance, and support those who are fleeing domestic violence. In 2021, the program assisted 58 people.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Catholic Charities of Chemung/Schuylers is the lead agency for homeless services within the City of Elmira and Chemung County; this organization is leveraging funds from multiple sources to help homeless persons with their housing needs. Catholic Charities provides the following programs to fight against homelessness:

- Emergency Shelter services will be provided to those in need of emergency shelter at Second Place East, Salvation Army Safe House, or a local motel depending on need and resources available. Program components involve one-on-one case management and connection to mainstream expedited benefits through LDDS onsite liaison, which includes housing and employment.
- Rapid Re-Housing case managers will assist homeless individuals and families move into stable housing. Program components involve identifying a housing location, provision of rental and other forms of financial assistance, and support services with a focus on stable employment and permanent housing.
- Prevention funds assist individuals and/or families that have a demonstrated housing crisis and face imminent risk of losing their permanent housing. Program components include targeting eligible households, thorough assessment of the needs of the household, assistance to households in expanding housing options and resources, provision of support services needed for permanent housing and employment.
- Catholic Charities of Chemung and Schuylers also partners with Arnot Ogden Medical Center via the Finger Lakes Performing Provider System project known as Transitional Housing Project. This

project identifies AOMC patients whom are homeless or at risk of becoming homeless and refers them to Catholic Charities.

Individuals identified as homeless or at risk of becoming homeless in the community utilize the Continuum of Care's Coordinated Entry process for the individual to be screened at Catholic Charities for immediate services based on needs assessment. An outreach worker will be an additional resource to seek out and assist those individuals on the streets and will refer them to seek assistance through the Solutions to End Homelessness Program, which assists through Rapid Rehousing and/ or Prevention funds.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Catholic Charities Emergency Services Center provides services to many individuals and families who are faced with evictions and court proceedings as well as those facing homelessness. Case managers have developed positive relationships with landlords in order to prevent court eviction proceedings. Examples of programs/projects that Catholic Charities has to assist those likely to become homeless after being discharged from publicly funded institutions and systems of care include the following:

Community Residence (NYS Office of Mental Health): 14 bed transitional congregate-level housing program licensed by NYS Office of Mental Health (OMH) and home to individuals with serious and persistent mental illness. These individuals require 24-hour supervision and intensive person-centered case management.

Supportive Treatment Apartments (OMH): An OMH licensed 36-bed transitional congregate apartment housing program in an apartment facility for individuals with a serious and persistent mental illness.

Project SHARE (Supportive Housing and Residential Empowerment) is a transitional housing HUD funded project providing 12-units of transitional housing in a scatter-site apartment project that provides up to two years of rental assistance and supportive services to young adults (18-25) who are homeless and have resided in the foster care system.

Lasting Success (County/NYS OTDA): A transitional housing 24-bed Supervised Independent Living Program (SILP) in a provider-owned apartment facility for youth 16-21 who are aging out of the foster care system.

Catholic Charities Chemung-Schuylers operates a 'Bridger' project with NYS Office of Mental Health

(OMH) funding. The funding provides funding for a dedicated staff person who attends the weekly discharge meetings at Elmira Psychiatric Center and the acute care behavioral health unit at St. Joseph's Hospital. CCCS also is an active member other Chemung County SPOE (Single Point of Entry) bi-weekly meetings to coordinate and monitor referrals of persons with mental health disabilities for housing and case management services to area service providers.

Catholic Charities of Chemung and Schuyler provides housing for up to 90 days with case management in a Residential Stabilization Program (RSP), assisting parolee's with independent living skill development, employment/education, and permanent housing opportunities. The agency also assists individuals leaving inpatient substance abuse treatment facilities with referrals to the Gateway Housing Program and young adults leaving foster care with referrals to Gateways Housing Program and /or Public Housing.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Although the City of Elmira Department of Community Development is not directly involved in managing public housing and the Elmira Housing Authority (EHA) does not request CDBG funding, the City consults with the EHA when developing its Annual Action Plan, Consolidated Plan, and at the completion of the CAPER. As has been reported by the EHA for previous CAPERS, due to the fact that congressional appropriations to the Housing Authority Capital Fund Program have been greatly reduced, there have been minimal improvements made to public housing properties.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Elmira Housing Authority Board is made up of seven members, five of whom are appointed by the City Manager of the City of Elmira. The other two members are elected by the residents of the Housing Authority and their input is used for the Agency Plan. The Housing Authority also puts out a 45-day notice that the Agency Plan is available for review and holds a Public Hearing.

The City of Elmira- Catholic Charities First-Time Homebuyer Program is marketed and promoted to public housing residents within Hoffman Plaza which is a family development.

### **Actions taken to provide assistance to troubled PHAs**

This question is not applicable since the Elmira Housing Authority is not classified as a troubled PHA.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

During the program year and ongoing, the City is working to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing. The City is using a Comprehensive Master Plan (2016-2026) which supports the implementation of a form-based code to reduce barriers to affordable housing projects. In August 2020, a form-based code was established and developed for the Downtown area; the process helped to identify new existing barriers to affordable housing. The new zoning plans were completed in August 2020 and allow for expanded areas that include multi-family (more than 5 units) dwellings. Additionally, the City is working in conjunction with and in support of the Chemung County Land Bank to help address Zombie and Abandoned properties throughout the City of Elmira; this also helps to identify policies which might exist as barriers to affordable housing. The City has also worked with Enterprise Community Partners and the NYS Attorney General's Office on the Cities RISE program to establish more equitable and impactful code enforcement policies and participated in the Anti-Displacement Learning Network to address the causes to homelessness and housing displacement. The City was awarded \$1 Million dollars through this program to implement its strategies for fighting homelessness and displacement. This will include funds for emergency relocation and emergency housing repairs to prevent homelessness because of the condition of the property.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

An underserved need within the City continues to be to improve the quality (more than the quantity) of affordable rental housing and reduce the high cost burden for low income residents. During the program year, the City of Elmira Department of Community Development launched a program funded through the New York State Anti-Displacement Learning Network with Enterprise Community Partners and the New York State Attorney General's Office. Through this program, a rental rehab program was created for extremely deteriorated properties with outstanding code violations.

