

Elmira Urban Renewal Agency Minutes

Meeting: May 5th, 2022

Attendance: Commissioner Stermer, Commissioner Moss, Commissioner Grasso, City Chamberlain Cattan, City Manager Collins, Secretary Miran

Absent: Chairperson Mandell, Commissioner Kitching, Commissioner Franchi

Meeting was called to order at 10:40AM, May 5th, 2022 at City Hall, 317 East Church Street, Elmira, New York. The minutes of the previous meeting were distributed and unanimously approved by those in attendance as reported.

The Commissioners unanimously reviewed and accepted the 2021 Annual Financial Report prepared by Insero & Co.

The Commissioners unanimously reviewed and approved the Agency's Defense and Indemnification Policy.

The Commissioners reviewed an updated Elmira Urban Renewal Agency Salary Schedule. The updated Salary Schedule was not approved by the Commissioners at the May 5th meeting.

The meeting was adjourned at 11:15 AM

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "E. Miran". The signature is written in a cursive style with a large initial "E" and a long, sweeping underline.

Emma Miran, Secretary

**ELMIRA URBAN RENEWAL AGENCY
AGENDA**

Date: May 23rd, 2022

Time: 5:15 p.m.

Place: City Hall, 317 East Church Street, Second Floor

Resolution No. 2022- 11

By Commissioner Duffy

Act on resolution dispensing with the minutes of the previous meeting held on May 5th 2022.

Resolution No. 2022- 12

By Commissioner Moss

Act on resolution updating the Elmira Urban Renewal Agency Salary Schedule to include stipends for employees Grade 5-10 performing additional responsibilities. Stipend to be paid quarterly, at a minimum of \$2,860, and not to exceed the sum of \$11,440 annually, per employee. Such stipend is exclusively to be utilized with available grant administration funds.

Resolution No. 2022- 13

By Commissioner Stermer

Act on resolution to adjourn.

May 23rd, 2022

**ELMIRA URBAN RENEWAL AGENCY
RESOLUTION NO. 2022 - 11**

By Commissioner Duffy:

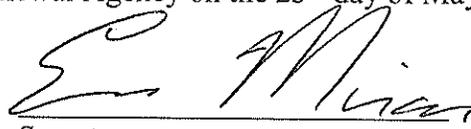
RESOLVED, that the minutes of the May 5th meeting of the Elmira Urban Renewal Agency be dispensed with and the same stand approved as printed and entered by the Secretary.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
X	Commissioner Stermer	
X	Commissioner Moss	
	Commissioner Franchi -ABSENT	
X	Commissioner Kitching	
X	Commissioner Grasso	
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 23rd day of May 2022.

SEAL


Secretary



May 23rd, 2022

**ELMIRA URBAN RENEWAL AGENCY
RESOLUTION NO. 2022 – 12**

By Commissioner Moss:

WHEREAS, the Elmira Urban Renewal Agency is required to maintain a standardize Salary Schedule for employees, and

WHEREAS, when agency employees are required to perform supplementary grant work, and grant funders require separation of duties for such grant award, a stipend can be utilized, so

NOW, THEREFORE, it be

RESOLVED, that the Elmira Urban Renewal Agency Salary Schedule be updated to include stipends for employees Grade 5-10 performing additional responsibilities. Stipend to be paid quarterly, at a minimum of \$2,860, and not to exceed the sum of \$11,440 annually, per employee. Such stipend is exclusively to be utilized with available grant administration funds.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
X	Commissioner Stermer	
X	Commissioner Moss	
	Commissioner Franchi -ABSENT	
X	Commissioner Kitching	
	Commissioner Grasso	X
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 23rd day of May 2022.

SEAL


Secretary

May 23rd, 2022

**ELMIRA URBAN RENEWAL AGENCY
RESOLUTION NO. 2022 - 13**

By Commissioner Stermer:

RESOLVED, that this meeting is now adjourned.

ADOPTED BY THE FOLLOWING VOTE

AYES		NAYS
X	Commissioner Stermer	
X	Commissioner Moss	
	Commissioner Franchi -ABSENT	
X	Commissioner Kitching	
X	Commissioner Grasso	
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 23rd day of May 2022.

SEAL


Secretary

