

**ELMIRA URBAN RENEWAL AGENCY  
AGENDA**

Date: February 6, 2025

Time: 10:30AM

Place: City Hall, 317 East Church Street, Law Library

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**Resolution No. 2025-5** By Commissioner Moss

Act on resolution dispensing with the minutes of the previous meeting held on January 9, 2025

**Resolution No. 2025-6** By Chairperson Mandell

Act on resolution approving the submittal of the 2024 Annual Report and 2024 Public Authorities Reporting Information System (PARIS) Report for the Elmira Urban Renewal Agency.

**Resolution No. 2025-7** By Commissioner Duffy

Act on resolution approving the Elmira Urban Renewal Agency's 2025-2026 Performance Goals.

**Resolution No. 2025-8** By Commissioner Cooke

Act on resolution affirming review and approval of the following Elmira Urban Renewal Agency's Policies: Disposition of Property; Procurement; Investment; Mission Statement; Compensation, Reimbursement, Attendance Policy; Defense and Indemnification; and Whistleblower.

**Resolution No. 2025-9** By Commissioner Brinn

Act on resolution, reappointing John J Ryan as the Agency's Legal Counsel and Emma Miran as the Agency's Compliance Officer, as required by Section 2896 (1) of Public Authority Law.

**Resolution No. 2025-10** By Chairperson Mandell

Act on resolution reappointing and the Agency's committees as follows: Governance, Chairperson Mandell and Commissioners Brinn and Grasso; Finance, Chairperson Mandell and Commissioners Wilson and Duffy; and Audit, Chairperson Mandell and Commissioners Moss and Cooke.

**Resolution No. 2025- 11**

By Commissioner Duffy

Act on resolution to adjourn.

February 6, 2025

**ELMIRA URBAN RENEWAL AGENCY  
RESOLUTION NO. 2025 - 5**

By Chairperson Moss

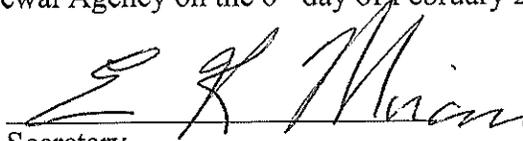
**RESOLVED**, that the minutes of the January 9, 2025 meeting of the Elmira Urban Renewal Agency be dispensed with and the same stand approved as printed and entered by the Secretary.

**ADOPTED BY THE FOLLOWING VOTE**

<b>AYES</b>		<b>NAYS</b>
X	Commissioner Moss	
X	Commissioner Wilson	
X	Commissioner Cooke	
X	Commissioner Brinn	
ABSENT	Commissioner Grasso	
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 6<sup>th</sup> day of February 2025

SEAL

  
Secretary



February 6, 2025

**ELMIRA URBAN RENEWAL AGENCY  
RESOLUTION NO. 2025-6**

By Chairperson Mandell

**WHEREAS**, the 2024 Annual Report and 2024 Public Accounting Reporting Information System (PARIS) Report have been prepared for the Elmira Urban Renewal Agency; and

**NOW, THEREFORE**, be it

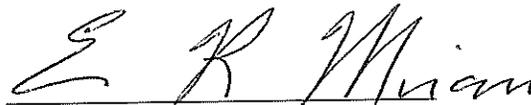
**RESOLVED**, that the Agency hereby acknowledges receipt of the Elmira Urban Renewal Agency's 2024 PARIS Report and Annual Report and directs that these documents be submitted into the Public Authorities Reporting Information System and placed on file at the Department of Community Development.

**ADOPTED BY THE FOLLOWING VOTE**

<b>AYES</b>		<b>NAYS</b>
X	Commissioner Moss	
X	Commissioner Wilson	
X	Commissioner Cooke	
X	Commissioner Brinn	
ABSENT	Commissioner Grasso	
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 6<sup>th</sup> day of February 2025.

SEAL

  
Secretary

February 6, 2025

**ELMIRA URBAN RENEWAL AGENCY  
RESOLUTION NO. 2025-7**

By Commissioner Duffy

**WHEREAS**, the Elmira Urban Renewal Agency is required to set performance measures for programs,

**NOW, THEREFORE**, it be

**RESOLVED**, that the attached 2025-2026 Performance Goals have been reviewed and are hereby approved by the Elmira Urban Renewal Agency.

**ADOPTED BY THE FOLLOWING VOTE**

<b>AYES</b>		<b>NAYS</b>
X	Commissioner Moss	
X	Commissioner Wilson	
X	Commissioner Cooke	
X	Commissioner Brinn	
ABSENT	Commissioner Grasso	
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 6<sup>th</sup> day of February 2025.