The City continues to have high local tax burden which has impacted affordable and middle-income housing options. Other obstacles continue to be limited economic development, business growth and workforce development opportunities. The City of Elmira and partners Southern Tier Economic Growth and New York State have worked to create new opportunities within the Southern Tier Region. The City of Elmira participated in the development of the Southern Tier Regional Economic Development Council's Upstate Revitalization Initiative Plan. The City and the Department of Community Development participated and continue to work with the Empire State Poverty Reduction Initiative (ESPRI) to identify and address causes of poverty in the community. The City of Elmira also worked with partners at the State, regional, and local level under the Downtown Revitalization Initiative.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

In January 2020, the City of Elmira applied for and was awarded \$1.3 Million from the HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) to address lead paint in homes built prior to 1978 with a priority to families with children under age 6. The City has hired a Program Manager through this grant who oversees and manages this program. While Covid-19 caused some delays, it is anticipated over a 3-year time period that the grant will address lead paint hazards in 60 units throughout the City of Elmira. Because of an aging housing stock lead paint remains a major concern within the City of Elmira. The Department of Community Development continues to work with community leaders and serve on the Chemung County Lead Coalition to continually identify new strategies that will help the community reduce lead-based paint hazards. Many of the projects participating in the new lead program, are properties referred by the Chemung County Health Department because a child has tested positive for lead poisoning.

Contractors that perform work funded with CDBG or HOME funds must have proof that they have participated in a Lead Safe Work Practices and Lead Renovators training and that proof is kept on file. The Department of Community Development utilizes a Lead Safe Housing Requirements Screening Worksheet while inspecting properties. Community Development has maintained its partnership with the Chemung County Health Department to conduct risk assessments and lead clearance inspections on an as needed basis for a set fee.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The Department of Community Development continues to assist low-income families make improvements to their properties to reduce the housing cost burden on them. The City continues to promote NYSEDA's EMPOWER New York Program for no-cost energy services to households that fall within HEAP's income guidelines. Catholic Charities of Chemung/Schuylers is a CDBG and HOME sub-recipient and a key partner whose mission is aimed at reducing the number of persons below poverty by providing intensive case management, help for individuals and families accessing mainstream benefits, connecting people with job assistance, and offering housing counseling services.

Additionally, the City and Department of Community Development continued to implement and act upon the findings from the New York State Empire State Poverty Reduction Initiative. The City of Elmira worked with a locally appointed task force and the New York State Office of Temporary and Disability Assistance and the New York State Department of State to develop a Poverty Reduction Plan. This effort involved engaging persons and families in poverty to get their input and the following strategy recommendations were submitted as part of the plan:

1. Increase Accessibility to wrap-around services by utilizing a neighborhood hub model and local navigator system.

2. Revitalization of target neighborhoods within census tracts 6, 7, and 10 while increasing access to affordable rental housing and opportunities for home ownership and mixed-income neighborhoods.
3. Establish pathways to employment through coordinated engagement of secondary and post-secondary education, job training, and personalized career support services.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Department of Community Development continues to participate in HUD Buffalo's monthly TA Thursday and Rehab Rap Technical Assistance calls to connect with other entitlement communities, subject-matter experts at HUD, and with New York State. This continues to be a helpful tool in learning about best practices and receiving clarification on federal regulations and reporting requirements. Sub-recipients are invited to participate in relevant sessions as well. Additionally, staff participated in several HUD-sponsored webinars through the program year.

Steps were also taken to work more collaboratively with the City's Code Enforcement Department to increase staffing capacity for code enforcement as well as provide technical expertise. Code Enforcement began taking over housing inspections for the Housing Rehabilitation and First-Time Homebuyer Programs. The City applied for and was awarded funding through the Cities Rise (Cities for Responsible Investment and Strategic Enforcement) Program through the NYS Attorney General's Office. The City received three rounds of funding through the program. Elmira has a platform (BuildingBlocks) designed to integrate and analyze data such as code enforcement records, tax liens, fire, and police data to help drive community revitalization. The data platform has helped code enforcement better analyze and evaluate the condition of homes.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

During the current Program Year, the Department of Community Development took efforts to enhance coordination between public and private housing and social service agencies. Community Development staff participate in the Chemung County Housing Coalition, the Housing and Homeless Task Force, and the Chemung County Lead Coalition that provides opportunities to enhance coordination between community organizations.

### **Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City of Elmira works close with state and local partners to support Fair Housing through programs, policy, and planning efforts. Fair Housing continues to be promoted by displaying posters received by the National Fair Housing Alliance at our office as well as within community organizations, specifically Catholic Charities, Habitat for Humanity, and local community centers. Community Development staff participated in HUD CPD Conference Calls on fair housing as well as reviews training and information

disseminated by HUD. Additionally, community development staff conduct community outreach and work closely with community-based organizations to provide resources to the community on fair housing. Through work with the New York State AG's office (Cities RISE and Anti-Displacement Learning Network), the City has promoted information on tenants' rights and work closely with Legal Assistance of Western New York to provide renters with fair housing information and resources. Department staff has also worked with local advocacy organizations including Corning Community College's Center for Diversity, Equity, and Inclusion to promote programs and develop new strategies to address fair housing choice.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Sub-grantees are monitored every three years; unless, through the evaluation of their quarterly or annual reports, a complaint or a concern arises. There is also continuous communication with our sub-grantees throughout the program year as well to ensure program compliance. During the program year, a more concerted effort was made to make site visits to the funded organizations especially the community centers. Although this is a lengthy and time-consuming process, it is well worth the effort as it resulted in an improved working relationship between the City of Elmira and all of the sub grantees and a better understanding of these programs. Strengths were recognized and needs were identified with plans for improvements suggested. During the 2021 year, City staff conducted on-site monitoring for the Catholic Charities - Housing Counseling Services and First-Time Homebuyers programs and the public service program CASA of the Southern Tier.

The Department of Community Development has been making efforts to reach out to and work with minority and women-owned businesses, and ensure equal employment opportunities within its projects. Advertisements were posted in the local newspaper. However, there is a lack of MWBE general contractors in the Southern Tier Region who are also registered with New York State. The City has been trying to encourage contractors on its contractor list to learn about getting certified as MBEs or WBEs.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Elmira City Council held a public hearing on Monday, Sept 12th at 5:30pm at City Hall, City Council Chambers, 2nd Floor. The location was handicap accessible. A public notice for the public hearing appeared in the Star Gazette Legal Section on August 18, 2022 announcing the public hearing and a 30-day public comment period on the City of Elmira's Consolidated Annual Performance and Evaluation Report (CAPER). A 30-day public comment period was observed from August 22, 2022- September 20, 2022. A draft of the CAPER as well as a one-page summary sheet was posted City of Elmira's website, sent to members of City Council, and members of the Community Development Citizen Advisory

Committee. The City of Elmira will also make available the final approved CAPER online and at public space at City Hall once HUD reviews the City's CAPER.

No written or oral comments were received by the Department of Community Development during the citizen participation process.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

During the program year, the City of Elmira continued to deal with the impact of the Covid-19 outbreak; there was a significant impact on the housing market and rehab costs. While additional CDBG CARES Act funds were received to address the pandemic including the development of emergency rental assistance programs, there is a continued concern in the City of how the pandemic will impact housing and the local economy in the long-term. The City has been successful in the last few years in leveraging additional funding for housing and economic development programs and projects including receiving NYS RESTORE NY Grants, NYS DRI funds, Historic Tax credits, and ESSHI grants. However, as the economic impact of the health outbreak continues to be felt on the federal and state levels, the department is monitoring opportunities to be as strategic as possible with CDBG funds in the upcoming years.

At this point, the City of Elmira continues to focus CDBG and HOME funds towards improving the owner-occupied housing within the City and encouraging homeownership through the use of HOME funds for down payment and closing cost with the City of Elmira through the Catholic Charities First-Time Homebuyer Program. These programs should be continued as they serve an important need within the community, and the first-time homebuyer continues to see an increase in interest. The broader housing strategy is needed with additional funding sources to augment CDBG and HOME investment to address vacant and abandoned properties and the rental housing stock that composes approximately 52% of the housing units within the City. Additionally, CDBG funds are supporting public services programs throughout neighborhood sites within Elmira.

The City will continue to work with local partners to identify areas where CDBG and HOME funds can complement all the ongoing neighborhood revitalization efforts such as the DRI, Poverty Reduction Initiative, and new affordable housing projects such as Libertad and Chemung Crossings.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The Elmira Department of Code Enforcement provides inspection services for the Department of Community Development.

During the program year, no affordable rental housing was provided HOME funds. In the past the Housing Vision's Chemung Crossing project was inspected. The entire project was completed Summer 2019, the sites inspections occurred August 2018, November 2018 and the commercial space and residential apartments were inspected July 2019 and August 2019. No issues were identified and the final certificate of occupancy was issued for the project. The sites have had ongoing inspections by the City of Elmira fire department and no issues have been identified.

Additionally, the Elmira Department of Code Enforcement provides inspection services for the first-time homebuyers and the house rehabilitations programs. The Chemung County Health Department provides lead paint testing and inspection services for the home repair program. If inspections do not pass, a contractor is utilized for any additional services until the issues are addressed.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

The partner organizations display Fair Housing posters on sites funded by the City. Near Westside Neighborhood Association, Inc. and Catholic Charities of Chemung and Schuyler displays the Fair Housing posters in their buildings that are distributed by the Department of Community Development and received annually from the National Fair Housing Alliance. The fair housing logo is present on all their advertisements especially through Catholic Charities' First Time Homebuyer Program that provides affordable housing units using HOME funds as a down-payment assistance. Catholic Charities provides homebuyer education through the First-Time Homebuyer Program and discusses with potential homebuyers about the Fair Housing Act and protections afforded under federal law. Near Westside Neighborhood Association, Inc. uses the same logo to advertise its HOME-assisted rental units to income eligible renters. Units available through Housing Vision's Chemung Crossing project are affirmatively marketed. Staff at the Department of Community Development are also trained on fair housing laws.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

For program year 2021 a total of \$216,831.79 was draw for activities using HOME funds. For the First-Time Homebuyers program \$50,000 was drawn from entitlement funds. The First-Time Homebuyer program assisted a total of four individuals; 3 were white and 1 was black; one was 30-50% AMI and three were 60-80% AMI.

For the Rehab program a total of \$ 20,850 HOME funds (all in entitlement) was drawn. A total of 1 Rehab was funded by HOME and 19 were funded by CDBG. Twenty families received homes repairs; 17 were white, and 3 was black; 6 were extremely low-income, 7 were low income, and 6 were moderate-income. Two families purchased homes that were formerly abandoned and vacant properties; one family was black, and one family was white; both were 60-80% AMI.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

Over the past year, the City of Elmira has continued to work with multiple community partners to create new strategies and project for affordable Housing. This included the Chemung County Land Bank projects. The City staff continue to participate with the Continuum of Care and the Homeless Housing Taskforce to learn about community needs surrounding homelessness. The City has been recipients of grants by LISC and Enterprise Community Partners to support affordable housing strategies and programs.

### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

**Table 14 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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**Table 15 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

# Attachment

## PR-26 with Explanations



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	3,417,105.52
02 ENTITLEMENT GRANT	1,205,470.00
03 STIMULUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	102,332.23
05A CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR 81 TYPE)	0.00
06 FUNDS RETURNED TO THE LINE OF CREDIT	101.71
06A FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	21,997.36
08 TOTAL AVAILABLE (SUM, LINES 01-07)	4,752,045.42

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	910,004.76
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	1.10
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	910,004.15
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	423,002.35
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	73,507.30
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,207,423.04
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	3,544,622.38

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 PAID/TYPE FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-FAMILY HOUSING	14,596.50
19 EXPENDED FOR OTHER LOW/MOD ACTIVITIES	388,755.14
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	106,456.74
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	670,074.38
22 PERCENT LOW/MOD CREDIT (LINE 21 / LINE 11)	73.63%

**LOW/MOD BENEFIT POI MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS (PY) COVERED IN CERTIFICATION	PY PY PY
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25 / LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	155,167.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	17,533.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	54,320.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 + LINE 29 + LINE 30)	147,020.00
32 ENTITLEMENT GRANT	1,205,470.00
33 FISCAL YEAR PROGRAM INCOME	57,637.70
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,263,107.70
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31 / LINE 35)	11.64%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	213,002.35
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	32,503.85
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	157,000.71
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 + LINE 39 + LINE 40)	402,506.91
42 ENTITLEMENT GRANT	1,205,470.00
43 CURRENT YEAR PROGRAM INCOME	102,332.23
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,307,802.23
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41 / LINE 45)	0.01%