SEAL

  
Secretary

February 6, 2025

**ELMIRA URBAN RENEWAL AGENCY  
RESOLUTION NO. 2025-8**

By Commissioner Cooke:

**WHEREAS**, the Public Accounting Reporting Information System (PARIS) requires annual review of the Elmira Urban Renewal Agency's Policies,

**NOW, THEREFORE**, it be

**RESOLVED**, that Commissioners are affirming review and approval of the following Elmira Urban Renewal Agency's Policies: Disposition of Property; Procurement; Investment; Mission Statement; Compensation, Reimbursement and Attendance Policy; Defense and Indemnification; and Whistleblower.

**ADOPTED BY THE FOLLOWING VOTE**

<b>AYES</b>		<b>NAYS</b>
X	Commissioner Moss	
X	Commissioner Wilson	
X	Commissioner Cooke	
X	Commissioner Brinn	
ABSENT	Commissioner Grasso	
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 6<sup>th</sup> day of February 2025.

SEAL

  
Secretary

February 6, 2025

**ELMIRA URBAN RENEWAL AGENCY  
RESOLUTION NO. 2025-9**

By Commissioner Brinn:

**WHEREAS**, Section 2896 (1) of Public Authority Law requests the Authority names officers who shall be responsible for the Authority's compliance with and enforcement of such guidelines,

**NOW, THEREFORE**, it be

**RESOLVED**, that John J Ryan is reappointed as the Agency's Legal Counsel and Emma Miran as the Agency's Compliance Officer, as required by Section 2896 (1) of Public Authority Law.

**ADOPTED BY THE FOLLOWING VOTE**

<b>AYES</b>		<b>NAYS</b>
X	Commissioner Moss	
X	Commissioner Wilson	
X	Commissioner Cooke	
X	Commissioner Brinn	
ABSENT	Commissioner Grasso	
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 6<sup>th</sup> day of 2025.

SEAL

  
Secretary

February 6, 2025

**ELMIRA URBAN RENEWAL AGENCY  
RESOLUTION NO. 2025-10**

By Commissioner Mandell:

**WHEREAS**, the Authority must establish an Audit, a Finance and a Governance Committee,

**NOW, THEREFORE**, it be

**RESOLVED**, the Agency's Committees stand as follows: Governance: Chairperson Mandell and Commissioners Brinn and Grasso; Finance: Chairperson Mandell and Commissioners Wilson and Duffy; and Audit: Chairperson Mandell and Commissioners Moss and Cooke.

**ADOPTED BY THE FOLLOWING VOTE**

<b>AYES</b>		<b>NAYS</b>
X	Commissioner Moss	
X	Commissioner Wilson	
X	Commissioner Cooke	
X	Commissioner Brinn	
ABSENT	Commissioner Grasso	
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 6<sup>th</sup> day of February 2025.

SEAL

  
Secretary

February 6, 2025

**ELMIRA URBAN RENEWAL AGENCY  
RESOLUTION NO. 2025-11**

By Commissioner Duffy:

**RESOLVED**, that this meeting is now adjourned.

**ADOPTED BY THE FOLLOWING VOTE**

<b>AYES</b>		<b>NAYS</b>
X	Commissioner Moss	
X	Commissioner Wilson	
X	Commissioner Cooke	
X	Commissioner Brinn	
ABSENT	Commissioner Grasso	
X	Commissioner Duffy	
X	Chairperson Mandell	

I, Emma R. Miran, duly appointed Secretary of the Elmira Urban Renewal Agency, do hereby certify that the above resolution is a true and exact copy of a Resolution passed and approved by the Commissioners of the Elmira Urban Renewal Agency on the 6<sup>th</sup> day of February 2025.

SEAL

  
Secretary

Elmira Urban Renewal Agency Minutes

Meeting: January 9, 2025

Attendance: Chairperson Mandell, Commissioner Brinn, Commissioner Duffy, Commissioner Wilson, Commissioner Moss, Commissioner Cooke, Commissioner Grasso

Others: City Manager Collins, Secretary Miran, Chamberlain Cattan

Meeting was called to order at 11:00 AM on January 9<sup>th</sup>, 2025. The Commissioners unanimously approved the meeting minutes from the September 5<sup>th</sup> meeting.

The Commissioners reviewed the request for funding from the Toshiba Fund for New York Sport and Fitness in total of \$20,000 dollars. Commissioner Grasso asked for clarification as to how much in funding remained in the Toshiba Fund. Secretary Miran reported approximately \$40,000 remaining in the account. Commissioner Grasso asked for clarification on the other funding sources, and Secretary Miran reported the project is also receiving American Rescue Plan and Downtown Revitalization Initiative Funding.

The Commissioners unanimously approved the funding request for New York Sport and Fitness with Commissioner Grasso voting Nay and the remaining Commissioners voting Aye.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "E. R. Miran". The signature is fluid and cursive, with a large initial "E" and "R".

Emma Miran, Secretary