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 Mayoral Data Report and Information System  
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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17  
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	23	2390	227 South Ave/Robinson Load Path Program	24C	LMI	\$5,223.00
2020	23	2400	218 Dukakis St./Schierbrough/Leid Path Program	24C	LMI	\$5,223.00
<b>Total</b>				<b>24C</b>	<b>Matrix Code</b>	<b>\$8,523.00</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	20	2106	6549153	Economic Opportunity Program- Capital Project	03C	LVA	\$30,020.00
2012	4	2242	0503054	Park Improvements	03C	Matrix Code	\$30,000.00
2019	9	2252	6527110	Park Improvements	03F	LVA	\$30,357.56
					03F	LVA	(\$101,721)
					<b>03F</b>	<b>Matrix Code</b>	<b>\$20,285.83</b>
2019	6	2283	6321864	Streets & ADA Sidewalk Improvements	03K	LVA	\$70,431.35
2020	16	5231	6301803	Street Improvements	03K	LVA	\$52,023.42
					<b>03K</b>	<b>Matrix Code</b>	<b>\$128,505.87</b>
2020	8	2365	8519173	EDD- Operation Green Streets	03L	LVA	\$1,720.00
2020	8	2382	8553196	EDD- Operation Green Streets	03L	LVA	\$428.00
2020	18	4300	5503798	EDD- Operation Green Streets	03L	LVA	\$1,747.76
2020	18	2383	8894264	EDD- Operation Green Streets	03L	LVA	\$1,252.24
2021	16	2434	8802612	Bricks Downtown Development Operation Green Streets	03L	LVA	\$4,216.26
2021	16	2436	7078170	Bricks Downtown Development Operation Green Streets	03L	LVA	\$7,010.00
					<b>03L</b>	<b>Matrix Code</b>	<b>\$15,806.42</b>
2020	6	2132	0159750	Salvation Army Pathway's of Hope/SMTF House	03T	LVC	\$0,000.00
2020	10	2216	4242111	Secord Place Park Emergency Shelter	03T	LVC	\$0,250.00
2021	6	2426	6163354	Catholic Charities Emergency Shelter	03T	LVC	\$6,250.00
2021	6	2427	0106641	Catholic Charities Emergency Shelter	03T	LVC	\$6,250.00
2021	6	2428	6616614	Catholic Charities Emergency Shelter	03T	LVC	\$6,250.00
2021	10	2425	0523562	Salvation Army Pathway's of Hope/SMTF House	03T	LVC	\$2,500.00
2021	10	2422	6692749	Salvation Army Pathway's of Hope/SMTF House	03T	LVC	\$2,500.00
2021	10	2423	6631584	Salvation Army Pathway's of Hope/SMTF House	03T	LVC	\$2,500.00
					<b>03T</b>	<b>Matrix Code</b>	<b>\$37,500.00</b>
2020	7	2320	0527405	Meals on Wheels of Channing County	05A	LVC	\$4,700.00
2021	8	2427	4563150	Meals on Wheels of Channing County	05A	LVC	\$6,000.00
2021	8	2427	6599070	Meals on Wheels of Channing County	05A	LVC	\$6,000.00
2021	8	2427	6599075	Meals on Wheels of Channing County	05A	LVC	\$6,000.00
					<b>05A</b>	<b>Matrix Code</b>	<b>\$22,600.00</b>
2021	7	2426	0169336	The Arc of Channing Schreyer	05B	LVC	\$3,750.00
2021	7	2426	4646340	The Arc of Channing Schreyer	05B	LVC	\$3,750.00
2021	7	2426	6623375	The Arc of Channing Schreyer	05B	LVC	\$3,750.00
					<b>05B</b>	<b>Matrix Code</b>	<b>\$11,250.00</b>
2020	11	2327	6627465	Court Appointed Special Advocates - CASA	05K	LVC	\$1,500.00
2021	9	2408	6621561	Court Appointed Special Advocates - CASA	05K	LVC	\$4,000.00
2021	9	2408	6621566	Court Appointed Special Advocates - CASA	05K	LVC	\$1,000.00
2021	9	2408	6627536	Court Appointed Special Advocates - CASA	05K	LVC	\$1,200.00
					<b>05K</b>	<b>Matrix Code</b>	<b>\$14,500.00</b>
2020	9	2325	0527469	Catholic Charities Housing Counseling Services	05J	LVC	\$1,250.00
2021	5	2425	4563151	Catholic Charities Housing Counseling Services	05J	LVC	\$4,250.00
2021	5	2425	6592310	Catholic Charities Housing Counseling Services	05J	LVC	\$0,250.00
2021	5	2425	4563152	Catholic Charities Housing Counseling Services	05J	LVC	\$6,250.00
					<b>05J</b>	<b>Matrix Code</b>	<b>\$12,000.00</b>
2020	8	2321	6314307	Let There Live Center	062	LVA	\$0,000.00
2020	8	2321	6353902	Let There Live Center	062	LVA	\$0,000.00
2020	12	2081	6314132	Brick Oaks Community Center	064	LVA	\$0,250.00
2020	13	2021	6527477	Southside Community Center	062	LVA	\$1,750.00
2021	3	2023	6631560	Southside Community Center	062	LVA	\$1,750.00
2021	3	2023	6594500	Southside Community Center	062	LVA	\$1,617.00
2021	4	2021	6642564	Brick Oaks Community Center	062	LVA	\$1,250.00
2021	4	2024	6591557	Brick Oaks Community Center	062	LVA	\$1,250.00
2021	4	2024	6630726	Brick Oaks Community Center	062	LVA	\$1,250.00
					<b>062</b>	<b>Matrix Code</b>	<b>\$16,417.00</b>
2019	20	2197	6622272	Southside 5th Neighborhood Revitalization - 707 West Dixon Street	064	LVA	\$24,000.00
					<b>064</b>	<b>Matrix Code</b>	<b>\$24,000.00</b>



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	24	2126	6542049	Blaine Downtown Development- Facade Improvements	14E	LVA	\$7,500.00
2019	24	2126	6090359	Blaine Downtown Development- Facade Improvements	14E	LVA	\$500.00
<b>Total</b>							<b>\$3,008.00</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2019	5	2127	6513792	Yes	Salvation Army Pathways of Hope/SAFE House	B21MC01001	EN	031	LVC	\$6,000.00
2020	10	2126	6112153	No	Secord Row Bar, Emergency Shelter	B21MC01001	EN	03T	LVC	\$6,200.00
2021	5	2126	6133591	No	Catholic Charities Emergency Shelter	B21MC01001	EN	03T	LVC	\$6,200.00
2021	5	2126	6075646	No	Catholic Charities Emergency Shelter	B21MC01001	EN	03T	LVC	\$6,200.00
2021	5	2126	6670612	No	Catholic Charities Emergency Shelter	B21MC01001	EN	03T	LVC	\$6,200.00
2021	10	2129	6361062	No	Salvation Army Pathways of Hope/SAFE House	B21MC01001	EN	03T	LVC	\$6,200.00
2021	10	2129	6392542	No	Salvation Army Pathways of Hope/SAFE House	B21MC01001	EN	03T	LVC	\$6,000.00
2021	10	2129	6671593	No	Salvation Army Pathways of Hope/SAFE House	B21MC01001	EN	03T	LVC	\$6,200.00
<b>Total</b>									<b>\$37,500.00</b>	
2021	7	2127	6527463	No	Medals on Wheels of Champaign County	B21MC06002	EN	05A	LNC	\$1,000.00
2021	8	2127	6561740	No	Medals on Wheels of Champaign County	B21MC06002	EN	05A	LNC	\$5,000.00
2021	8	2127	6591079	No	Medals on Wheels of Champaign County	B21MC06002	EN	05A	LNC	\$5,000.00
2021	8	2127	6636075	No	Medals on Wheels of Champaign County	B21MC06002	EN	05A	LNC	\$5,000.00
<b>Total</b>									<b>\$16,000.00</b>	
2021	7	2126	6593356	No	The Art of Champaign-Schuyler	B21MC01002	EN	05B	LNC	\$1,700.00
2021	7	2126	6600141	No	The Art of Champaign-Schuyler	B21MC01002	EN	05B	LNC	\$1,700.00
2021	7	2126	6623356	No	The Art of Champaign-Schuyler	B21MC01002	EN	05B	LNC	\$1,700.00
<b>Total</b>									<b>\$5,100.00</b>	
2020	11	2127	6527466	No	Court Appointed Special Advocates - CASA	B21MC01002	EN	05B	LNC	\$2,500.00
2021	1	2126	6183561	No	Court Appointed Special Advocates - CASA	B21MC01002	EN	05B	LNC	\$4,000.00
2021	5	2126	6189766	No	Court Appointed Special Advocates - CASA	B21MC01002	EN	05B	LNC	\$4,000.00
2021	5	2126	6127535	No	Court Appointed Special Advocates - CASA	B21MC01002	EN	05B	LNC	\$4,000.00
<b>Total</b>									<b>\$14,500.00</b>	
2020	5	2125	6527469	No	Catholic Charities Housing Counseling Services	B21MC01002	EN	05B	LNC	\$6,200.00
2021	5	2125	6656623	No	Catholic Charities Housing Counseling Services	B21MC01002	EN	05B	LNC	\$6,200.00
2021	5	2125	6552333	No	Catholic Charities Housing Counseling Services	B21MC01002	EN	05B	LNC	\$6,200.00
2021	5	2125	6616731	No	Catholic Charities Housing Counseling Services	B21MC01002	EN	05B	LNC	\$6,200.00
<b>Total</b>									<b>\$25,000.00</b>	
2021	8	2124	6614307	No	Let's Talk Live Center	B21MC01002	EN	05Z	LVA	\$2,000.00
2021	8	2124	6633703	No	Let's Talk Live Center	B21MC01002	EN	05Z	LVA	\$2,000.00
2020	12	2125	6512152	No	Eric Davis Community Center	B21MC01002	EN	05Z	LVA	\$5,200.00
2021	12	2124	6673471	No	Southside Community Center	B21MC01002	EN	05Z	LVA	\$5,200.00
2021	3	2123	6564549	No	Southside Community Center	B21MC01002	EN	05Z	LVA	\$5,200.00
2021	3	2123	6584509	No	Southside Community Center	B21MC01002	EN	05Z	LVA	\$5,400.00
2021	4	2124	6564551	No	Eric Davis Community Center	B21MC01002	EN	05Z	LVA	\$5,200.00
2021	4	2124	6591552	No	Eric Davis Community Center	B21MC01002	EN	05Z	LVA	\$5,200.00
2021	4	2124	6609736	No	Eric Davis Community Center	B21MC01002	EN	05Z	LVA	\$5,200.00
<b>Total</b>									<b>\$45,400.00</b>	
<b>Total</b>									<b>\$151,467.00</b>	
<b>Total</b>									<b>\$5,008.00</b>	
<b>Total</b>									<b>\$156,475.00</b>	

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	2115	6510177	General Administration	21A		\$47,894.42
2020	1	2116	6551495	General Administration	21A		\$54,892.71
2021	1	2121	6677967	General Admin	21A		\$23,806.77
2021	1	2121	6691383	General Admin	21A		\$7,863.89
2021	1	2121	6674903	General Admin	21A		\$5,404.70
2021	1	2121	6671106	General Admin	21A		\$11,494.64
<b>Total</b>							<b>\$225,842.36</b>
<b>Total</b>							<b>\$723,842.36</b>

## Capex 2021 Explanations

7. April through June STEG program income was not recommended in IDIS until 7/13/2022 in the amount of \$15,354.99 and June's program income was not recorded in IDIS until 7/13/2022 in the amount of \$9,642.97. This totals \$ 24,997.96

14. \$73,507.30 totals two LOC draw requests made on 7/12/2022 comprised of \$40,553.45 Rehab Admin and \$32,953.85 General Admin. These admin expenses were April-June admin expenses and should have been drawn prior to June 30<sup>th</sup> 2022.

18. \$14,784.30 totals the amount of CDBG match funds used for 3 multi-unit properties that received the LEAD Hazard Reduction Grant.

20. After reviewing all LOC draws between 7/1/2021 and 6/30/2022, the report is missing several low mod LOC draws. \$566,496.74 was added to the report to include all low/mod activities.

28. PS unliquidated obligations total \$45,833.00 which is the total amount of public service draws made after 6/30/2022 for sub grantees.

38. There was a General Admin draw of \$32,953.85 done on 7/13/2022 for expenses from April-June of 2022.

# PR-26 CARES CDBG CV



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PART I: SUMMARY OF CDBG-CV RESOURCES	
01 CDBG-CV GRANT	993,785.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	993,785.00
PART II: SUMMARY OF CDBG-CV EXPENDITURES	
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	408,470.46
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	37,542.18
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	446,012.64
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	547,772.36
PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT	
10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	223,131.83
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	223,131.83
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	408,470.46
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	54.63%
PART IV: PUBLIC SERVICE (PS) CALCULATIONS	
16 DISBURSED IN IDIS FOR PUBLIC SERVICES	339,391.18
17 CDBG-CV GRANT	993,785.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	34.15%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	37,542.18
20 CDBG-CV GRANT	993,785.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	3.78%



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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	32	2353	6448335	CV - ARC of Chemung & Schuyler	05A	LMC	\$6,970.00
	34	2355	6478854	CV - Catholic Charities of Chemung/Schuyler Counties	05W	LMC	\$10,074.80
			6499447	CV - Catholic Charities of Chemung/Schuyler Counties	05W	LMC	\$5,412.17
			6533632	CV - Catholic Charities of Chemung/Schuyler Counties	05W	LMC	\$4,310.07
			6614701	CV - Catholic Charities of Chemung/Schuyler Counties	05W	LMC	\$25,202.96
	35	2356	6446666	CV - Elmira Downtown Development	05Z	LMA	\$10,000.00
	37	2351	6461937	CV - Economic Opportunity Program	05Z	LMA	\$10,000.00
			6514314	CV - Economic Opportunity Program	05Z	LMA	\$5,000.00
	39	2359	6446669	CV - Meals on Wheels of Chemung County	05A	LMC	\$20,000.00
	40	2360	6461935	CV - Salvation Army of Elmira	05W	LMA	\$514.32
			6499444	CV - Salvation Army of Elmira	05W	LMA	\$1,947.50
			6533637	CV - Salvation Army of Elmira	05W	LMA	\$2,812.49
			6569340	CV - Salvation Army of Elmira	05W	LMA	\$6,648.52
			6601701	CV - Salvation Army of Elmira	05W	LMA	\$961.30
			6627537	CV - Salvation Army of Elmira	05W	LMA	\$1,557.66
			6675617	CV - Salvation Army of Elmira	05W	LMA	\$9,878.50
	41	2361	6478853	CV - Transformation Center	05Z	LMA	\$513.53
			6499449	CV - Transformation Center	05Z	LMA	\$2,100.00
			6556450	CV - Transformation Center	05Z	LMA	\$1,986.96
	42	2350	6461932	CV - Chemung County Child Care Council	05Z	LMA	\$16,959.29
			6499448	CV - Chemung County Child Care Council	05Z	LMA	\$25,970.64
			6533631	CV - Chemung County Child Care Council	05Z	LMA	\$10,789.98
			6569343	CV - Chemung County Child Care Council	05Z	LMA	\$26,280.09
	43	2414	6578876	CV - North Presbyterian Church Food Pantry	05W	LMA	\$5,101.37
	44	2415	6680475	CV - His Haven	05W	LMA	\$5,113.93
	45	2419	6578879	CV - Parish of the Most Holy Name of Jesus	05W	LMA	\$3,082.91
	46	2420	6608627	CV - Let Elmira Live	05W	LMA	\$1,758.93
	47	2438	6572867	CV - Grace Episcopal Church	05W	LMA	\$597.81
			6578875	CV - Grace Episcopal Church	05W	LMA	\$139.96
			6582427	CV - Grace Episcopal Church	05W	LMA	\$204.29
			6592344	CV - Grace Episcopal Church	05W	LMA	\$216.81
			6603533	CV - Grace Episcopal Church	05W	LMA	\$260.62
			6608629	CV - Grace Episcopal Church	05W	LMA	\$294.55
			6614697	CV - Grace Episcopal Church	05W	LMA	\$172.33
			6637201	CV - Grace Episcopal Church	05W	LMA	\$297.54
Total							\$223,131.83

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	30	2362	6499455	CV - Catholic Charities Emergency Rental Assistance	05S	LMH	\$11,975.00
			6533635	CV - Catholic Charities Emergency Rental Assistance	05S	LMH	\$10,445.54
			6578877	CV - Catholic Charities Emergency Rental Assistance	05S	LMH	\$4,335.92
			6675618	CV - Catholic Charities Emergency Rental Assistance	05S	LMH	\$4,461.89
		2363	6478847	CV - Arbor Housing Emergency Rental Assistance	05S	LMH	\$4,864.77
			6499452	CV - Arbor Housing Emergency Rental Assistance	05S	LMH	\$24,420.53
			6533636	CV - Arbor Housing Emergency Rental Assistance	05S	LMH	\$17,007.70
	32	2353	6448335	CV - ARC of Chemung & Schuyler	05A	LMC	\$6,970.00
	33	2354	6461920	CV - Capabilities, Inc.	05B	URG	\$9,955.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount			
2020	33	2354	6542159	CV - Capabilities, Inc.	05B	URG	\$10,327.00			
			6555699	CV - Capabilities, Inc.	05B	URG	\$4,718.00			
	34	2355	6478854	CV - Catholic Charities of Chemung/Schuyler Counties	05W	LMC	\$10,074.80			
			6499447	CV - Catholic Charities of Chemung/Schuyler Counties	05W	LMC	\$5,412.17			
			6533832	CV - Catholic Charities of Chemung/Schuyler Counties	05W	LMC	\$4,310.07			
			6614701	CV - Catholic Charities of Chemung/Schuyler Counties	05W	LMC	\$25,202.96			
			6446666	CV - Elmira Downtown Development	05Z	LMA	\$10,000.00			
	35	2356	6461937	CV - Economic Opportunity Program	05Z	LMA	\$10,000.00			
			6514314	CV - Economic Opportunity Program	05Z	LMA	\$5,000.00			
	38	2358	6486297	CV - Food Bank of the Southern Tier	05W	URG	\$13,748.00			
			6446669	CV - Meals on Wheels of Chemung County	05A	LMC	\$20,000.00			
	39	2359	2360	6461935	CV - Salvation Army of Elmira	05W	LMA	\$514.32		
				6499444	CV - Salvation Army of Elmira	05W	LMA	\$1,947.50		
				6533837	CV - Salvation Army of Elmira	05W	LMA	\$2,812.49		
				6569340	CV - Salvation Army of Elmira	05W	LMA	\$6,648.52		
				6601701	CV - Salvation Army of Elmira	05W	LMA	\$961.30		
				6627537	CV - Salvation Army of Elmira	05W	LMA	\$1,557.66		
				6675617	CV - Salvation Army of Elmira	05W	LMA	\$9,878.50		
				41	2361	6478853	CV - Transformation Center	05Z	LMA	\$513.53
						6499449	CV - Transformation Center	05Z	LMA	\$2,100.00
						6556450	CV - Transformation Center	05Z	LMA	\$1,986.96
				42	2350	6461932	CV - Chemung County Child Care Council	05Z	LMA	\$16,959.29
						6499448	CV - Chemung County Child Care Council	05Z	LMA	\$25,970.64
						6533831	CV - Chemung County Child Care Council	05Z	LMA	\$10,789.98
	6569343	CV - Chemung County Child Care Council	05Z			LMA	\$26,280.09			
	43	2414	6578876	CV - North Presbyterian Church Food Pantry	05W	LMA	\$5,101.37			
			6680475	CV - His Haven	05W	LMA	\$5,113.93			
	44	2415	6578879	CV - Parish of the Most Holy Name of Jesus	05W	LMA	\$3,082.91			
			6608627	CV - Let Elmira Live	05W	LMA	\$1,758.93			
	45	2419	2420	6572867	CV - Grace Episcopal Church	05W	LMA	\$597.81		
				6578875	CV - Grace Episcopal Church	05W	LMA	\$139.96		
				6582427	CV - Grace Episcopal Church	05W	LMA	\$204.29		
				6592344	CV - Grace Episcopal Church	05W	LMA	\$216.81		
				6603533	CV - Grace Episcopal Church	05W	LMA	\$280.62		
				6608629	CV - Grace Episcopal Church	05W	LMA	\$294.55		
				6614697	CV - Grace Episcopal Church	05W	LMA	\$172.33		
				6637201	CV - Grace Episcopal Church	05W	LMA	\$297.54		
				46	2438	6572867	CV - Grace Episcopal Church	05W	LMA	\$597.81
						6578875	CV - Grace Episcopal Church	05W	LMA	\$139.96
	47	2438	6582427	CV - Grace Episcopal Church	05W	LMA	\$204.29			
			6592344	CV - Grace Episcopal Church	05W	LMA	\$216.81			
	48	2438	6603533	CV - Grace Episcopal Church	05W	LMA	\$280.62			
			6608629	CV - Grace Episcopal Church	05W	LMA	\$294.55			
	49	2438	6614697	CV - Grace Episcopal Church	05W	LMA	\$172.33			
			6637201	CV - Grace Episcopal Church	05W	LMA	\$297.54			
	<b>Total</b>							<b>\$339,391.18</b>		

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	29	2373	6448333	CV - General Admin (2020)	21A		\$9,592.20
			6493404	CV - General Admin (2020)	21A		\$9,569.23
			6519174	CV - General Admin (2020)	21A		\$9,199.56
			6556700	CV - General Admin (2020)	21A		\$9,039.04
			6595221	CV - General Admin (2020)	21A		\$1,142.15
<b>Total</b>							<b>\$37,542.18</b>

# Citizen Participation

## **Citizen Participation**

The Elmira City Council held a public hearing on Monday, September 12, 2022 at 5:30PM at City Hall, City Council Chambers, 2<sup>nd</sup> Floor. The location was handicap accessible. A public notice for the hearing appeared in the Star Gazette Legal Section on August 18, 2022 announcing the public hearing and 30-day comment period on the City of Elmira's Consolidated Annual Performance and Evaluation Report (CAPER). A 30-day comment period was observed from August 22, 2022- September 20, 2022. A draft of the CAPER as well as a one-page summary sheet was posted on the City of Elmira's website, sent to members of the City of Elmira, and members of the Community Development Citizen Advisory Committee.

No written or oral comments were received by the Department of Community Development during the citizen participation process.



## **City of Elmira FY 2021-2022 CAPER**

### **A Report on Elmira's Housing and Community Development Accomplishments**

The Consolidated Annual Performance and Evaluation Report (CAPER) details the City's accomplishments during the Program Year beginning July 1, 2021 and ending June 30, 2022. It compares the actual performance measures with those expected in the Annual Action Plan. The CAPER reports on activities funded through the federal HOME Partnership and Community Development Block Grant (CDBG) programs. A total of \$1,193,916.54 was expended during the Program Year from CDBG/HOME/Program Income. Additionally, a total of \$191,703.45 was expended during the Program Year for CDBG-CV. This summary demonstrates some of the City's overall housing, community development, economic development, and public service accomplishments and activities.

#### **Anti-Displacement Learning Network**

Staff participated in a statewide learning network along with nine other municipalities in New York State. The network learned about the causes of housing displacement and programs that can address these challenges. The City of Elmira was awarded \$1 Million dollars, and during the program year, rental rehab program was launched and a case management program, to support tenants and landlords within the City of Elmira, was developed in partnership with the Economic Opportunity Program, Inc.

#### **Revitalization Efforts**

The department continued to work with community partners including Southern Tier Economic Growth, Chemung County IDA, Chemung County Landbank, and local developers to provide public service programs and economic development initiatives. The revitalization efforts continue to enhance the current and future CDBG and HOME investments, especially supporting the City's low to moderate income residents.

#### **\$678,545.06 in Federal Funds Expended for Low to Moderate Income Housing Activities**

Improving the condition of the City's housing stock for low to moderate income individuals and families continues to be a key priority for the City of Elmira. During the Program Year, \$493,463.05 in CDBG and \$118,850 in HOME funds were drawn to complete 20 owner-occupied housing unit rehabs; 8 "lead safe" property rehabs; 2 full scattered site vacant property rehabs for owner-occupied resale; and down payment and closing cost assistance and pre-counseling services were provided to 4 first-time homebuyers. Additionally, \$66,232.01 in HOME funds were utilized to fund the City's designated Community Housing Development Organization (CHDO).

#### **\$178,626.14 in CDBG for Public Facilities in Low to Moderate Income Census Tracts**

Improving the quality and conditions of the public facilities within the City of Elmira remains a priority need. These funds were utilized to support capital improvements to city parks, ADA sidewalks, street mill and fill, and the Elmira Downtown Development Operation Green Streets program.

#### **\$117,417.00 in CDBG and \$ 191,703.45 in CDBG-CV Funds for Public Services and Non-Profits**

A total of \$117,417.00 was provided to assist 10 non-profit organizations to provide services, programs, and projects aimed at benefiting low to moderate income Elmira residents. Services provided included funding for after school community centers, Catholic Charities housing counseling services and food programs such as Meals on Wheels. A total of \$ 191,703.45 was spent to provide relief to residents impacted by the Coronavirus. Funds supported a rental assistance program and emergency food needs.

**2021 Consolidated Annual Performance Report (CAPER)**

The City of Elmira is preparing its 2021 Consolidated Annual Performance Report (CAPER) for submission to the U.S. Department of Housing and Urban Development. This report outlines the performance of activities funded with Community Development Block Grant (CDBG) and HOME Investment Partnership funds for the time period of July 1, 2021- June 30, 2022. A public comment period on the draft CAPER will be held starting August 22-September 20, 2022. A public hearing will be held on Monday, September 12, 2022 at 5:30pm at City Hall, City Council Chambers, 2nd Floor. The location is handicap accessible. Written comments may be addressed to Emma Miran, Director of Community Development, City of Elmira, 317 E Church Street, Elmira, NY 14901. Comments will be accepted until September 20, 2022.

[CAPER Summary Sheet 2021-2022](https://www.cityofelmira.net/wp-content/uploads/2022/09/CAPER-Summary-Sheet-2021-2022.pdf) (<https://www.cityofelmira.net/wp-content/uploads/2022/09/CAPER-Summary-Sheet-2021-2022.pdf>).

[Draft CAPER 2021-2022](https://www.cityofelmira.net/wp-content/uploads/2022/09/Draft-CAPER-2021-2022.pdf) (<https://www.cityofelmira.net/wp-content/uploads/2022/09/Draft-CAPER-2021-2022.pdf>).

[City of Elmira - Low-Mod Income Areas](https://www.cityofelmira.net/wp-content/uploads/2020/01/City-of-Elmira-Low-Mod-Income-Areas.pdf) (<https://www.cityofelmira.net/wp-content/uploads/2020/01/City-of-Elmira-Low-Mod-Income-Areas.pdf>)

If you have any questions you may contact Emma Miran at 737-5691 or send an email to [emiran@cityofelmira.net](mailto:emiran@cityofelmira.net) ([emiran@cityofelmira.net](mailto:emiran@cityofelmira.net))

**City of Elmira 2020-2024 Consolidated Plan**

[City of Elmira - Low-Mod Income Areas](https://www.cityofelmira.net/wp-content/uploads/2019/04/City-of-Elmira-Low-Mod-Income-Areas-1.pdf) (<https://www.cityofelmira.net/wp-content/uploads/2019/04/City-of-Elmira-Low-Mod-Income-Areas-1.pdf>)

[2021 Annual Action Plan](https://www.cityofelmira.net/wp-content/uploads/2021/11/2020-Annual-Action-Plan.pdf)

(<https://www.cityofelmira.net/wp-content/uploads/2021/11/2020-Annual-Action-Plan.pdf>)

[2020-2024 Consolidated Plan](https://www.cityofelmira.net/wp-content/uploads/2020/06/City-of-Elmira-2020-2024-Consolidated-Plan-Draft-Document.pdf) (<https://www.cityofelmira.net/wp-content/uploads/2020/06/City-of-Elmira-2020-2024-Consolidated-Plan-Draft-Document.pdf>) ([2020 Annual Action Plan](https://www.cityofelmira.net/wp-content/uploads/2020/06/City-of-Elmira-2020-2024-Consolidated-Plan-Draft-Document.pdf)).

(<https://www.cityofelmira.net/wp-content/uploads/2021/11/2020-Annual-Action-Plan.pdf>) **2019 Annual Action Plan**

(<https://www.cityofelmira.net/wp-content/uploads/2019/08/2019-Annual-Action-Plan-Final.pdf>)

**2018 Annual Action Plan** (<https://www.cityofelmira.net/wp-content/uploads/2019/04/City-of-Elmira-2018-Annual-Action-Plan-Final-06-14-2018.pdf>)

**2017 Annual Action Plan** (<https://www.cityofelmira.net/wp-content/uploads/2019/04/City-of-Elmira-2017-Annual-Action-Plan-Final-07-28-2017.pdf>)

**2016 Annual Action Plan** (<https://www.cityofelmira.net/wp-content/uploads/2019/04/City-of-Elmira-2016-Annual-Action-Plan-Final-07-28-2016.pdf>) ([?attachment\\_id=4235](https://www.cityofelmira.net/wp-content/uploads/2019/04/City-of-Elmira-2016-Annual-Action-Plan-Final-07-28-2016.pdf))

The City of Elmira has prepared the Consolidated Annual Performance Report (CAPER) for submission to the U.S. Department of Housing and Urban Development. This report outlines the activities funded with Community Development Block Grant (CDBG) and HOME Investment Partnership funds for the time period of July 1, 2021 through June 30, 2022. A public comment period on the draft CAPER will be held from August 22 until September 20<sup>th</sup>, 2022. A public hearing will be held on Monday, September 12<sup>th</sup> at 5:30 p.m. at City Hall, City Council Chambers, Second Floor. Those interested in viewing the draft should visit the City's Website at [www.cityofelmira.net/caperevents](http://www.cityofelmira.net/caperevents). A copy of the draft is also available for review at the Steele Memorial Library, 501 East Church Street, Elmira, NY or the City of Elmira Community Development office, 317 East Church Street, Third Floor, Elmira, NY. Both locations are handicap accessible. Homebound persons can contact City of Elmira, Community Development at (607) 797-2691 to request a copy of the report. Hearing impaired persons can reach this office through New York State Relay Center at 1-800-552-1220. Written comments may be received until September 20<sup>th</sup>, 2022, 4:30PM and should be mailed to Atty. Ernest Miran, Director of Community Development, 317 E. Church Street, Elmira, NY 14901 or emailed to [erimira@cityofelmira.net](mailto:erimira@cityofelmira.net).

Equal Housing Opportunity  
C/VEED  
9/16/22

August 29, 2022

RESOLUTION NO. 2022 - 284

RESOLUTION SCHEDULING A PUBLIC HEARING TO RECEIVE WRITTEN AND ORAL COMMENTS ON THE CITY OF ELMIRA'S 2021-2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

Councilmember Stermer:

WHEREAS, the City of Elmira is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development; and

WHEREAS, the purpose of the CAPER is to evaluate the performance of activities funded with Community Development Block Grant (CDBG) and HOME Investment Partnership funds completed between July 1, 2021 and June 30, 2022; and

WHEREAS, as part of the citizen participation requirements governing the CDBG program, the City of Elmira is required to hold a public hearing to solicit comments from the public on program performance.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be scheduled for September 12<sup>th</sup>, 2022 for the purpose of receiving written and oral comments from the public regarding the City of Elmira's 2021-2022 CAPER.

BE IT FURTHER RESOLVED, that the Department of Community Development is hereby directed to publish a public notice in the official newspaper of the City of Elmira notifying the public that a public hearing will be held on September 12<sup>th</sup>, 2022 at 5:30 p.m. in the City Council Chambers, City Hall, Second Floor, Elmira, New York.

ADOPTED BY UNANIMOUS VOTE

AYES		NAYS
X	Councilmember Stermer	
ABSENT	Councilmember Moss	
ABSENT	Councilmember Franchi	

I, CHRISTINA C. RODRIGUEZ, duly appointed and Deputy City Clerk for the City of Elmira, New York do hereby certify that the attached is a true and exact copy of a Resolution passed and approved by the City Council on the 29th day of August, 2022.



*Christina C. Rodriguez*  
CHRISTINA C. RODRIGUEZ  
DEPUTY CITY CLERK

EMMA

September 12, 2022

**PUBLIC HEARING**

**PUBLIC HEARING** held this 12<sup>th</sup> day of September, 2022 for the purpose of receiving written and oral comments from the public on the City of Elmira's 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER).

**APPEARANCES:**                      **Opened: 5:37 PM**

In Favor Of:                      None

Opposed:                              None

**Closed: 5:38 PM**

**No Written Submissions:**